



**PARK BOARD MEETING  
MINUTES**

Tuesday November 28, 2017  
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supr. Suzanne Van Mele, Jim Freund, Alicia Schneider, Jane Hawkins, Jodie Duntley

Members Absent:

Others Present: Ron Roen, Park Ranger; Patrick Bielfuss, Cedar Corp.; Katie Alberg; Danielle Alberg; Pam Ellingson; Dan Pearson, Town Chair

**Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. She welcomed guests.

**1. Approval of Minutes**

The Oct. 24, 2017 Park Board meeting minutes were reviewed. Supr. Van Mele moved to approve the minutes of the Oct. 24, 2017 Park Board meeting with an amendment to the 1st paragraph Approval of Minutes, in the second to the motion, to read “Amendment to the minutes were seconded by Member Enerson”; second by member Schneider. Discussion. Motion unanimously carried.

**2. Park Ranger Summary and Report – Ron Roen**

Park Rangers are now on winter hours. High activity level and no issues to report. Problem with people stacking picnic tables to get on pavilion roof has stopped. Ranger Becker took down volleyball netting. Member Enerson moved to accept the combined Oct. 2017 Park Ranger report; second by member Duntley. Motion unanimously carried.

**Ranger Enforcement Action Summary:**

October 2017	Pemble’s Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	2	2	4

**3. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices**

The 2017 park revenue and expenditures through November 2017, as prepared by the Town Clerk, were reviewed, as follows. Bike path signs discussed.

Income: \$13,183.85; expenses: \$56,361.79; impact fees available: \$130,372.00; county park fund balance: \$56,998.25; and, 3-year CD is closed. Supr. Van Mele moved to approve the income and expenditures through Nov. 2017 as tabulated by the Town Clerk; second by member Freund. Motion unanimously carried.

#### **4. Park & Recreation Reports**

##### **Cove Boat Ramp:**

- a. **Discuss and consider, buckthorn removal project-Jim Freund**  
Member Freund cleared out buckthorn in tree area at ramp. Left branches for JCE Tree Service to grind up.
- b. **Discuss and consider, activity level**  
Ramp and gangway have been picked up by Windmill Marina and stored.

##### **Glover Park:**

- a. **Discuss and consider, multipurpose building update-Patrick Bielfuss, Cedar Corp.**  
Member Enerson reported that the Town did not get the DNR stewardship grant. Would like to see the Town pursue other grants and/or resubmit this grant next year. Patrick Bielfuss talked to Beth Norquist, DNR regional rep at Eau Claire office; she did not see any points left out in proposal, and encouraged the Town to reapply. Town could apply to be a Green Tier community to earn an additional point. Point-wise, Town was right in the middle. Projects that were funded had “trailhead” or “development” in their title. Additional factors were: private funding from outside the community; multi-jurisdictional/intergovernmental cooperation; and many plans were bike-related. Economic impact was also specified. Would take minimal work to reapply per Bielfuss. Grant apps due May 1<sup>st</sup>; can start discussing when materials come out in Feb. Discussion on private funding possibilities, including Fred C. and Katherine B. Andersen Corp. Foundation, Otto Bremer Foundation, and Westconsin Credit Union. Subcommittee will meet and talk about opportunities prior to Jan. meeting. Patrick Bielfuss will meet with Beth Norquist when the materials come out in February. Member Freund moved to recommend that the Town reapply for the DNR stewardship grant; second by member Hawkins. Discussion. Motion unanimously carried.
- b. **Discuss and consider, Boy Scout and Girl Scout recognition plaque-Jim Freund**  
Plaque honoring scouts who improved our parks started in 1993. Member Freund has changed the language to include Girl Scouts. Consensus was to limit plaque to scouts.

#### **5. Discuss and consider, status report-projects from 2017 budget**

Update on 2017 projects:

Replace wooden border around playground-Lowell Enerson reported that he met with Gary Parent at the playground to discuss options; Gary purchased 6x6's from Arrow Bldg. Center, River Falls. Enerson contacted Jack Larson about skimming off the dirt where border needs to be replaced. Expenses should come in under budget. Gary will work on project next spring.

Purchase swing set seat-handicap accessible-Alicia Schneider. Member Schneider got quotes from MN WI Playground and Gerber Leisure. MN WI Playground was \$454-\$458 depending on the needed bracket size and \$40 freight with 15 year warranty. Gerber was \$731 plus \$40 estimated freight; 3 year warranty. Both for ages 5-12 years and come in all different colors. This would replace one regular swing. The Gerber seat looks more supportive on the back and safer for special needs children. Member Schneider will confirm warranty with the sales rep. Member Schneider moved to approve a purchase for the molded bucket seat for 5-12 year olds through Gerber for \$731 plus \$40 in freight charges; second by Member Hawkins. Discussion. Motion carried. Consensus by board to order the blue color for seat. Member Schneider will get invoice from sales rep, and coordinate with Town Clerk on payment from current budget.

Chair Berke reported on building of kiosk for boat ramp and replacement of kiosk/bulletin at Glover Park entrance. Ron Roen bought materials for \$109, estimates \$130 to build. Roen will get bill to Clerk in timely manner.

Signs for Ranger vehicles: 2 sets have been ordered. Chair Berke reported that Dan Cain, Habitat Creations will continue buckthorn project, and he will bill the Town by the deadline to come from current budget.

#### **6. Correspondence**

The Park Board received the Nov. 8 memo from Patrick Bielfuss regarding the stewardship grant. Clerk also emailed out letter from DNR regarding the grant.

#### **7. Discuss and consider, 2018 Park Board meeting dates**

Discussed Park Board meeting dates for 2018. Member Freund moved to adopt the 2018 meeting schedule; second by Member Duntley. Motion carried.

#### **8. Announcements and request for future agenda items**

No announcements. No meeting in December. Ball field and multipurpose subcommittee report to be on January agenda. Look at 2017 actual budget expenditures versus what was budgeted.

#### **9. Adjournment**

Member Schneider moved to adjourn the meeting; second by member Duntley. Motion unanimously carried. The Nov. 28, 2017 meeting of the Town of Troy Park Board adjourned at 8:01 p.m.

**Next Meeting:** Jan. 23 2018

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board