



**PARK BOARD MEETING
MINUTES**

Tues. March 26, 2019
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jane Hawkins, Jim Freund, Heath Tille, Lowell Enerson, Jodie Duntley

Members Absent: Alicia Schneider (excused)

Others Present: Patrick Beilfuss and Kris Dressler of Cedar Corp.

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Public Comment

Request for comments by Chair; no one spoke

2. Approval of Minutes, including review & discussion

The Feb. 26, 2019 Park Board meeting minutes were reviewed. Freund moved to amend minutes on page 2, section A under Glover Park to read: “needs to be replaced every 4-5 years with 4-5 in. of wood fiber material; and, entirely replaced every 25 years,” second by Member Tille. Discussion. Motion carried. Member Freund moved to approve the minutes of the Feb. 26, 2019 Park Board as amended; second by member Hawkins. Motion unanimously carried.

3. Park Ranger Summary and Report

Chair Berke reported that Ranger Roen ordered part to replace broken skylight in men’s bathroom at approx. cost of \$300. Member Tille moved to accept the Feb. 2019 combined Park Ranger reports; second by member Duntley. Motion unanimously carried.

Ranger Enforcement Action Summary:

Feb. 2019	Pemble’s Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	0	0	0

4. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, final 2018; Approval of Invoices

No final 2018 end of year report provided by Clerk/Treas. Member Freund to contact clerk for end of year figures to finalize 2018 budget report. Discussed expense report and wage issues.

5. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, preparation for spring season

Member Freund will take care of updating parking signs near boat ramp when snow and ice are clear.

Glover Park:

a. Discuss and consider, multipurpose building project, progress report and review of building features-Kris Dressler and Patrick Beilfuss, Cedar Corp.

Architect, Kris Dressler and Sr. Planner, Patrick Beilfuss presented site plan showing multipurpose building, asphalt paved trail, and relocated volleyball court. May need to move volleyball court and building somewhat south due to drainage. Consensus is to level out corner of South Field (closest to building site) while doing new building work; can use impact fees or non-grant money to pay for it. Cedar will bring cost estimate on this to April meeting, including an estimate for additional parking spaces next to south parking area on the west side of entrance road.

Discussed building project timeline: Cedar Corp. to publish ad on 4/5/19 requesting bids for the project, with additional specifications and bidding documents available the following week. Plan to have public opening of bids April 25th and award the successful bidder on April 26th at Town Board road tour meeting. Cedar Corp will review bids, and make a recommendation to the Town Board.

Kris presented the building plans, incorporating those adjustments made at the Feb. Park Board meeting. Discussion to install quiet hand dryers; install standard gutters, not covered ones. Building roof colors will be worked out after contractor is selected. Discussion on building heat; plan to utilize an energy recovery unit and wall mounted electric heating coil. Chair Berke moved to proceed with building plans, site plan, and the timeline as presented by Cedar Corp; second by Supr. Enerson. Motion carried.

b. Discuss and consider, trail maintenance project award, action steps and timeline

Patrick discussed bid process and how language differs for federal grants. May require a site visit for bidding. No tree removal allowed between June 1st and August 15th, in compliance with grants due to

possible bat population at the park. Bid will be approved earlier for project, but work will not start until after August 15 this summer.

c. Review and approve 2019 application, River Falls Youth Ball organization-Supr. Enerson

Received application from River Falls with \$100 use deposit. Supr. Enerson moved we approve the application from River Falls Youth Ball organization; second by member Freund. Motion carried.

d. Discuss and consider, ice skating rink in winter months-Heath Tille

Member Tille reported that he has talked with several residents that would like a public ice skating rink at Glover Park. He estimated a 50'x60' skating area, 6" deep, would require 15,000 gallons of water. Discussion about whether the new or existing well can handle this water volume. Cedar Corp. reps will run the math and report back at the April meeting.

Member Tille will check with fire dept. to check cost estimate for them to flood the rink, as a second option for water. Discussion of natural surface vs. poured cement surface, and cost difference. Discussion about purchase of rink set for walls, or mounding up dirt around rink border. Suggested locations discussed include east of the entrance road close to prairie planting and kiosk; or where the volleyball court is currently shown on the new project site plan. Discussion about completing this project at the same time as the trail restoration project. Further discussion at future meeting.

6. Discuss and consider, Outdoor Recreation Plan Sub Committee report, including survey review and timeline-Patrick Beilfuss, Cedar Corp

Sub-committee members Tille, Schneider, Berke and Cedar Corp. Sr. Planner, Patrick Beilfuss met to review community demographics and draft questions for a community survey. Member Schneider will set up the questionnaire using Survey Monkey tool, on town webpage; residents can call/email clerk to get hard copy. Post card with information will be mailed to all property owners, and also stakeholders, including youth ball users.

Background information, including new project information will preface the survey question. Will have drawing for 2- \$50 gift cards to encourage participation. Members reviewed survey questions; change question #7 options to "very good" and "adequate." Chair Berke is coordinating with Baldwin Lightstream and the clerk's office to set up the website link. Plan is to get card mailed in April.

7. Correspondence

Chair Berke reported on a letter from Windmill Marina regarding flooding. Supr. Enerson reported that Supr. Van Mele did the Andersen grant report as required and thanked her for her hard work. Board acknowledged her efforts.

8. Announcements and request for future agenda items

Building project, ice skating rink, Outdoor Rec Plan update, Pemble's parking fee policy to be on April agenda. Supr. Everson to talk to park rangers about coming

back to monthly meetings to deliver Park Ranger Report. Marking bike trails in town to be on May agenda. Annual meeting is April 16th.

9. Adjournment

Member Enerson moved to adjourn the meeting; second by member Tille. Motion unanimously carried. The March 26, 2019 meeting of the Town of Troy Park Board adjourned at 9:02 p.m.

Next Meeting: April 23, 2019

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board