



**PARK BOARD MEETING
MINUTES**

Tuesday August 22, 2017
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supr. Suzanne Van Mele, Jim Freund, Jane Hawkins, Alicia Schneider, Jodie Duntley

Members Absent:

Others Present:

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Approval of Minutes

The July 25, 2017 Park Board meeting minutes were reviewed. Member Freund moved to approve the minutes of the July 25, 2017 Park Board meeting; second by Enerson. Motion unanimously carried.

2. Park Ranger Summary and Report

No Park Ranger present.

Member Van Mele moved to accept the combined July 2017 Park Ranger report; second by Schneider. Motion unanimously carried.

Ranger Enforcement Action Summary:

July 2017	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	6	0	6
Warnings Issued:	0	1	0	1

3. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices

The 2017 park revenue and expenditures through August 2017, as prepared by the Town Clerk, were reviewed, as follows. Income: \$11,046.68; expenses:

\$39,990.02; impact fees available: \$122,067.00; county park fund balance: \$31,688.92; and, 3-year CD balance: \$25,276.45. Member Duntley moved to approve the income and expenditures through August 2017 as tabulated by the Town Clerk; second by Enerson. Motion unanimously carried.

4. Discuss and consider recommendation for dog-related and other offenses and citations-Suzanne Van Mele

Supr. Van Mele presented a spreadsheet on dog related and other offenses with enforcement options, possible citation penalties, and serving process. She asked Park Board to review and consider for the Sept. meeting.

5. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Ramp continues to have a high level of activity.

b. Discuss and consider, policy for boaters leaving trash in Cove area

At last Town Board meeting, a resident indicated that boaters are tossing trash and dead carp when coming/going from ramp. Board discussed possible options to reduce this nuisance activity including adding violation to citation list, and installing a trash can. Board expressed concern that visitors would bring other waste to area, and consensus was not to install a trash can.

Glover Park:

a. Discuss and consider, multipurpose building update-Lowell Enerson

Member Enerson reported that the Town has not been notified yet of grant status from the DNR, and is likely pending approval of the state budget that is in process.

b. Discuss and consider, buckthorn removal project in fall-Jill Berke

Chair Berke will contact at least two contractors for bids for buckthorn removal this fall. Member Freund will check on the success of last year's work in the Oak Trail area as completed by Dan Cain with Habitat Creations last December.

Pemble's Access

a. Discuss and consider, activity level

Member Enerson will contact Darrell's Septic to remove portable bathroom, and contact the town crew to remove and store trash containers after last week end in Sept.

6. Discuss and consider, preliminary 2018 budget review-Jim Freund

Member Freund distributed 2018 budget worksheets for preliminary review and discussion. Suggested changes as discussed included: estimated Oct.-Dec. income increased to \$5,000; \$15,000 total income for 2018; increase legal fees to \$1,500; Cedar Corp. fees to be \$1,000 with long range plan to be updated next year, include increase to \$18,500 under ranger wages to accommodate extra park projects; garbage pickup anticipated to be \$900.

Member Freund will contact Todd Domino with Lawn Barbers for final estimate of lawn care; buckthorn removal, increase next year to \$4,000; trail maintenance to include possible foot bridge maintenance on Oak Trail (Chair Berke to check current condition of foot bridge), \$5000; ballfield maintenance, \$200; shade tree, \$150 (next to bench at playground); increase to \$300 at Glover Park for plant material, fertilizer, and mulch; signs at Glover Park, \$600, which includes bike route signs on designated Town bike/pedestrian trail system; Pemble's Access, increase to \$500 for gate opener; and other projected expenses to remain the same as current year. Members to contact Member Freund with any revisions, and discussion will continue at September meeting to finalize 2018 budget.

7. Correspondence

Chair Berke shared feedback back from Matthew Johnson about the sailboat/tree issue at the boat ramp.

8. Announcements and request for future agenda items

Sept. agenda items to include Boy Scout Dakota Nyberg's final report of his Eagle project, use deposit to ball teams, continue with park citations/ordinance work, and complete 2018 budget recommendation.

9. Adjournment

Member Van Mele moved to adjourn the meeting; second by Freund. Motion unanimously carried. August 22, 2017 meeting of the Town of Troy Park Board was adjourned at 8:10 p.m.

Next Meeting: Sept. 26, 2017

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board