

**TOWN OF TROY
654 GLOVER ROAD**

REGULAR TOWN BOARD MEETING – February 8th, 2018

Chairperson, Dan Pearson convened the regular Town Board meeting on Thursday, February 8th, 2018 at 7:06 p.m. Supervisor Suzanne Van Mele was present. Supervisor Jason Kjos arrived at 7:12pm. Supervisor Ray Knapp and Jan Cuccia were absent.

Staff present: Jill Berke and Harvey Becker.

The following people signed the attendance sheet: No one. Others were present that did not sign the attendance sheet.

APPROVE MINUTES – The January 11th, 2018 Regular Town Board meeting minutes were distributed to the board.

S. Van Mele moved to approve the Town Board minutes of January 11th, 2018 with the following edits: Under Discuss and consider Ordinance Authorizing Alternative Claims Procedure, to spell out her last name Van Mele from S.VM. and under Committee Reports, to change "...park pavilion update" to "Glover Park Pavilion, Bathroom and Community Kitchen update". Seconded by J. Kjos. Motion carried.

PUBLIC COMMENT – None.

PARK BOARD REPORT – J. Berke provided the January Park Board report.

PARK RANGER, HUMANE OFFICER & SHERIFF REPORTS – Copies of the Park Ranger and Humane Officer reports were distributed and reviewed by the board. No Sheriff's report provided. Harvey Becker reviewed the January park ranger activity.

ZONING ADMINISTRATOR REPORT – No report provided.

DISCUSS AND CONSIDER THE SUBMISSION OF THE FRED C. AND KATHERINE B. ANDERSON GRANT FOR THE CONSTRUCTION OF THE PAVILION-BATHROOM-COMMUNITY KITCHEN PROJECT IN GLOVER PARK - S. Van Mele provided the report on the grant application, that the committee of Suzanne Van Mele, Lowell Enerson and Jane Hawkins have prepared. The Park Board will review and make recommendation at the February 27th, 2018 meeting. The application will be submitted in early March with final determination expected to be made by the foundation by the end of April 2018.

S. Van Mele made a motion to submit the application contingent upon a recommendation from the Park Board on February 27th, 2018. Seconded by J. Kjos. Motion carried.

BUILDING PERMITS –

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>ADDRESS</u>	<u>PROJECT</u>
17-272	Creative Homes	368 Meadow Valley Trail	New Home
17-273	Daniel Chavez	575 German Court	Alteration
18-101	Joseph Colloton	291 St. Annes Parkway	Repair

18-102	Mario Leon	431	Crocus Hill Road	Permit to Start
18-104	Creative Homes	710	Crest Curve	New Home
18-106	Melissa Hilmanowski	585	Country Oaks Circle	Fireplace
18-107	Jacob Eisold	65	West Woodridge Drive	Alteration

DRIVEWAY PERMITS –

<u>PERMIT #</u>	<u>APPLICANT</u>		<u>ADDRESS</u>	
17-137	Creative Homes	368	Meadow Valley Trail	
18-101	Mario Leon	431	Crocus Hill Road	
18-103	Creative Homes	710	Crest Curve	

BOARD OF APPEALS APPOINTMENT – D. Pearson moved to appoint Michael Kinney to the Board of Appeals with a term to expire April 2019. Seconded by J. Kjos. Motion carried.

APPOINT ELECTION INSPECTORS – J. Kjos moved to approve Tommy Solberg and Cynthia Solberg as unaffiliated election inspectors. Seconded by S. Van Mele. Motion carried.

CLERK/TREASURER REPORT – Copies of the bank account reconciliations, impact fee summary, legal and engineering, and 2018 budget to actual summary reports were distributed and reviewed by the board.

J. Clark reported on the January Senate District 10 Special Election. J. Clark also provided and reviewed a report of professional expenses for zoning and land use applications for 2016 and 2017. The board would like a report that dates back to October 2014, when the Town assumed its own zoning authority. She also reported on a timeline to fill the Deputy Clerk/Treasurer position due to the retirement of Sharon Weide.

APPROVE BILLS – J. Kjos moved to approve the disbursements from First National Bank for a total of \$14,443.58. Seconded by S. Van Mele. Roll call vote taken: S. Van Mele – Yes; D. Pearson – Yes; and J. Kjos – Yes. Motion carried.

J. Kjos moved to approve the disbursements from Citizens State Bank for \$2,634,182.47. Seconded by S. Van Mele. Roll call vote taken: S. Van Mele – Yes; D. Pearson – Yes; and J. Kjos – Yes. Motion carried.

CORRESPONDENCE – Correspondence was reviewed by the board.

COMMITTEE REPORTS – J. Kjos reported that the compactor at the Recycling Center was down for a few days due to the cold weather.

D. Pearson reported that Cliff Jennings will lead the Adhoc to Farmland Preservation Committee.

ADJOURN - J. Kjos moved to adjourn. Seconded by S. Van Mele. Motion carried.

The meeting adjourned at 8:21 p.m.

These minutes were taken at a meeting of the Troy Town Board on the 8th day of February, 2018.

Jennifer Clark, Clerk/Treasurer

Daniel Pearson, Town Chairperson