



**PARK BOARD MEETING
MINUTES**

Tuesday September 26, 2017
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supr. Suzanne Van Mele, Jim Freund, Alicia Schneider, Jodie Duntley

Members Absent: Jane Hawkins (excused)

Others Present: Harvey Becker, Park Ranger; Dan Cain, Habitat Creations

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Approval of Minutes

The August 22, 2017 Park Board meeting minutes were reviewed. Member Freund moved to approve the minutes of the August 22, 2017 Park Board meeting; second by member Duntley. Motion unanimously carried.

2. Park Ranger Summary and Report – Harvey Becker

Ranger Becker walked the trails in Glover Park; reported that there aren't any trees down. Someone tore some shingles off the pavilion roof; they're climbing up by putting a trash can on top of a picnic table. Chair Berke indicated that a county deputy is conducting checks on weekends.

This weekend will be the last open day (Sept. 30) for Pemble's Access. Boat ramp has been unusually quiet and things are going well. Discussion about issuing warnings vs. citations at boat ramp. Rangers reduce hours effective Oct.

Supr. Van Mele moved to accept the combined August 2017 Park Ranger report; second by member Schneider. Discussion. Motion unanimously carried.

Ranger Enforcement Action Summary:

August 2017	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	1	0	1
Warnings Issued:	2	1	0	3

3. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices

The 2017 park revenue and expenditures through September 2017, as prepared by the Town Clerk, were reviewed, as follows. Income: \$12,513.04; expenses: \$46,613.41; impact fees available: \$126,057.00; county park fund balance: \$31,690.27; and, 3-year CD balance: \$25,276.45. Member Freund moved to approve the income and expenditures through September 2017 tabulated by the Town Clerk; second by member Duntley. Motion unanimously carried.

4. Discuss and consider, status report of Certificate of Deposit -Suzanne Van Mele

Certificate of deposit is matured and needs to be moved to a higher interest bearing fund and possibly another financial institution. Supr. Van Mele and Town Clerk are working together to find the best option for the fund account.

5. Discuss and consider, final 2018 budget recommendation-Jim Freund

Review of proposed 2018 budget led by member Jim Freund. Budget numbers have been updated from the August meeting. Multipurpose building engineering will not be recurring; therefore those funds were moved to trail maintenance/buckthorn project. Contingencies in next year's budget are \$2650. Supr. Van Mele will represent the Park Board at the town's Oct. 10 budget workshop meeting. Member Freund moved to approve the budget as proposed with total operating expenses of \$79,500 for 2018; second by Enerson. Discussion. Motion unanimously carried.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Activity has been slow. Member Freund reported the two dock boards have been replaced. The plastic bumper is broke again; may need to be fixed when the dock is at Windmill.

Glover Park:

a. Discuss and consider, multipurpose building update-Lowell Enerson

Member Enerson talked to Patrick Bielfuss, planner with Cedar Corp.; State has passed the 2018 budget but no word yet on funding of grant for multipurpose building.

b. Discuss and consider, status report of buckthorn removal project-Jill Berke

Dan Cain with Habitat Creations was present to answer questions about buckthorn removal at Glover Park. They treated buckthorn head-high or taller with basal treatments in the roughly 2 acre section in late Nov. of last year. Will cover same area with foliar spray to treat the smaller plants this fall. Fall is the best time to treat since plants are starting to go dormant. Member Freund recently inspected the area treated last year, and reported that it is very noticeably improved.

Discussed current year plan to include interior of Oak Trail, section from Omaha Rd. and along Omaha Access, and section south of the bathroom building along Eagle Trail. He would like to treat to the west of last year's section if they can gain access through the HOA-owned out lot in Eagle Bluff neighborhood. This would reduce the walking time to reload chemicals. Discussion about neighbors, including 397 Cedar Court that abuts Omaha Access, where there a significant growth of large buckthorn trees. Discussion about whether the town should treat outside of the park if surrounding neighbors do not clear buckthorn from private property.

Home Owners Assn. will be approached to ask if vendor can have access to hill area west and south of Oak Trail. Dan Cain presented estimates based on the different options for spraying (basal and foliar). Chair Berke moved to authorize Habitat Creations to work up to the amount of \$6750 in 2017 to treat buckthorn at Glover Park; second by member Duntley. Motion unanimously carried. Project to begin as soon as feasible and prior to poor weather.

c. Discuss and consider, volunteer project on Bluff Trail and Summit Loop

Heath Tille contacted Chair Berke about doing a volunteer project in Glover Park; she met recently with him at the park, and Tille will clear brush along Bluff Trail starting at the new bench location, and all of Summit Loop trail, by the end of October.

d. Discuss and consider, Eagle Trail maintenance project-Jodie Duntley

Chair Berke will contact Lawn Barbers about mowing and clearing along Eagle Trail and Omaha Access. Regular mowing of these areas to be on October agenda; consider including this extra work in contract.

e. Discuss and consider, sand burr maintenance and removal-Jodie Duntley

Member Duntley would like the playground and volleyball court sand to be chemically sprayed so the burrs stop coming back. Chair Berke pulled the burrs from the volleyball court this summer, and the playground last week. Member Duntley moved to have the sand burrs sprayed each year;

second by member Enerson. Discussion. Motion carried 5-1. Chair directed Member Duntley to coordinate this project with Todd Domino next year.

f. Discuss and consider, Eagle project presentation by Boy Scout Dakota Nyberg

Chair reported that Boy Scout Dakota Nyberg has replaced rotten boards at NW kiosk. He has cleared area for new bench to be located on Bluff Trail, and is planning to install bench in Oct. He will give a final Eagle Project presentation at the next meeting.

Pemble's Access

a. Discuss and consider, activity level

Pemble's Access is open through this Saturday. Member Enerson called Darrell's Septic about removing satellite. He will talk to Gary Parent about removing garbage cans.

b. Discuss and consider, boundary matters report-Supr. Van Mele

Town Attorney Ron Siler ordered a title search; she will give an update report when information is available. An analysis of his findings will be considered at a future meeting.

7. Discuss and consider, dog related and other offenses and citations-Supr. Van Mele

Town Board is looking for recommendation on dog-related violations as they are revising the Animal Ordinance. Recommendation for off-leash citation is \$50 for a 1st offense and \$100 for subsequent offenses. Member Enerson moved that if a dog is at Pemble's that the fine be \$50 for first offense and \$100 for subsequent offenses; second by Freund. Motion unanimously carried.

Supr. Van Mele moved to strike the last sentence in 109-3(k) that reads "Unburned fuel and ashes shall be properly disposed of in receptacles provided, so as to prevent fire or damage to any Park property;" second by Duntley. Discussion. Motion unanimously carried.

8. Discuss and consider, security deposit return to ball organizations

Member Enerson moved that the Town return the full deposits to both Hudson and River Falls baseball teams; second by Duntley. Motion unanimously carried.

9. Discuss and consider, tree trimming project at town hall-Jill Berke

Chair Berke has volunteered to trim the maples along parking lot behind Town sign through the years but has not pruned the entire tree canopies. On the east side of entrance, there is a tree border that has not been trimmed for many years. She met with JCE Tree Service to get an estimate for pruning trees along both borders, and removing the locust trees that are blocking the growth of maple

trees behind the town hall entrance sign. In addition, the overgrown juniper shrubs need to be removed on each side of the town hall entrance. Town Chair Dan Pearson indicated that if the park board budget doesn't have available funds this year, the town will take care of the tree maintenance. Member Freund moved to spend up to \$2400 from the current park budget to trim and remove trees; second by member Enerson. Motion unanimously carried.

10. Correspondence

None to report.

11. Announcements and request for future agenda items

Lawn Barbers contract and review of ordinance offenses/citations to be on Oct. meeting agenda.

12. Adjournment

Member Enerson moved to adjourn the meeting; second by member Duntley. Motion unanimously carried. The Sept. 26, 2017 meeting of the Town of Troy Park Board adjourned at 8:52 p.m.

Next Meeting: Oct. 24, 2017

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board