



## PARK BOARD MEETING MINUTES

Tues., Apr. 24, 2018  
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jodie Duntley, Jim Freund, Alicia Schneider, Supr.  
Lowell Enerson

Members Absent: Jane Hawkins (excused); and, unfilled appointed seat

Others Present: Park Ranger Harvey Becker

---

### **Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

#### **1. Public Comment**

Request for comments by Chair; no comments made.

#### **2. Approval of Minutes, including review & discussion**

The Mar. 27, 2018 Park Board meeting minutes were reviewed. Change agenda item #5 to read: "2017 final expenditures and budget detail including 2017 actual detail." Change second sentence of same item to read: "Revenue collected in 2017 was 81% of budget." Member Freund moved to approve the Mar. 27, 2018 Park Board minutes as amended; second by member Duntley. Motion unanimously carried.

#### **3. Park Ranger Summary and Report** – Harvey Becker

Patrol hours have increased due to warmer weather and increased use of parks. Boat ramp have been quiet. Ice is not out yet. . Discussed laminated winter boat launch permit cards for displaying on vehicle dash. Rangers will discuss at upcoming meeting. Due to high water, Pemples Access will not open first weekend in May; possibly the third weekend.

Ranger reported that many visitors to Glover Park walking their dogs. Becker had a bad experience with lady who had 2 unleashed dogs and 1 on leash; she left park, not responding to him for alleged offense of "dog off leash;" he documented her license plate. Member Freund moved for Ranger Becker to mail a ticket to the individual in the park approximately 2 weeks ago that had 2 of 3 dogs unrestrained; second by member Duntley. Discussion. He will get contact information based on the license plate from Sheriff's Dept. Motion unanimously carried. Member Enerson moved to accept the Apr. 2018 Park Ranger report; second by member Freund. Motion unanimously carried.

**Ranger Enforcement Action Summary:**

<b>Apr. 2018</b>	<b>Pemble's Access</b>	<b>Cove Boat Ramp</b>	<b>Glover Park</b>	<b>Totals</b>
Citations Issued:	0	0	0	<b>0</b>
Warnings Issued:	0	0	0	<b>0</b>

**4. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2018; Approval of Invoices**

The 2018 park revenue and expenditures through Apr. 2018, as prepared by the Town Clerk, were reviewed, as follows. Income: \$987.65; expenses: \$7,483.73; impact fees available: \$136,787.00; county park fund balance: \$57,122.91; and 3-year CD is closed. Member Freund moved to approve the income and expenditures through Apr. 2018 as tabulated by the Town Clerk; second by member Duntley. Motion unanimously carried.

Member Freund checked with Clerk's office on wages paid in 2017 for bathroom maintenance. This was a follow up from last month's meeting, documented as almost doubled for bathroom cleaning in one year. Clerk clarified that there was a \$1000 invoice in Jan. 2017 for work completed in 2016.

**5. Report, Park Board position appointments #3, #5, and #6-Supr. Enerson**

Supr. Enerson noted that per Town Ord. Chapter 21, Park Board terms run through Apr. 30<sup>th</sup> and Town Board appoints members in May. Supr. Enerson reported that the Town Board did not follow the ordinance and that appointments were made at the April Town Board meeting. He will bring this up at next Town Board meeting for review and clarification. Chair Berke and Member Schneider were reappointed to the Park Board for 3 year terms, and Heath Tille was appointed as the new member to replace Supr. Enerson as a citizen member through 4/30/20.

**6. Park & Recreation Reports**

**Cove Boat Ramp:**

**a. Discuss and consider, preparation for spring season**

Chair Berke reported that Windmill Marina expects ice will melt by Apr. 30; after that date they plan to get docks installed. They will remove as needed if the water rises per town's contract.

**b. Discuss and consider, activity**

Activity has been slow.

## **Glover Park:**

a. **Discuss and consider, multipurpose building project grants status and contributions update-Lowell**

Member Enerson reported that the Town Board unanimously passed the 2 resolutions at the April Town Board meeting for DNR cost share grant applications for (1) "Proposed restrooms and related facilities," and (2) "Proposed trail maintenance". Cedar Corp. Planner Patrick Bielfuss has both applications nearly ready to submit. Have not heard yet on Andersen Foundation grant. No other funding has come in this past month.

Member Freund provided Patrick Bielfuss with additional information on Eagle Trail and Eagle Pass, and Chair Berke forwarded historic information relative to trail improvements. Photographs will also be provided to Bielfuss for the grants. Regarding question of whether Glover Park is used by larger groups, the Park Board concurred that there are often spring and summer gatherings when the pavilion and other amenities are reserved. Further, that the trails are used daily, year round; and an estimate of visitors using the trails is 10 per day, 365 days a year. Freund asked what groups routinely use the trails and provide maintenance, with response from Board those church groups, River Falls H.S. student/service projects, and individuals volunteer to clear trails.

b. **Discuss and review resolutions passed by Town Board in April related to DNR stewardship grants-Lowell**

Resolutions were unanimously passed as noted above under "a."

c. **Discuss and consider, spring season preparation**

Chair Berke will contact Lyman Kopp about bathroom cleaning schedule, and will ask Ranger Becker to install volleyball net. Chair Berke will install plants at entrance garden. Member Duntley will maintain the pollinator planting and garden near South Field parking lot. Berke advised that she can use up to \$40 of budget to replace some native plants at pollinator garden. Member Schneider will check if new swing seat for handicapped children has been received. Chair Berke will ask Gary Parent to put up bike rack up at Town Hall.

## **Pemble's Access:**

a. **Discuss and consider, opening preparation and date for park opening**

Not practical to open first weekend of May. Chair Berke will continue to check water level; probably not open until the last weekend of May. She'll put notice on bulletin board to advise the public.

## **7. Report of Town Board action on ordinance changes to Chapters 109 and 39-Jill Berke**

Changes to Chapters 109 and 39 were approved by the Town Board as recommended by the Park Board. Supr. Enerson reported that changes are on

the town website under ordinances; Deputy Clerk Shari Weide will provide copy to Park Rangers.

**8. Correspondence**

None.

**9. Announcements and request for future agenda items**

Chair Berke passed out copies of the Park Board 2017 Annual Report. May agenda to include bicycle use on Glover Park trails; signage for bike trails to be discussed after seeing if County pilot program passes; and, Member Duntley asked that sand burr removal in volleyball court and playground area also be on May agenda. Member Freund will adjust signage down at boat ramp for summer parking. He'll need another no parking sign as one was stolen, and will contact Gary Parent.

Announcement that park site tour is scheduled for May 15<sup>th</sup>.

**10. Adjournment**

Member Freund moved to adjourn the meeting; second by member Duntley. Motion unanimously carried. The Apr. 24, 2018 meeting of the Town of Troy Park Board adjourned at 8:05 p.m.

**Next Meeting:** May 15 (Park Site Tour); May 22, 2018 (regular meeting).

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board