



PARK BOARD MEETING MINUTES

Tues., July 24, 2018
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jodie Duntley, Jane Hawkins, Jim Freund, Alicia Schneider, Heath Tille, Supr. Lowell Enerson

Members Absent:

Others Present: Park Ranger Ron Roen, Supr. Jan Cuccia

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Public Comment

Request for comments by Chair; no comments made.

2. Approval of Minutes, including review & discussion

The June 26, 2018 Park Board meeting minutes were reviewed. Member Freund moved to approve the minutes of the June 26, 2018 Park Board; second by member Duntley. Motion unanimously carried.

3. Park Ranger Summary and Report – Ron Roen

Pemble's reopened yesterday and no-wake is off the river. Ramp was very busy last weekend since Hudson launch was closed; wrote several citations. Picked up new signage today for Pemble's and will put up tomorrow. Glover has been quiet. Someone had disassembled an old bike in the men's room; Ranger Roen brought it to the recycling center. Some complaints from parents about sand burrs in playground; Supr. Enerson will take care of. New chain was installed for accessible swing seat at playground. Member Freund asked rangers to mark warnings and citations with a "c" and "w" in their activity log.

Discussion on number of citations and warnings; Ranger noted that numbers were low due to high water on the river and Pemble's being closed. Roen reported that a hole in the sand was dug at the playground about 4' wide and 4' deep. Trail camera discussion. Alcohol containers found in garbage at Glover, probably local youth. Member Enerson moved to accept the July 2018 Park Ranger report; second by member Hawkins. Motion unanimously carried.

Ranger Enforcement Action Summary:

July 2018	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	4	1	0	5

4. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2018; Approval of Invoices

The 2018 park revenue and expenditures through June/July 2018, as prepared by the Town Clerk, were reviewed, as follows. Income: \$113,641.16; expenses: \$20,780.93; impact fees available: \$138,392.00; county park fund balance: \$57,430.99; and 3-year CD is closed.

Member Duntley moved that the Park Board purchase a camera for Glover Park for surveillance up to \$200 due to problems with vandalism and other questionable incidents; second by Supr. Enerson. Discussion. Motion unanimously carried. Chair asked Member Duntley to purchase the camera, turn receipt into Clerk's office, and have Rangers install. Rangers will review any captured images. Update to be on next month's agenda. Member Tille moved to approve the income and expenditures through July 2018 as tabulated by the Town Clerk; second by member Freund. Motion unanimously carried.

5. Discuss and consider, budget preparation and schedule

Budget process starts in August. Discussion on bidding out lawn maintenance contract as brought up by member Hawkins. Berke noted that bidding is not required since this is a service. Discussion about past maintenance work and previous bidding history. Consensus is to not bid out this service.

Member Freund will get budget info from Lawn Barbers for 2019 budget discussion. Updated long range recreation plan with Cedar Corp. assistance discussed. Members asked to contact Chair Berke with any budget items prior to next meeting, and Freund will prepare budget worksheets for preliminary discussion in August.

6. Park & Recreation Reports

Cove Boat Ramp:

- a. **Discuss and consider, activity level**
No-wake is off on the river so it's been busier. Windmill will move ramp when water goes down.
- b. **Discuss and consider, impact of high water**
No-wake is off.

Glover Park:

- a. **Discuss and consider, multipurpose building grants status- Lowell Enerson**
Supr. Enerson reported that Cedar Corp. Planner Patrick Bielfuss hopes to hear grants status by the end of the July. Subcommittee will meet with Patrick before August meeting to start planning phase.
- b. **Discuss and consider, St. Croix County Outdoor Recreation Plan-Jill Berke**
Chair Berke and Supr. Enerson are attending the county planning open house at the courthouse on July 31 to represent Troy.
- c. **Discuss and consider, request to use ballfields in Sept.**
Clerk's office had request from Hudson Boosters to use the ball fields in September for tryouts. Discussion about previous fall use. Supr. Enerson moved that the Hudson Boosters baseball have permission to use the 2 ball fields on Sept. 15 and 16 from 10am-noon; second by member Hawkins. Motion unanimously carried.
- d. **Discuss and consider, insect control**
Member Freund will spray wasp nests tomorrow by both pavilions and both dog waste stations. Member Hawkins reported that Eagle Trail is badly overgrown. Chair Berke will contact Todd Domino and have him mow all of Eagle Trail. Should be mowed monthly.

Member Duntley also expressed concern about trail maintenance and brush clearing and the role of rangers. Berke noted that Rangers Roen and Becker routinely remove trees and limbs from the trails, in addition to their regular patrol role. Chair Berke asked Supr. Enerson to talk with Town Chair Pearson about the Ranger job description. To be on August agenda. Chair Berke will contact trail maintenance vendors about working on Oak and Bluff Trail since we have budgeted \$5,000 for this in current year.

Pemle's Access

- a. **Discuss and consider, high water status and re-opening**
Re-opened yesterday. River was at 680.7 today; 683.0 triggers no-wake. Could have policy to close Pemle's at 683.0 for consistency and add link to river level on Town website. Beach area must be clear of debris to reopen. Member Tille moved that Pemle's Access should be closed based on a river level of 683.0, and be clear of debris; second by member Duntley. Discussion. Motion unanimously carried.
- b. **Discuss and consider, review of new signage**
Ranger Roen will put up new signs tomorrow, including "No Parking" signs on south boundary fence; and "No Trespassing" boundary signs (\$295 fine posted). Discussed informational handout to be placed on car windshields

of visitors. Chair Berke will ask Clerk's office to make copies for the Rangers.

7. Correspondence

Chair referenced emails with Karin Erickson and continued communication and cooperation related to Pemble's Access. St. Croix County Community Development Dept. mailed Pilot Bicycle Project notices to affected municipalities as the North/South pilot bike/pedestrian route includes town of Troy; Town Board approved signage at July meeting. Received notice of Park and Recreation Outdoor Plan for county, to be held on July 31. Pemble's Access neighbor to the north, Matt Entenza, contacted Clerk's office regarding trespassers on their property and fires; Chair Berke will correspond with him about the new signage and efforts to reduce problems.

8. Announcements and request for future agenda items

Agenda to include preliminary budget review review other area park/launch fees and consider for Pemble's Access, Park Ranger duties, trail maintenance, update on surveillance activity at Glover, grants status, and updating long range plan.

9. Adjournment

Member Enerson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The July 24, 2018 meeting of the Town of Troy Park Board adjourned at 8:20 p.m.

Next Meeting: August 28, 2018

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board