

**TOWN OF TROY
654 GLOVER ROAD**

REGULAR TOWN BOARD MEETING – November 8th, 2018.

Chairperson, Dan Pearson convened the regular Town Board meeting on Thursday, November 8th, 2018 at 7:00 p.m. Supervisors Suzanne Van Mele, Lowell Enerson and Jan Cuccia were present. Supervisor Cliff Jennings was absent.

Staff present: Jill Berke, Ron Siler, Rob Jones and Wendy Sander.

The following people signed the attendance sheet: No one. Others were present that did not sign the attendance sheet.

APPROVE MINUTES – The October 11th, 2018 Regular Town Board meeting minutes, October 12th, 2018 Budget Workshop and Special Town Board meeting minutes and October 23rd, 2018 Public Hearing and Special Town Board meeting minutes were distributed to the board.

S. Van Mele moved to approve the minutes for October 11th. Seconded by L. Enerson. Motion carried.

L. Enerson moved to approve the meeting minutes of October 12th. Seconded by J. Cuccia. Motion carried.

J. Cuccia moved to approve the October 23rd, 2018 minutes for the Public Hearing and Special Town Board meeting. Seconded by S. Van Mele. Motion carried.

PUBLIC COMMENT – No one.

PARK BOARD REPORT – J. Berke provided the October Park Board report.

PARK RANGER, HUMANE OFFICER & SHERIFF REPORTS – Copies of the Park Ranger, Sheriff's Department and Humane Officer reports were distributed and reviewed by the board.

ZONING ADMINISTRATOR REPORT – Wendy Sander with Cedar Corporation provided a verbal and written report of October Zoning activity.

PEMBLES ACCESS – REVIEW LEGAL OPINION/HISTORY AND NEXT STEPS – Attorney Ron Siler provided an overview and history of Pemples Access and how it was acquired by the Town (full report and history is in Pemples Access file). Attorney Siler and Rob Jones provided the board options as to how to properly establish the boundary of the access.

S. Van Mele moved to notify the Diefenbach Trust that we send, that our attorney send them a letter explaining that we own the right of way for Beach Road that was established in 1914 and the survey is the most current survey is from 1946. And that we also move ahead with a survey that plats out the corners of every turn in this road from the top to the bottom, the top being Glenmont Road, the bottom at Lake St. Croix and that we have a map of survey created and filed with the County Surveyor and also the Register of Deeds and that we file an affidavit explaining this whole process along with our survey map. Seconded by J. Cuccia. Discussion followed. Motion carried.

Cedar Corporation will perform the survey. The neighbors to the North of the access will also be provided notification that a survey will be performed.

REVIEW PROCESS FOR UPDATING THE TOWN OF TROY TRANSPORTATION STUDY AND/OR ROAD PLAN – R. Jones stated that our current Town of Troy Transportation Study was adopted in 2002 with updates and revisions being completed in 2007 and 2013.

J. Cuccia moved that the Town work with Cedar Corp to have a complete revision of our Transportation Study/Plan update excluding, not including, a survey for a cost not to exceed \$7,500.00. Seconded by L. Enerson. Roll call vote taken: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes and J. Cuccia – Yes. Motion carried.

S. Van Mele and C. Jennings will work with Cedar Corp in moving this project forward.

DISCUSS AND CONSIDER PROCESS FOR REVIEWING AND RENEWING CONTRACTED SERVICES – Discussion was held on the past and current board practice and process for reviewing/renewing contracts. In the past, the general practice was to form a committee of two to review individual contracts near the contracted expiration date. The committee would then make a recommendation to the board. The board requested that J. Clark include a list of all contracted services in the board binders as a reminder to review contracts at the appropriate time.

UPDATE AND REPORT ON CONTRACTED ENGINEERING SERVICES – S. Van Mele provided a committee report that she and L. Enerson met with Cedar Corporation and SEH Engineering Services. After a lengthy discussion, it was recommended that in January, the committee meet with and review the Cedar Corp contract and establish a term expiration date versus having an automatic renewal term. This would be brought before the board in February.

DISCUSS AND CONSIDER WINDMILL MARINA ASSOCIATION, INC. WINTER DOCK STORAGE AGREEMENT – J. Cuccia moved to approve the Windmill Marina Association, Inc. Winter Dock Storage Agreement in the amount of \$582.75 effective November 1st, 2018 thru April 15th, 2019. Seconded by L. Enerson. Roll call vote take: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes and J. Cuccia – Yes. Motion carried.

DISCUSS AND CONSIDER TAX COLLECTION AGREEMENT WITH ST. CROIX COUNTY – L. Enerson moved to approve the St. Croix County Tax Collection Agreement. Seconded by J. Cuccia. Roll call vote take: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes and J. Cuccia – Yes. Motion carried.

DISCUSS AND CONSIDER MUNICIPAL TAX COLLECTOR BOND – S. Van Mele moved to approve

*TOWN OF TROY RESOLUTION 2018-09
RESOLUTION ADOPTING TOWN TREASURER'S
TAX BOND EXEMPTION
Town of Troy
St. Croix County*

WHEREAS, under Section 70.67 of the Wisconsin Statutes, the treasurer of each town, city or village shall, unless exempt under subsection (2) of said section, execute and deliver to the county treasurer bond conditioned for the faithful performance of the duties of said office and that he or she will account for and pay over according to law all state and county taxes which shall come into his or her hands.

WHEREAS, under Section 70.67 of the Wisconsin Statutes, as amended, the treasurer of any municipality shall not be required to give such bond if the governing body thereof shall at any regular meeting by resolution obligate such municipality to pay, in case the treasurer thereof shall fail so to do, all state and county taxes required by law to be paid by such treasurer to the county treasurer.

NOW, THEREFORE, BE IT REOLVED that Jennifer Clark, Clerk/Treasurer of the Town of Troy, shall not be required to give a bond to the County Treasurer(s) of the County of St. Croix, State of Wisconsin, as required under Section 70.67 of the Wisconsin Statutes, but the Town of Troy shall be and is hereby obligated to pay, in case the above mentioned Treasurer of the Town of Troy shall fail to do so, all state and county taxes levied in the tax roll of 2018 as required by law to be paid by such treasurer to the county treasurer.

Seconded by J. Cuccia. Roll call vote take: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes and J. Cuccia – Yes. Motion carried.

BUILDING PERMITS –

<u>PERMIT #</u>	<u>APPLICANT</u>		<u>ADDRESS</u>
18-206	Howard Larsen	529	Gilbert Road
18-207	Lynn Doucette	525	Nordic Lane
18-208	Brian Kuhl	437	Jordyn Lane
18-209	Keith Ziler	426	Lost Rock Lane
18-210	Mike Harmon	391	North Glover Road
18-211	Brock Hudak	92	West Woodridge Drive
18-212	Creative Homes	478	Summit Ridge
18-213	Hove Auto Body	883	Highway 65
18-214	Don Vieregge	560	High Ridge Drive
18-215	Camp YMCA	345	Riverview Drive
18-216	Bob Herda	423	Glen Court
18-217	Mark Mondus	465	Dylan Court
18-218	Michael Krause	192	Huppert Street
18-219	MFRC LLC	253	Cove Road
18-220	Tyler Krisk	522	Olivia Court
18-221	Roland Janetski	35	Pineridge Terrace
18-223	Stephen Reed	441	Windy Hill Road
18-224	Martin Haefner	257	Troon Court
18-225	Craig Emmerich	247	Cove Lane
18-231	Tony Peterson	298	County Road U
18-232	Kim McDonough	446	Jordyn Lane

DRIVEWAY PERMITS –

<u>PERMIT #</u>	<u>APPLICANT</u>		<u>ADDRESS</u>
18-119	Tom Patnode		Glenmont Road
18-118	Don Vieregge	560	High Ridge Drive
18-120	Creative Homes	478	Summit Ridge

CLERK/TREASURER REPORT – Copies of the bank account reconciliations, impact fee summary, legal and engineering, and 2018 budget to actual summary reports were distributed and reviewed by the board. J. Clark proposed the Town Board consider using a Consent Agenda beginning January 2019. She also provided an update on the November 6th General Election. J. Clark also reminded the board of the Budget Public Hearing, Town Meeting and Special Town Board meeting on November 15th, 2018.

APPROVE BILLS – L. Enerson moved to approve the disbursements from Citizens State Bank from October 12th, 2018 – November 8th, 2018 in the amount of \$196,798.58. Seconded by S. Van Mele. Roll call vote take: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes and J. Cuccia – Yes. Motion carried.

CORRESPONDENCE – Correspondence was reviewed by the board.

COMMITTEE REPORTS – D. Pearson provided a road report and update. S. Van Mele provided a SCEMS update. L. Enerson reported on his meeting with the Park Rangers.

ADJOURN – L. Enerson moved to adjourn. Seconded by S. Van Mele. Motion carried.

The meeting adjourned at 9:42 p.m.

These minutes were taken at a meeting of the Troy Town Board on the 8th day of November, 2018.

Jennifer Clark, Clerk/Treasurer

Daniel Pearson, Town Chairperson