



PARK BOARD MEETING MINUTES

Tuesday June 27, 2017
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supr. Suzanne Van Mele, Jodie Duntley, Jim Freund, Alicia Schneider, Jane Hawkins

Members Absent:

Others Present: Park Ranger Ron Schock

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Approval of Minutes

The May 23, 2017 Park Board meeting minutes were reviewed. Make edit to page 2, item 4. Member Duntley moved to approve the minutes of the May 23, 2017 Park Board meeting with minor correction on page 2; second by Enerson. The June 5, 2017 Park Tour minutes were reviewed. Correct spelling of Diefenbach. Page 2, item 1 under Glover, sentence to read: "Avery will also add shelves." Chair Berke moved to approve the minutes of the June 5, 2017 Park Tour meeting with the corrections; second by Enerson. Motion unanimously carried.

3. Park Ranger Summary and Report – Ron Schock

Ranger Schock reported that Ranger Becker called him in as backup to the boat launch first Sunday in June. Hudson boat launch was closed so traffic increased. Several parking violations were noted on report. Activity level now normal. Flags at Pemble's were installed by Chair Berke; Ranger Schock will extend rope on south side to tie to fence and not to pipeline stake. Need to replace hand sanitizers at Glover. Member Freund questioned why number of citations in summary doesn't match the detailed report. Berke will ask Clerk's office to amend report. Ranger Schock will add more park brochures at Glover. Rangers Becker and Roen cut down some trees on Oak and Bluff Trails. Ranger Roen fixed a broken picnic table bench.

Member Freund moved to accept the combined May 2017 Park Ranger report with correction to number of citations; second by Hawkins. Motion unanimously carried.

Ranger Enforcement Action Summary:

May 2017	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	7	0	7
Warnings Issued:	0	3	0	3

4. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices

The 2017 park revenue and expenditures through June 2017, as prepared by the Town Clerk, were reviewed, as follows. Income: \$5,333.31 expenses: \$25,708.69; impact fees available: \$123,798.00; county park fund balance: \$31,686.27; and, 3-year CD balance: \$25,250.99. Member Van Mele moved to approve the income and expenditures through June 2017 as tabulated by the Town Clerk; second by Duntley. Motion unanimously carried.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, update of repairs to the dock and other maintenance projects-Jim Freund

Member Freund reported that Ranger Roen fixed the rubber bumper on the dock and will fix rotted boards. New parking sign not up yet. Freund will remove buckthorn next to the dock this fall. Road crew re-striped the parking spots.

b. Discuss and consider, activity level

Activity level is back to normal.

Glover Park:

a. Discuss and consider, amendments to ball organization agreement-Lowell Enerson

Member Enerson recapped last discussion on rescheduling tournament. Discussion. Regarding rescheduling, tournament with only a week's notice, per the agreement. Member Enerson moved to recommend to the Town Board to delete sentence on page 7, number 3, that reads, "However, ball fields may not be reserved under this provision more than one week in advance of the game or practice time being requested,"

second by Freund. Motion unanimously carried. Berke to ask Clerk to place on July Town Board agenda.

b. Discuss and consider, trial maintenance including removal of tree on railroad right of way-Jill Berke

Tree branch that went down on railroad right of way was removed by JCE Tree Service for \$250. Chair Berke left message with the neighboring property owners (Judge), about fallen branch.

c. Discuss and consider, projects completed by Faith Community Church volunteers-Jill Berks

Church group volunteers repaired damaged roof of both the bulletin board kiosk and pavilion. They re-stained the kiosks at pavilion and near South Field. Mowed back on trails; would like to keep working on the trails. Removed sand burrs at playground and volleyball court. Chair will send thank you letter to church volunteers.

d. Discuss and consider, penalty fine for unleashed dogs

Chair Berke and Member Enerson had brief discussion with Town attorney on current dog ordinance and fees during recent meeting. Discussion included reference to state statutes, clerk's role in collecting penalties, and potential complications if there is a first and second level penalty fee. Discussion on citation procedure and legal concerns on citing for dogs off leash. Ranger Schock clarified that when they write a citation, it is to a vehicle. They cannot run a license plate. Dog walkers in Glover may not have a vehicle. Rangers concerned with how to identify violators, and how to enforce. Can they legally ask for ID? What if person refuses? Are rangers expected to call Sheriff's Dept. and wait for officer?

Matter to be on July agenda for further discussion. Supr. Van Mele will follow up with Ron Siler on options available to the Town on violations related to dogs and provide ranger job description to Park Board.

Member Freund moved to recommend to the Town Board to amend penalty fee to \$50 fine for 1st offense for off leash dog; and, \$100 for 2nd offense as long as we enforce it and it's followed up; second by Enerson. Discussion. Motion unanimously carried.

e. Discuss and consider, multipurpose building update-Lowell Enerson

Member Enerson talked to Patrick Bielfuss with Cedar Corp. today; he expects to learn the status of grant application on July 26. Supr. Van Mele asked if the foot bridge got washed out; Chair reported that it was not washed out, and that better conservation tactics should be considered to lesson water that sheds off the higher elevation. Van Mele also questioned the missing ash can next to one of the grills near the pavilion; members at June Park site visit decided not to replace them.

Pemble's Access

a. Discussion and consider, report on boundary fencing-Jill Berke

Discussion about meeting with Mark and Karin Erickson at Pemble's at Park Site Tour. Chair Berke and Member Enerson met with Town Attorney Ron Siler on this issue. Discussed how to make boundary fencing more visible; decided to put up a rope with flags on each side. Needs to be extended further on south side. Erickson's interpretation of owning out to the center of the channel was incorrect per Town Attorney as the water is public property. They are allowed to post a No Trespassing sign and call the Sherriff on trespassers; Rangers will not call. Discussed liability issues; Attorney Siler indicated that the current signage is proper.

Erickson family parking area discussed. Black Bass logo on parking stickers was sent to Park Rangers to identify their vehicles. The Erickson's suggested they be named as an additional insured on the Town's insurance policy per email correspondence to Chair. Discussion on legal status of the road. Supr. Van Mele would like the Attorney to further review park boundaries and the Town's ownership interest in Pemble's Access. Item to be on future agenda.

b. Discuss and consider, review of signage

Town Attorney determined the Town's signage is appropriate.

c. Discuss and consider, activity level

Normal activity levels. Park is especially busy on week ends.

7. Correspondence

Chair Berke corresponded with Karin Erickson related to Pemble's Access, as reported.

8. Announcements and request for future agenda items

Little Free Library at town hall is leaking; will add to volunteer project list.

9. Adjournment

Member Freund moved to adjourn the meeting; second by Duntley. Motion unanimously carried. June 27, 2017 meeting of the Town of Troy Park Board was adjourned at 8:30 p.m.

Next Meeting: July 25, 2017

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board