



**PARK BOARD MEETING  
MINUTES**

Tuesday April 25, 2017  
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supervisor Suzanne Van Mele, Jodie Duntley, Alicia Schneider, Jane Hawkins  
 Members Absent: Jim Freund (excused)  
 Others Present: Park Ranger Harvey Becker

**Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

**1. Approval of Minutes**

The March 28, 2017 Park Board meeting minutes were reviewed. Member Enerson moved to approve the minutes of the March 28, 2017 Park Board meeting; second by Hawkins. Motion unanimously carried.

**2. Park Ranger Summary and Report – Harvey Becker**

Ranger Becker has caught some off-leash dog walkers at Glover. He cleared four downed trees on both Bluff and Oak Trails. Pipeline employees were at Pemble’s checking the equipment. Dock and gangway are in place at the boat ramp. He reported increased morning activity at Glover and the boat ramp. Member Duntley moved to accept the combined March 2017 Park Ranger report; second by Schneider. Motion unanimously carried.

**Ranger Enforcement Action Summary:**

March 2017	Pemble’s Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	0	0	0

**3. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices**

The 2016 park revenue and expenditures through year end 2016, as prepared by the Town Clerk, were reviewed. Income through end of year 2016: \$11,836.91; expenses through end of year 2016: \$58,309.00; Impact fees available: \$125,275.00; county park fund balance: \$31,679.66; and, 3 year CD balance: \$25,226.11. Member Enerson moved to approve the income and expenditures through year end 2016 as tabulated by the Town Clerk; second by

Duntley. The 2017 park revenue and expenditures through March 2017, as prepared by the Town Clerk, were reviewed, as follows. Income: \$1,899.05; expenses: \$15,216.53; Impact fees available: \$119,558.00; county park fund balance: \$31,683.62; and 3 year CD balance: \$25,226.11. Member Duntley moved to approve the income and expenditures through March 2017; second by Hawkins. Motion unanimously carried.

**4. Report, appointment of Park Board positions #3 and #4 – Supr. Van Mele**

Members Freund and Enerson were approved by the Town Board for positions #3 and 4, for three-year term, respectively, effective May 1, 2017.

**5. Park & Recreation Reports**

**Cove Boat Ramp:**

**a. Discuss and consider, activity at boat ramp**

Activity is increasing. Dock and gangway have been installed by Windmill Marina.

**Glover Park:**

**a. Discuss and consider, update report of garden shed Girl Scout project**

Scout Avery Richardson is planning to install shed on April 30<sup>th</sup>, weather permitting. Member Hawkins plans on being there. She will meet with Park Board during site tour. Keith Anderson from Building Inspector's office met with Chair Berke to stake location.

**b. Discuss and consider, volunteer project, River Falls H.S. students-Jill Berke**

Gabe Van Pelt, teacher at River Falls H.S. plans for up to 30 kids from his social studies class for a service day at Glover Park tomorrow. Students to prune overgrown vegetation along trails, and install mulch in pollinator garden. Berke and Enerson will volunteer to work with students.

**c. Discussion and consider, trails maintenance**

Chair Berke contacted Tim Wegner at TrailSource because the other company he referred did not have the proper equipment; waiting to hear back. Members and other volunteers are encouraged to help with trail trimming.

**d. Discuss and consider, status report of multipurpose building grant-Lowell Enerson**

Member Enerson reported that Patrick Beilfuss' presentation to the Town Board went well; unanimous approval by members. Cedar Corp. is working on getting an abstract of title for the park and plan to submit grant application on Thursday. Will reference county bike/ped plan to be adopted in early May by county. Also unanimous vote on updating the current park and recreation plan. Thank you to the subcommittee for all their work.

**e. Discuss and consider, St. Croix Electric invasive plants workshop information-Jane Hawkins**

Member Hawkins attended a workshop held by St. Croix Electric on invasive species. Discussed buckthorn and wild parsnip problems. Buckthorn sprayed late fall primarily in Oak Trail area in Glover Park; plan is to do another section in September. Possible volunteer opportunity to clear the buckthorn. Member Duntley reported that her

husband, Member Freund, and she completed a controlled burn at native prairie last weekend; cleared brush, took out small cedar trees, and transplanted some white pines.

### **Pemble's Access**

#### **a. Discussion and consider, preparation for May 6 opening**

Open on weekends beginning May 6, full time after Memorial weekend. Member Enerson will contact Darrell's septic to bring out satellite on May 6.

#### **b. Discuss and consider, painting of new trash container**

Chair Berke will ask if one of the rangers wishes to paint the new container, paid at their hourly rate. Hunter Green oil-based paint at Ace Hardware in River Falls will be purchased.

### **6. Discuss and consider, landscape projects at Town Hall-Jill Berke**

Edging popped out and Ron Roen re-shaped and put it back in place at town hall building. He will also fix rain gutters to fit properly. Chair talked to Dan Pearson about adding plant material on east and south side of building; he indicated that the town budget can be used for project. Will get estimate from at least 2 vendors in future. Discussion on maintenance of plants.

### **7. Correspondence**

Copies of the RFYBO contract were given out. Should have copy of Hudson ball organization's proof of insurance this week. Annual report for parks distributed. Member Duntley will be gone for park tour.

### **8. Announcements and request for future agenda items**

Erickson's will meet with Board during park site tour at Pemble's. Election of officers to be on regular May 23 meeting agenda. Member Enerson congratulated Supr. Van Mele on her election win to Town Board.

### **9. Adjournment**

Member Duntley moved to adjourn the meeting; second by Enerson. Motion unanimously carried. The April 25, 2017 meeting of the Town of Troy Park Board was adjourned at 7:58 p.m.

**Next Meeting:** May 16, 2017 (Park Site Tour), weather permitting; May 23, 2017 (regular meeting).

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board