



**PARK BOARD MEETING
MINUTES**

Tues., November 27, 2018
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jane Hawkins, Jim Freund, Jodie Duntley, Alicia Schneider, Supr. Lowell Enerson
 Members Absent: Heath Tille (excused)
 Others Present: Supr. Suzanne Van Mele, Supr. Jan Cuccia

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Public Comment

Request for comments by Chair. Supr. Van Mele announced she is running for re-election to Town Board and is asking for support.

2. Approval of Minutes, including review & discussion

The Oct. 23, 2018 Park Board meeting minutes were reviewed. Supr. Enerson clarified that when moving to spend money the Park Board should “recommend approval” to the town board, as protocol. He also noted the 2019 budget was approved by Town Board. Member Duntley moved to approve the minutes of the Oct. 23, 2018 Park Board; second by member Schneider. Motion unanimously carried.

3. Park Ranger Report, including discussion & review of monthly summary report

Supr. Enerson handed out the new form the Rangers will be using, starting with their Nov. reports. Ranger Becker will take care of downed tree on Oak Trail as reported by Chair Berke. Member Schneider moved to accept the Nov. 2018 Park Ranger report; second by member Freund. Motion unanimously carried.

Ranger Enforcement Action Summary:

Nov. 2018	Pemble’s Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	2	0	2
Warnings Issued:	0	0	0	0

4. **Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2018; Approval of Invoices**

There was no revenue/expenditure report to review; will review in January.

5. **Park & Recreation Reports**

Cove Boat Ramp:

a. **Discuss and consider, activity level**

Reduced level of activity. "No parking" signs were installed by Member Freund going up the hill on Cove Lane.

Glover Park:

a. **Discuss and consider, multipurpose bldg. project grant award-Supr. Enerson**

Supr. Enerson reported that the Town tentatively received \$144,145 from the DNR grant. The estimated cost of the building is \$288,290, and \$40,095 will come from impact fees after accounting for other grants/fundraising. Should have completed grant paperwork available at the January meeting. Sub Committee will meet Dec. 3 to begin official steps toward multipurpose building, and trail projects. Supr. Enerson thanked all who worked on the project to date.

b. **Discuss and consider, deposit return to ball organizations & application for 2019**

Supr. Enerson moved that the Town return the deposits to both River Falls and Hudson ball teams in the amount of \$100 each; second by member Duntley. Motion unanimously carried.

Received deposit and application from Hudson Boosters for the 2019 season, but waiting on insurance certificate. Supr. Enerson moved that the Town accept the application and deposit from Hudson Boosters; second by member Schneider. Discussion. Motion unanimously carried.

c. **Discuss and consider, restroom maintenance**

Lyman Kopp plans to start cleaning again in spring. Chair Berke will talk to Jerry Knott about continuing to do bathroom maintenance through the winter.

Pemble's Access

a. **Discuss and consider, report of planned marking/recording of Beach Rd/Pemble's Access property**

Reviewed letter and accompanying documents from Town Attorney Ron Siler dated Sept. 7, 2018 regarding the legal opinion, outlining the history and marking of the town road/access to Pemble's Access; and, correspondence dated Nov. 14, 2018 that Atty. Siler forwarded to neighboring property owners, advising them of the legal opinion, and the

plans for Cedar Corp to complete a Map of Survey, install markers, and file survey with the County Surveyor's Office and Register of Deeds. Discussion. Supr. Van Mele reviewed the history with members.

- 6. Discuss and consider, park ranger job description & duties-Supr. Enerson**
Job description was approved by Town Board. Supr. Enerson met with Rangers; three rangers approved and signed the document. Discussion related to Park Rangers who are currently not attending Park Board meetings for the Park Ranger report as was the previous policy; discuss further at Jan. meeting. The Rangers will periodically walk the trails and report to Supr. Enerson if maintenance is needed. Chair Berke noted that the rangers also work with the road crew for backup help on maintenance such as larger tree removal jobs, if needed.

- 7. Discuss and consider, Parks & Recreation Planning Sub Committee progress-Jill**

Subcommittee of Members Tille, Schneider, and Chair Berke met with Patrick Bielfuss of Cedar Corp. last week, and visited all the parks to complete an initial up to date assessment, including current and future park amenities. Discussed the next phases of the process for updating the current parks and recreation plan document. Plan is to contact all residents by a postcard to be mailed mid-winter, asking them to complete an online parks survey to be posted on the town website. Discussed possibility of also opening survey tool to non-residents, who use the park. Outdoor Recreation Plan to be completed by April or May.

- 8. Correspondence**

Chair Berke responded to resident who lives along the Deer/Meadow Valley pathway, and directed Todd with Lawn Barbers to mow overgrown grasses and obnoxious weeds. Supr. Enerson reported that Town Clerk Jennifer Clark resigned. Received Nov. 6 letter from DNR regarding grant award. Letters from Town Attorney in packet regarding Pemble's Access.

- 9. Announcements and request for future agenda items**

Will discuss matter of Park Rangers attending park board meetings regularly to report on park use, citations and other related activities, at Jan. meeting.

- 10. Adjournment**

Member Enerson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The Nov. 27, 2018 meeting of the Town of Troy Park Board adjourned at 7:53 p.m.

Next Meeting: Jan. 22, 2019

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board