



PARK BOARD MEETING MINUTES

Tuesday November 28, 2016
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jodie Duntley, Jim Freund, Alicia Schneider, Lowell Enerson, Supervisor Suzanne Van Mele, Jane Hawkins

Members Absent:

Others Present: Park Ranger Ron Roen

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Approval of Minutes

The October 25, 2016 Park Board meeting minutes were reviewed. Change "Emerson" to "Enerson", page 2, agenda item 4.b. Member Van Mele moved to approve the minutes of the October 25 Park Board meeting as amended; second by Enerson. Motion unanimously carried.

2. Budget Review of Park Revenue/Expenditures, year-to-date 2016; Approval of Invoices

The 2016 park revenue and expenditures through October 2016, as prepared by the Town Clerk, were reviewed. Income through October 2016: \$11,709.91; expenses through October 2016: \$50,349.24. Impact fees available: \$123,565.00; county park fund balance: \$31,677.06; and, 3-year CD balance: \$25,200.98. Member Freund moved to approve the income and expenditures through October 2016 as tabulated by the Town Clerk; second by Duntley. Motion unanimously carried.

3. Park Ranger Summary and Report – Ron Roen

Rangers are on winter hours, patrolling 1.5 hours during the week and 2 hours on weekends. Much less activity at boat ramp. Mostly dog walkers and hikers at Glover. Dog compliance continues to be good. A fisherman asked about access through the riprap berm when the dock is in high water position. Member Freund pointed out the dock should not be used when it's in that position but Ranger Roen said it's still used. Member Freund will take a look at it and to be discussed next year. Ranger Roen will make sure volleyball net is down. Member Enerson moved to accept the combined October 2016 Park Ranger report; second by Duntley. Motion unanimously carried.

Ranger Enforcement Action Summary:

October 2016	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	4	0	4
Warnings Issued:	0	1	0	1

4. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level at boat ramp

Activity has been slow.

Glover Park:

a. Discuss and consider, update report, buckthorn project and possible grants-Jill Berke

Chair Berke received bids from JCE of River Falls in the amount of \$6,800 and Dan Cain with Habitat Creations of Clear Lake for \$6,840. The job award was given to Habitat Creations; cost was more per hour; however, they are more experienced with buckthorn removal and restoration. Oak Trail and Woodland Flower Trail area will be primary treatment area, and the section south of Eagle Trail and Omaha Access areas will be secondary. Dan Cain and crew will do basal spraying at the base of bushes/trees to kill the tree and he recommends a foliar spray of new growth plants in Sept. or Oct. Advised against moving plants that have berries to prevent further spreading. Chair Berke will look into DNR grants as well.

b. Discuss and consider, update report on North Field fencing project & fence removal-Lowell Enerson

Member Enerson reported that the temporary fence has been removed. Meeting with both clubs in the upcoming week to discuss cost discrepancy and new permanent fence should go up this week. A private company will be installing the fencing instead of the ball teams doing it. Matter will be on January 2017 agenda.

c. Discussion and consider, update report on multipurpose building project grant-Lowell Enerson

Sub-committee members Enerson, Hawkins, and Supr. Van Mele met with Patrick Beilfus of Cedar Corp at Glover Park on Nov. 18. New timeline is to have DNR stewardship grant application in by May 1st and then find out if funding is successful in June or July. Grant would provide up to 50% funding. Emphasis to be on community kitchen, location to trails, etc. Also consider possible grant to widen Eagle Trail. Will meet again in January and look for other grants. To ask Patrick come in for Feb. meeting.

d. Discuss and consider, ballfield agreement with River Falls and Hudson Youth ball organizations-Lowell Enerson

Ballfield agreement was reviewed. Discussed concession rights, Vendor section, charging nonrefundable fee, and requiring copies of insurance policy. Change all mention of "Boosters" to HBC.

The following changes will be suggested to the town attorney who will review and prepare for review by the Town Board. Chair Berke and Supr. Van Mele to meet with

counsel as soon as possible as the current ballfield agreement expires at the end of the year.

- Page 1, under Recitals, first sentence to read: "Town is the owner of the property described as two baseball fields and related facilities, named North Field and South Field..." Language to be added regarding potential amendment if multipurpose building is constructed.
- Page 2, 1. Premises, first sentence to read: "The Town hereby agrees to lease to HBC and RFYBO the existing ball fields, namely North Field and South Field, in Glover Park..."
- Page 2, 2. Term, change all dates from 2025 to 2022 to reflect length of contract to 5 years instead of 8 years.
- Page 2, 3. Renewal, meet one year prior to termination date instead of two years.
- Page 4, 13. Terms of Use and Maintenance Obligations of the Parties, B. Improvements Planned During Lease Term, strike "build and expand" and replace with "maintain."
- Page 5, Phase A to read: "improvement of the existing ball fields, including expanding the infield to increase baseline capacity and related facilities including shed, benches, bleachers and fencing, and rehabilitative field work. Completion of all items is dependent on the availability of funds, materials and labor."
- Page 6, (5) to read "HBC and RFYBO shall have the use of the storage shed for storage of their playing..."
- Page 6, (7) reinsert the struck sentence but amend to read: "Town will provide for the periodic pick up and removal of trash and recyclables except during tournaments when HBC and RFYBO will be responsible for trash and recyclable pick up at both fields."
- Page 7, D. (1) a. change September 31 to July 31.
- Page 10, (8) add language on overflow parking.
- Page 12, potentially add "also known as" or title next to ball organization signatures.
- Page 13, Note to read: "Exhibit 1 is an image of Glover Park showing the location of South Field and North Field."

Member Enerson will meet with the two ball organizations next Sunday and Monday to review the proposed changes, and ask for any additional amendments to be considered.

Pemble's Access

a. Discussion and consideration, any activity

Pemble's is closed.

5. Update report, traffic barriers on pathway between Deer Valley and Meadow Valley neighborhoods-Jill Berke

Bollards are up. Neighbors contacted Chair Berke to thank the Town for completing this project.

6. Discuss and consider, final 2017 budget – Supr. Van Mele

Member Freund made reported on minor changes to the budget, specifically the change of garbage containers and trees from capital expenditures, to Glover Park operating budget. Final budget was approved by the Town.

7. Discuss and consider, approval of 2017 Park Board meeting dates

Member Enerson moved to accept the 2017 Park Board meeting dates; second by Van Mele. Motion unanimously carried. Chair to provide schedule to the town clerk.

8. Correspondence

Chair Berke will update agreement with Lawn Barbers. Troy resident, Heath Tille contacted the Chair about his interest in volunteering for projects at Glover Park after reading “call for volunteers” for parks in the Town newsletter.

9. Announcements and request for future agenda items

Member Duntley reported the tree cleanup on November 5th was a success.

10. Adjournment

Member Enerson moved to adjourn the meeting; second by Duntley. Motion unanimously carried. The November 28, 2016 meeting of the Town of Troy Park Board was adjourned at 8:54 p.m.

Next Meeting: Jan. 24, 2017

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board