



PARK BOARD MEETING MINUTES

Tues., May 22, 2018
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jodie Duntley, Jim Freund, Supr. Lowell Enerson,
Jane Hawkins, Heath Tille

Members Absent: Alicia Schneider (excused)

Others Present: Park Ranger Ron Schock, Supr. Suzanne Van Mele

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Public Comment

Request for public comments by Chair; no comments made.

2. Election of Park Board Chair and Vice Chair positions

Supr. Enerson led the meeting and opened nominations for Park Board Chair. Member Hawkins nominated Berke for Chair. Supr. Enerson called 3 times for further nominations; none were made. Member Freund moved that the nominations cease and that a unanimous ballot be cast for Jill Berke for Park Board Chair; second by member Tille. Motion unanimously carried.

Chair Berke called for nomination for position of Vice Chair. Supr. Enerson nominated Member Freund for vice chair. Chair Berke called 3 times for other nominations; none made. Supr. Enerson moved that the nominations cease and that a unanimous ballot be cast for Member Freund for Vice Chair; second by member Duntley. Motion unanimously carried.

3. Appointment to Multipurpose Building Project Subcommittee to fill vacancy

As Supr. Van Mele is no longer the Town Board liaison to the Park Board, there's a vacancy on the subcommittee. Member Duntley moved for member Freund to fill the vacancy for the multipurpose building project subcommittee; second by member Hawkins. Motion unanimously carried.

4. Approval of Minutes, including review & discussion

The Apr. 24, 2018 Park Board meeting minutes were reviewed. Member Freund moved to approve the Apr. 24, 2018 Park Board minutes; second by member Duntley. Motion unanimously carried.

5. Park Ranger Summary and Report – Ron Schock

Ranger Schock reported a high level of activity at Glover; Hudson team had a big tournament. He heard positive comments from people about the park & facilities. Tournament went well, they used the overflow parking. Teams cleaned up really well. Activity at Pemble’s over the first open weekend was moderate; satellite has been delivered. Member Duntley moved to accept the May 2018 Park Ranger report; second by member Hawkins. Motion unanimously carried.

Ranger Enforcement Action Summary:

May. 2018	Pemble’s Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	0	1	1

6. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2018; Approval of Invoices

The 2018 park revenue and expenditures through May 2018, as prepared by the Town Clerk, were reviewed, as follows. Income: \$107,535.73; expenses: \$11,089.93; impact fees available: \$137,252.00; county park fund balance: \$57,217.28; and 3-year CD is closed. Member Duntley moved to approve the income and expenditures through May 2018 as tabulated by the Town Clerk; second by member Freund. Motion unanimously carried.

7. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Dock and gangway is in place. Activity has increased.

b. Discuss and consider, closing time at boat ramp

At last Town Board meeting, Supr. Jennings asked why the ramp closes at 9:30 when others are open later. Ramp is in a residential area. Member Freund talked to some neighbors in cove area and they think it’s open late enough. One neighbor reported it’s a bigger issue when people are out there at 5:00 a.m. on a Saturday, which is a rule violation. Ranger Schock will ask Ranger Becker if he can patrol earlier a few times to discourage this. Consensus is to leave the closing hour at 9:30 p.m.

Glover Park:

a. Discuss and consider, multipurpose building project grants status, including Andersen Foundation Award and DNR correspondence- Supr. Enerson

Supr. Enerson reported that the project received \$100,000 grant from Andersen Foundation. In addition, the Town received \$1500 from Citizen’s Bank, \$1500 from Westconsin Credit Union, \$500 from 1st American Bank, and \$50 from St. Croix Electric. Ball teams have tentatively committed \$1000 each. Community kitchen is back in the

grant application at the suggestion of the DNR. Should know by end of July about status of grants. Board will discuss later the option of the town receiving a percentage of baseball team concessions when community kitchen is built as part of the building project. Supr. Enerson indicated that another grant application request is being considered from St. Croix Electric for \$500; should know by June meeting. Subcommittee will meet in the next month. Discussion on impact fee use and law. Discussion on county money market funds. The Board thanked Supr. Van Mele for her work on the Andersen Foundation grant.

b. Discuss and consider, bathroom maintenance matter-Jill Berke

Will need a temporary cleaning person for a month or two while Lyman Kopp recovers from a work injury; Jerry Knott is interested. Chair Berke restocked toilet paper from Town's supply and will be billed. Ranger Roen put up new hand sanitizer dispensers and refill cleaning fluid has been ordered. Chair Berke will check with Gary Parent on dog waste bags inventory.

c. Discuss and consider, review trail bike use policy

Bike use was briefly discussed at park tour. Motorized bikes are prohibited. Bike use would only be an issue if people were using mountain bikes/fat tire bikes on the trails due to potential damage. Trails aren't wide enough for multi-use but it is common for young children to ride bikes along Eagle Trail, often with a parent. Bikes on the trails have not been an issue and there are no signs of damage. Changing signage may make it seem as if bikes are banned in the entire park. Chair Berke and Member Freund will work on signage wording for the portion of Eagle Trail and Eagle Pass that is designated as handicap accessible; to be a future agenda item.

d. Discuss and consider, possible damage on trails from ATV use; review policy

Resident on North Glover Road noticed ATVs going up the trail to the top of the hill. Member Duntley will keep an eye out for possible neighbor to park who may be violator. ATVs are specifically prohibited as noted on the Glover Park rules sign. Direction given to rangers to issue citations if ATVs observed again. Member Hawkins will also put word out in her neighborhood about ATV use in park. Can contact Rangers if they see anything or call non-emergency dispatch number. Discussion on citation amount; will check the ordinance.

e. Discuss and consider, park maintenance

Chair Berke will check with volunteer groups on projects. Member Hawkins will check with Avery Richardson to see if she's cleaned out the bluebird houses. Rangers Roen and Becker removed several trees, mostly on Oak and Bluff Trails. Gary Parent said he'd fix the big pothole on roadway at Glover. Playground border being replaced next week. Chair Berke and Member Hawkins will remove sand burrs at volleyball court. Playground sand burrs will be addressed with the border repair work; fresh sand will hopefully eliminate the weeds.

Pemble's Access:

a. Discuss and consider, activity level following May 19 weekend opening

Had a few people down there over the weekend. Should be very busy this upcoming holiday weekend. Robina Keller has been notified to begin gate opening. Chair Berke will put up flag banners once water is lower.

**b. Discuss and consider, review of ordinance parking violation fee-
Supr. Enerson**

Posted \$40 fine for parking should match ordinance fine of \$50 per Enerson. Chair Berke will contact Lebo Sign on updating this, and also repairing current large rules sign where damaged and peeling.

7. Correspondence

Chair Berke shared a letter from Community Development Dept. with county regarding bike/ped coordination meeting. She and member Enerson are attending meeting on May 30 to get update on county plans.

8. Announcements and request for future agenda items

Member Freund will contact Gary Parent for 6 more "no parking" signs for Salishan, East Cove, and South Cove roads.

9. Adjournment

Member Duntley moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The May 22, 2018 meeting of the Town of Troy Park Board adjourned at 8:15 p.m.

Next Meeting: June 26, 2018

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board