



**PARK BOARD MEETING
MINUTES**

Tues., October 23, 2018
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jane Hawkins, Heath Tille, Supr. Lowell Enerson,
Jodie Duntley, Alicia Schneider

Members Absent: Jim Freund (excused)

Others Present: Supervisors Jan Cuccia and Suzanne Van Mele

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:10 p.m.

1. Public Comment

Request for comments by Chair; no one spoke

2. Approval of Minutes, including review & discussion

The Sept. 25, 2018 Park Board meeting minutes were reviewed. Member Hawkins moved to approve the minutes of the Sept. 25, 2018 Park Board; second by member Duntley. Motion unanimously carried.

3. Park Ranger Summary and Report

Rangers reported a camper parked at Glover last Friday, and it was taken away a few days later. Sheriff's Dept. was contacted. Chair Berke asked Todd with Lawn Barbers to mow along path in Meadow Valley/Deer Valley due to invasive weeds. Member Tille created a new report template; Supr. Enerson will review with Rangers before Nov. meeting. Supr. Enerson reported that Rangers need more signs for their vehicles; will talk to Clerk on ordering. Member Tille moved to accept the Sept. 2018 Park Ranger report; second by member Hawkins. Motion unanimously carried.

Ranger Enforcement Action Summary:

Aug. 2018	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	3	0	3
Warnings Issued:	0	0	0	0

4. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2018; Approval of Invoices

The 2018 park revenue and expenditures through Oct. 2018, as prepared by the Town Clerk, were reviewed, as follows. Income: \$117,413.29; expenses: \$39,817.90; impact fees available: \$140,672.00; county park fund balance: \$57,782.82; and 3-year CD is closed. Member Duntley moved to approve the income and expenditures through Oct. 2018 as tabulated by the Town Clerk; second by member Schneider. Motion unanimously carried.

7. Discuss & consider, finalize prioritization list for use of park impact fees

Reviewed impact fee project suggestions. Glover Park: purchase/plant trees; new playground surface; replace front bulletin board and hardware next to pavilion; discussion on park rules sign; replace stolen interpretive signs on nature trail & posts as needed; nature trail-develop additional interpretive markers identifying flora/fauna/wildlife on rest of trails & sign by pollinator garden identifying plants; construct/install additional benches on Bluff & Eagle Trails, at playground & elsewhere as appropriate; build gazebo-type structure to be used for weddings/family events near open space south of South Field. Cove Boat Ramp: no project ideas. Pemble's: new fencing on north & south borders. Bike/ped trails: purchase & install new bike signs on designated bike/ped system; plant/maintain native prairie grasses and/or wildflowers along path at Deer Valley/Meadow Valley; build/install info board at Deer Valley/Meadow Valley with park & bike/ped trails in Town.

Member Duntley would like to see new playground surface as priority. Chair Berke will retype for Nov. meeting. Reviewed impact fee chart from town Clerk.

8. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Season is winding down.

b. Discuss and consider, Windmill Marina 2019 contract recommendation

Supr. Enerson moved that the Park Board approve payment to Windmill Marina for winter dock storage agreement in the amount of \$582.75; second by member Duntley. Motion unanimously carried

c. Discuss and consider, set date to install winter "no parking" signs on S. Cove Lane

Install "no parking" signs on hill in mid Nov.

Glover Park:

a. Discuss and consider, update report, multipurpose bldg. project-Supr. Enerson

Supr. Enerson reported that we should know status by end of Oct.

b. Discuss and consider, update report, trail maintenance grant award update-Supr. Enerson

Supr. Enerson reported that the grant has been awarded & released. Subcommittee met this morning to clarify maintenance versus improvements, as impact fees can't be spent on maintenance. Grant includes the entire Eagle Trail and Eagle Pass project. Patrick Belfuss to look into paperwork, bids & procedure; subcommittee will meet again before Nov. meeting.

c. Discuss and consider, report of camera purchase and use policy-Jodie Duntley

Member Duntley emailed River Falls & Hudson Parks & Rec Depts. regarding camera usage. Consensus was to not go forward with camera purchase. Chair Berke will order discussed signage.

d. Discuss and consider, status of trail maintenance upgrades-Chair Berke

Dan Cain & crewmember used walk behind dingo and Harley rake attachment on Bluff Trail, Oak Trail, and Summit Loop, removing vegetative matter, leveling, and restoring trails to the original width; overgrowth on edges also cut back. Member Tille reviewed the trails and reported that trail work is a big improvement; would like to see same work down on Woodland Flower Trail. Discussion to consider budgeting for this annually or every other year.

e. Discuss and consider, replacement of worn and missing trail wayfinding signs/posts

Will replace damaged or stolen signs and rotten posts. Chair Berke will replace missing white pine info sign with red pine info; no white pines in the park as noted by member Duntley.

9. Discuss and consider, 2019 budget status-Supr. Enerson

Supr. Enerson reported that the Town Board approved the submitted Park Board budget with no changes. Town Budget hearing is Nov. 15.

10. Discuss & consider, 2019-2024 Parks & Rec Planning Sub-Committee report

Chair Berke, members Tille and Schneider met with Patrick Beilfuss, Sr. Planner with Cedar Corp. last week to discuss steps involved in updating the 2013-2018 outdoor rec/parks plan. Inventory of current park amenities and conditions will be completed this fall, and an online survey for residents will be completed next year. Patrick has ideas to position the Town better for future grant opportunities. Plan is to adopt in May 2019. Member Schneider moved to work with Cedar Corp on 2019-2024 Parks and Recreation Plan in amount of \$2500 with part of work to be completed in 2018 and part in 2019; second by member Tille. Discussion. Motion unanimously carried.

11. Discuss & consider, meeting dates 2019

2019 meeting dates were reviewed. Supr. Enerson moved that the Park Board set the proposed Park Board meetings for 2019 as presented by Chair Berke, second by member Hawkins. Motion unanimously carried.

12. **Correspondence**
None to report.

13. **Announcements and request for future agenda items**
Budget hearing in Nov. Chair Berke will send out notices for future agenda items. Member Duntley would like to discuss Rangers doing monthly trail assessment, as in new job description.

15. **Adjournment**
Supr. Enerson moved to adjourn the meeting; second by member Tille. Motion unanimously carried. The Oct. 23, 2018 meeting of the Town of Troy Park Board adjourned at 8:11 p.m.

Next Meeting: Nov. 20, 2018

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board