



## **PARK BOARD MEETING MINUTES**

Tuesday October 24, 2017  
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Lowell Enerson, Supr. Suzanne Van Mele, Jim Freund, Alicia Schneider, Jane Hawkins  
Members Absent: Jodie Duntley  
Others Present: Ron Roen, Park Ranger; Dakota Nyberg, Eagle Scout; Tim Nyberg

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### **Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

#### **1. Approval of Minutes**

The September 26, 2017 Park Board meeting minutes were reviewed. Supr. Van Mele moved to approve the minutes of the September 26, 2017 Park Board meeting with the following amendments: on page 4, agenda item #7, 2<sup>nd</sup> sentence, strike “a second” and replace with “subsequent offenses” so the sentence reads “ Recommendation for off-leash citation is \$50 for a 1<sup>st</sup> offense and \$100 for subsequent offenses”; motion in same agenda item to make the same change so the motion reads: “Member Enerson moved that if a dog is at Pemble’s that the fine be \$50 for first offense and \$100 for subsequent offenses.” Amendments to the minutes were seconded by member Enerson. Motion unanimously carried.

#### **2. Park Ranger Summary and Report – Ron Roen**

Activity is slowing down. Rangers changing to winter schedule with less patrol hours; October schedule is 90 hours, collectively. Hours will reduce again Nov. 1<sup>st</sup>. Pemble’s is closed, but patrol continues to check of gate. Roen reported less activity at boat launch. Glover is still busy with hikers and dog walkers. Replacement sign, “Adult Supervision for children . . . “ was installed at the playground. Still noticing shingles taken off the pavilion roof; Chair Berke did ask the sheriff’s office to patrol after hours on weekends.

Member Schneider moved to accept the combined September 2017 Park Ranger report; second by member Freund. Discussion. Motion unanimously carried.

### **Ranger Enforcement Action Summary:**

August 2017	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	1	0	1
Warnings Issued:	1	1	0	2

**3. Budget Review of Park Revenue/Expenditures, year-to-date 2017; Approval of Invoices**

The 2017 park revenue and expenditures through October 2017, as prepared by the Town Clerk, were reviewed, as follows. Income: \$12,882.43; expenses: \$50,738.96; impact fees available: \$129,802.00; county park fund balance: \$56,995.75; and, 3-year CD is closed. Member Van Mele moved to approve the income and expenditures through October 2017 tabulated by the Town Clerk; second by member Freund. Motion unanimously carried.

**4. Discuss and consider, Eagle Scout project presentation-Dakota Nyberg**

Scout Dakota Nyberg of Troop 54 in River Falls made a presentation on his Eagle Scout project. He built a bench on Bluff Trail and repaired the northwest kiosk bench. He made a comprehensive presentation to members. Dakota coordinated a fundraiser at the River Falls Ace Hardware; total cost was \$288.34. Ace gave him a discount on materials and, donated use of the auger for post hole digging. Arrow Building also provided discounts on materials. He plans to add gravel and pavers under the bench. The Board was very impressed with his project. Chair Berke will include an article on project in spring newsletter. Member Freund will add project to the recognition board at the pavilion kiosk.

**5. Park & Recreation Reports**

**Cove Boat Ramp:**

**a. Discuss and consider, dock and gangway storage schedule**

Windmill will pick up dock and gangway between Oct. 25 and Nov. 10. Number in that contract is the budget number; \$2200 estimate for Oct-Dec this year, budget was \$3000. Storage was \$583 for this year. That's included in the \$3200 for 2018. Contract starts in November, not January. Member Freund moved to approve the Windmill Marina contract and recommend action to the Town Board, second by Supr. Van Mele. Motion unanimously carried.

**b. Discuss and consider, activity level**

Activity at the boat ramp is slowing down.

**Glover Park:**

**a. Discuss and consider, multipurpose building update-Lowell Enerson**

Member Enerson reported that Patrick Bielfuss from Cedar has still not heard from the DNR about the grant status.

**b. Discuss and consider, status report of buckthorn removal project- Jill Berke**

Areas being treated shown on map as distributed. Habitat Creations got all foliar application done in yellow areas, now switching to basal in red area due to weather change. Signs are up for chemical use. Eagle Bluff Home Owner's Assn. gave permission to Dan Cain to access Oak Trail from their property, which will make access much easier.

**c. Discuss and consider, status of Eagle Trail mowing project-Jodie Duntley**

Member Duntley, not in attendance, reported to Chair Berke earlier that Eagle Trail has been mowed by Lawn Barbers.

**d. Discuss and consider, review 2018 Lawn Barbers maintenance contract**

Lawn Barbers contract amount is not to exceed \$13,390.00 for Glover Park, town hall, and recycling center grounds. Todd Domino will be contacted for special projects as needed, such as mowing/clearing trails. Discussion on bidding guidelines. Member Freund moved to approve Lawn Barbers 2018 maintenance contract and recommend to the Town Board, second by member Hawkins. Motion unanimously carried.

**e. Discuss and consider, adding regular mowing on trails to annual maintenance contract**

Matter discussed (see "d." above).

**6. Discuss and consider, final 2018 budget recommendation by Town Board Supr. Van Mele,**

Supr. Van Mele reported that the Town Board approved the Park Board budget at budget workshop. She shared concern from Town Board that the Park Board does not expend full budget. Members noted reserve funds are important to have available for possible emergency projects.

**7. Discuss and consider, projects from remaining 2017 budget**

Bike signs were ordered by Gary Parent in the amount of \$421, and \$18 per each post needed. Town Hall tree trimming/removal project estimate is \$900 from JCE Tree Service; since funds are available, board agreed by consensus that costs come from current budget.

Chair Berke passed out list of possible projects for end of year 2017 at Glover Park and the boat ramp. Discussed options for replacing wood border around playground, where needed. If road crew is not interested in doing this, use volunteers, park rangers, or hire outside vendor.

Discussion about materials; consensus to replace with same size treated posts. Member Freund moved to spend up to \$1500 on materials for replacement playground border, second by Van Mele. Discussion. Motion unanimously carried. Member Enerson volunteered to measure and get estimates including

delivery for Nov. meeting. Weather may determine whether project can be completed this year; however, materials can be purchased from current budget.

Will buy shade tree for playground next year. Discussion about canvas shade canopies. For playground, consider replacing one swing seat with handicap accessible molded seat. Member Schneider will get a price from Landscape Structures and other vendors.

Info bulletin board/cabinet on gate at Glover Park entrance is rotted and needs to be replaced. Chair Berke moved to spend up to \$225 including labor, second by member Enerson. Motion unanimously carried. Berke will ask Ron Roen if he wants to build and install.

Cove Boat Ramp kiosk like one built at Pemble's Access entrance discussed. Chair Berke will ask Ron Roen to build. Member Hawkins moved to spend up to \$225 to build kiosk for Cove Boat Ramp, second by Supr. Van Mele. Discussion. Motion unanimously carried.

**8. Continued discussion and consider, dog related and other offenses and citations-Supr. Van Mele**

Discussion on citations and enforcement for cleaning up pet waste. Member Hawkins moved to charge \$25 for 1<sup>st</sup> offense and \$50 for subsequent offenses for not picking up pet waste, second by Chair Berke. Motion unanimously carried.

Discussion on Town's citation ordinance, Chapter 39. In citation ordinance, reference to Parks & Rec does not have defined violations for dog/pet related offenses. Town Board is working on Animal Ordinance and aggressive at-large dogs will be covered there. Discussion on level of Ranger enforcement authority. Discussion on damage to property under Section 109 Parks. Member Enerson moved to add 109-5.C. to be \$100 plus costs for damage to property, second by member Schneider. Discussion. Motion unanimously carried.

**9. Correspondence**

None to report.

**10. Announcements and request for future agenda items**

No announcements.

**11. Adjournment**

Member Enerson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The Oct. 24, 2017 meeting of the Town of Troy Park Board adjourned at 8:51 p.m.

**Next Meeting:** Nov. 28, 2017

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board