

**TOWN OF TROY
654 GLOVER ROAD**

REGULAR TOWN BOARD MEETING – May 11th, 2017

Chairperson, Dan Pearson convened the regular Town Board meeting on Thursday, May 11th, 2017 at 6:54pm. Supervisors Ray Knapp, Suzanne Van Mele, and Jan Cuccia were present. Supervisor Jason Kjos arrived at 6:55pm.

The following people signed the attendance sheet: Cliff Jennings. Others were present that did not sign the attendance sheet.

Staff present: Rob Jones, Ron Roen and Jill Berke.

APPROVE MINUTES – The April 13th, 2017 Regular Town Board meeting and April 25th, 2017 Special Town Board meeting minutes were distributed to the board.

J. Cuccia moved to approve the Regular Town Board meeting minutes from April 13th, 2017 including the Public Hearing on the same date. Seconded by S. Van Mele. Motion carried.

J. Cuccia moved to approve the Special Town Board meeting minutes from April 25th, 2017. Seconded by S. Van Mele. Motion carried.

CITIZEN INPUT – J. Berke shared that the field/grass area south of the Recycling Center had a lot of garbage and debris and asked if there was anything the Town could do to clean it up.

PARK BOARD REPORT – Jill Berke provided the April Park Board report.

PARK RANGER, HUMANE OFFICER & SHERIFF REPORTS – Copies of the Park Ranger, Humane Officer and Sheriff reports were distributed and reviewed by the board. Ron Roen reviewed the Park Ranger activity.

ZONING ADMINISTRATOR REPORT – Zoning Administrator Wendy Sander provided a written report of recent activity.

REVIEW GLOVER ROAD PROJECT PLAN AND SPECIFICATIONS – R. Jones reviewed the preliminary Glover Road project design specifications and anticipated date for opening and awarding of the construction bids. A resident meeting is tentatively being scheduled for the 3rd week of June.

DISCUSS AND CONSIDER TOWN FIRE WELL PROTECTION EASEMENT –R. Jones reviewed the Draft agreement.

S. Van Mele moved that we recommend instead of an additional 20-year term to change that to an additional 5-year renewal up until the additional 20-years as beyond the initial 20-years. The renewal would be for a rolling 5-years for up unto an additional 20-years. And it would be renewed at the Town's discretion. Seconded by J. Kjos. Motion carried.

R. Knapp moved that we authorize the Town Chairman to finish negotiations and execute a contract for this fire well based on his understanding of the guidance that he has received tonight from Town Board irregardless of whether the recommendation is followed or not. Seconded by S. Van Mele. Discussion was held and clarification was made that D. Pearson would only execute the agreement based on the minor changes discussed. If there were additional changes, the Fire Well Protection Easement would be brought back before the board for further review at a future meeting. Motion carried.

REVIEW AND AWARD 2017 SEALCOAT BIDS – J. Kjos moved to accept the seal coat bids from Scott Construction for 2017 for a total bid price of \$127,254.00. Seconded by J. Cuccia. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; J. Kjos – Yes; D. Pearson – Yes and J. Cuccia - Yes. Motion carried.

DISCUSS AND CREATE COMMITTEE TO REVIEW LONG RANGE ROAD BUDGET PLANNING – R. Knapp, Jason Kjos and the Town Road Crew will work together to customize the long range road budget planning spreadsheet created by the St. Croix County Towns Association specific to the needs of the Town of Troy.

DISCUSS AND CONSIDER CITY OF HUDSON REQUEST TO PURCHASE/TRANSFER UP TO (3) RESERVE “CLASS B” INTOXICATING LIQUOR LICENSES, WIS. STAT. 125.51(4)(E) – J. Cuccia moved to transfer (1) full “Class B” Intoxicating Liquor License to the City of Hudson at a cost of \$50,000 with the offer to expire August 31st, 2017. Seconded by J. Kjos. Motion carried.

DISCUSS AND CONSIDER SECURITY OPTIONS AT THE TOWN RECYCLING CENTER – J. Kjos reported on the issues and concerns of individuals entering the recycling center during unopened hours and disposing of waste and/or entering the dumpsters and containers. Discussion was held as to what options were available to deter individuals from entering the recycling center after hours.

R. Knapp moved that the Town Board authorize Jason to work with the recycling center personnel to determine what kind of signage or deterrents are most effective at the recycling center at a cost not to exceed \$1,000.00. Seconded by J. Cuccia. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; J. Kjos – Yes; D. Pearson – Yes and J. Cuccia - Yes. Motion carried.

BOARD OF REVIEW ALTERNATE – ALTERNATE MEMBERS – R. Knapp moved to approve

*TOWN OF TROY RESOLUTION 2017-05
BOARD OF REVIEW ALTERNATE MEMBERS
STATE OF WISCONSIN
Town of Troy
St. Croix County*

BE IT RESOLVED,

That the alternate members of the 2017 Board of Review shall be:

Dave Hense, Dean Albert and Joe Duerre

That both non-Town officer members and alternate members of the 2017 Board of Review shall be entitled to a per diem payment of \$45.00 for each meeting or continued meeting of the 2017 Board of Review actually attended.

Adopted this 11th day of May, 2017.

Seconded by J. Cuccia. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; J. Kjos – Yes; D. Pearson – Yes and J. Cuccia - Yes. Motion carried.

BUILDING PERMITS –

<u>PERMIT</u>			<u>ADDRESS</u>	<u>PROJECT</u>
#	<u>APPLICANT</u>			
17-113	John Tackmann	229	Walnut Hill Way	Deck
17-114	Craig Dvis	291	St. Andrew's Drive	Alteration
17-121	Brian Kiesler	897	Chapman Drive	Storage Shed
17-123	Creative Homes	371	Meadow Valley Trail	Alteration
17-124	Creative Homes	378	Meadow Valley Trail	New Home
17-125	Chris Kusilek	141	Highway 35	Addition
17-126	Huppert Bros.	855	Chapman Drive	Storage Shed
17-127	Kyle Bryan	279	St. Andrew's Drive	HVAC
17-128	Josh Zepczyk	77	West Woodridge Drive	Alteration
17-129	Derrick Homes	401	Meadow Valley Bay	New Home
17-130	Benjamin Bertram	241	Walnut Hill Way	Deck
17-131	Cyler Hayes	629	Glover Road	Storage Shed

17-132	Joseph Ungerman	653	Tradition Trail	Deck
17-133	Andy Talbot	276	Cove Road	Alteration
17-134	AT&T	705	Tower Road	Non-Building Structure
17-136	Pat Puhalla	303	Lindsay Road	Pool
17-137	Creative Homes	571	German Court	New Home
17-138	Gene Cernohous	184	Carlson Lane	Repair
17-139	Mike Halama	235	Woodview Trail	Alteration
17-140	Precision Builders	420	Lost Rock Lane	New Home
17-141	Patricia Schulz	533	Trillium Lane	Repair
17-142	James Rowekamp	401	North Glover Road	Pool
17-151	Patrick Puhalla	303	Lindsay Road	Electric

DRIVEWAY PERMITS –

PERMIT

<u>#</u>	<u>APPLICANT</u>		<u>ADDRESS</u>
17-104	Creative Homes	378	Meadow Valley Trail
17-105	Derrick Homes	401	Meadow Valley Bay
17-107	Mark Sylla	600	Chinnock Lane
17-108	Precision Builders	420	Lost Rock Lane
17-109	Creative Homes	571	German Court

CLERK/TREASURER REPORT – Copies of the bank account reconciliations, impact fee summary, legal and engineering, and 2017 budget summary reports were distributed and reviewed by the board. Clerk/Treasurer J. Clark reported that the Employee Handbooks had been distributed to all employees and that the handbook and new payroll schedules became effective May 1st.

APPROVE BILLS – R. Knapp moved approval of check #27867 through check #27913 with the Elan payment for \$1,695.54 for a grand total of \$114,029.87. Seconded by J. Kjos. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; D. Pearson – Yes; J. Kjos – Yes and J. Cuccia – Yes. Motion carried.

CORRESPONDENCE – Correspondence was reviewed by the board.

COMMITTEE REPORTS – J. Kjos reported on the recycling center and roads.

J. Cuccia reported on her attendance at the recent Intergovernmental Cooperation workshop.

DISCUSS AND CONSIDER MEADOW RIDGE AND MEADOW VALLEY IMPACT FEE SHARING

AGREEMENT – This agreement was not ready for discussion and will be added to the June Town Board meeting.

MOVE INTO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES §19.85(1)(g) TO CONFER WITH THE TOWN’S LEGAL COUNSEL WHO WILL RENDER ORAL OR WRITTEN ADVICE CONCERNING STRATEGIES TO BE ADOPTED BY THE TOWN BOARD WITH RESPECT TO THE TOWN’S LEGAL ACTION AGAINST THE CITY OF RIVER FALLS CONTESTING THE CITY’S ANNEXATION OF NONCONTIGUOUS LAND IN MANN VALLEY AND THE CITY’S REZONING OF A PORTION OF THE ANNEXED AREA FROM EXCLUSIVE AG TO AN INDUSTRIAL ZONE

– S. Van Mele moved to move into closed session pursuant to Wisconsin State Statutes §18.85(1)(g) to confer with the Town's legal counsel who will render oral or written advice concerning strategies to be adopted by the Town Board with respect to the Town's legal action against the City of River Falls contesting the City's annexation of noncontiguous land in Mann Valley and the City's rezoning of a portion of the annexed area from exclusive Ag to and industrial zone. Seconded by J. Cuccia. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; D. Pearson – Yes; J. Kjos – Yes and J. Cuccia – Yes. Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION ON CLOSED SESSION ITEMS, AS NECESSARY -

J. Kjos moved to reconvene into open session. Seconded by J. Cuccia. Roll call vote taken: R. Knapp – Yes; S. Van Mele – Yes; J. Kjos – Yes; D. Pearson – Yes and J. Cuccia - Yes. Motion carried.

ADJOURN - J. Cuccia moved to adjourn. Seconded by J. Kjos. Motion carried.

The meeting adjourned at 11:10 p.m.

These minutes were taken at a meeting
of the Troy Town Board on the
11th day of May, 2017.

Jennifer Clark, Clerk/Treasurer

Dan Pearson, Town Chairman