

**TOWN OF TROY  
654 GLOVER ROAD**

**REGULAR TOWN BOARD MEETING** – September 13<sup>th</sup>, 2018.

Chairperson, Dan Pearson convened the regular Town Board meeting on Thursday, September 13<sup>th</sup>, 2018 at 7:03 p.m. Supervisors Suzanne Van Mele, Lowell Enerson, Cliff Jennings and Jan Cuccia were present.

Staff present: Jill Berke, Rob Jones, Wendy Sander and Ron Schock.

The following people signed the attendance sheet: Michael Kretz, Rebecca Mariscal, Patrice Wernlund and Trever Sire. Others were present that did not sign the attendance sheet.

**APPROVE MINUTES** – The August 9<sup>th</sup>, 2018 Regular Town Board meeting minutes were distributed to the board.

S. Van Mele moved to approve the minutes with the correction on Page 1, to change the word “is” to “if” under CSM Administrative Review Approval – MFRC, LLC Located at Cove Lane and Cove Road. Seconded by L. Enerson. Motion carried.

**PUBLIC COMMENT** – Dr. Michael Kretz, 256 Troon Court complimented the Town on the informative newsletter provided by the Town. Dr. Kretz went on to request the board provide a direction or policy on if public official announcements can be included in future town newsletters.

Resident Patrice Wernlund 290 E Cove Road, made a presentation showing the rain/water runoff issue that she would like the town to address as she feels this became an issue after East Cove Road was improved.

**PARK BOARD REPORT** – J. Berke provided the August Park Board report.

**PLAN COMMISSION REPORT** – J. Cuccia provided the September Plan Commission report.

**PARK RANGER, HUMANE OFFICER & SHERIFF REPORTS** – Copies of the Park Ranger, Sheriff’s and Humane Officer reports were distributed and reviewed by the board. Ron Schock reviewed the August Park Ranger activity.

**ZONING ADMINISTRATOR REPORT** – Wendy Sander with Cedar Corporation provided a verbal report of August Zoning activity.

**DISCUSS AND CONSIDER PARK RANGER DUTIES/JOB DESCRIPTION** – The board reviewed the Draft Park Ranger Job Description noting a few edits to be made. D. Pearson and L. Enerson will review the draft with the Park Rangers and bring it back to the Town Board in October for approval.

**DISCUSS AND CONSIDER COMPENSATION FOR PARK MAINTENANCE AND SPECIAL PROJECTS** – Park Rangers have been performing maintenance and special project work for the parks and have asked to be reimbursed at a flat rate for the use of their personal equipment.

L. Enerson moved that the Troy Town Board compensate for maintenance work and special projects as recommended by the Park Board at a rate of \$20.00/hour effective July 1<sup>st</sup>, 2018. Seconded by S. Van Mele. Motion carried.

**DISCUSS AND CONSIDER EMERGENCY MEDICAL AND AMBULANCE SERVICE CONTRACT WITH THE CITY OF HUDSON** – A copy of the 2018 Emergency Medical and Ambulance Service Contract with the City of Hudson was included and reviewed by the board. The term of the contract is a 5-year rolling contract. If the Town of Troy does not provide notice of non-renewal by September 30<sup>th</sup> of the current year, the contract automatically renews for another 5-year term. Josh Olson spoke on behalf of the St. Croix EMS.

J. Cuccia moved to send a notice of non-renewal to the City of Hudson specifying our intent to not renew at the expiration of the current contract in December 31<sup>st</sup>, 2022. Seconded by C. Jennings. Resident Trever Sire, 324 South Glover, spoke against the motion. Board discussion followed. Motion carried.

**DISCUSS AND CONSIDER EXTENSION OF ORDINANCE 171-A, MORATORIUM ON THE**

**ADMINISTRATION OF MUNICIPAL CODE CHAPTER 171** – J. Cuccia moved to reaffirm our moratorium to establish Chapter 171-A, A Moratorium on the Administration of Municipal Code 171 for another 2-year period.

Seconded by C. Jennings. Roll call vote taken: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes, C. Jennings – Yes and J. Cuccia - Yes. Motion carried.

**DISCUSS AND CONSIDER ANIMAL CONTROL OFFICER SERVICES** – L. Enerson presented a contract that was provided by Darel Hall for Animal Control Services. L. Enerson would like the board to review the alternate services and proposal at a future meeting. He would also like to meet with both Animal Control Officer’s. Board consensus was not to proceed at this time.

**DISCUSS AND CONSIDER WISCONSIN TOWNS ASSOCIATION COUNTY UNIT BY-LAWS** – L. Enerson moved that the Town of Troy support the Wisconsin Towns Association County Unit By-Laws. Seconded by J. Cuccia. Motion carried.

**DISCUSS AND CONSIDER TOWN OF TROY MUNICIPAL EMERGENCY OPERATIONS PLAN** – S. Van Mele moved to approved the Town of Troy Municipal Emergency Operations Plan dated September 13<sup>th</sup>, 2018. Seconded by J. Cuccia. Motion carried.

**DISCUSS AND CONSIDER 5 YEAR ROAD PLAN** – The board reviewed the roads tentatively scheduled for work in 2019. Tentatively planning for Glenmont Road and Bjerstedt Lane.

C. Jennings moved to take at least four soil boring samples this year, 2018, as recommended on the Bjerstedt Lane project scheduled for 2019 and have Cedar Corp get quotes and pick the lowest responsible bidder not to exceed \$5,000. Seconded by J. Cuccia. Roll call vote taken: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes, C. Jennings – Yes and J. Cuccia - Yes. Motion carried.

**BUILDING PERMITS –**

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>ADDRESS</u>	<u>PROJECT</u>
18-174	Ryan Johnson	568 Boundary Road	New Home
18-184	Michael Schwartz	401 Eagle Bluff Drive	Pool
18-185	Derrick Homes	347 Meadow Valley Trail	New Home
18-186	Alex Rome	420 Lost Rock Lane	Deck
18-187	Roger Becker	563 Old Highway 35 South	Storage Shed
18-189	Mark Hammer	59 West Woodridge Drive	Repair
18-190	John Edwards	214 Madison Circle	Pool/Deck
18-191	Jason Roberts	237 Plainview Drive	Fireplace
18-192	Derrick Homes	390 Meadow Valley Trail	New Home
18-194	James Schmidt	301 Lindsay Road	Pool
18-196	Dennis Armbruster	165 County Road F	Deck
18-197	Precision Builders	426 Lost Rock Lane	Alteration/Porch

**DRIVEWAY PERMITS –**

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>ADDRESS</u>
18-111	Ryan Johnson	568 Boundary Road
18-113	Derrick Homes	347 Meadow Valley Trail
18-114	Derrick Homes	390 Meadow Valley Trail

**CLERK/TREASURER REPORT** – Copies of the bank account reconciliations, impact fee summary, legal and engineering, and 2018 budget to actual summary reports were distributed and reviewed by the board.

J. Clark reported on her research on computer/IT Services and an overhead projector which were budgeted to be purchased in 2018. She will be coming forward in October with a proposal and recommendation for computer/IT Services.

S. Van Mele moved to spend up to \$1,000 for a portable projector. Seconded by C. Jennings. Roll call vote taken: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes, C. Jennings – Yes and J. Cuccia - Yes. Motion carried.

J. Clark also reported on the August Election.

**APPROVE BILLS** – L. Enerson moved to approve disbursements from First National Bank of River Falls from August 10<sup>th</sup>, 2018 – September 13<sup>th</sup>, 2018 in the amount of \$4,489.06. Seconded by J. Cuccia. Roll call vote taken: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes, C. Jennings – Yes and J. Cuccia - Yes. Motion carried.

L. Enerson moved to approve the disbursements from Citizens State Bank from August 10<sup>th</sup>, 2018 – September 13<sup>th</sup>, 2018 in the amount of \$149,385.90. Seconded by C. Jennings. Roll call vote take: L. Enerson – Yes; S. Van Mele – Yes; D. Pearson – Yes; C. Jennings and J. Cuccia – Yes. Motion carried.

**CORRESPONDENCE** – Correspondence was reviewed by the board.

**COMMITTEE REPORTS** – J. Cuccia provided an update on the fall newsletter.

S. Van Mele and L. Enerson reported on their review of Engineering Services.

D. Pearson provided an update on the recycling center, road committee and meeting with the Chair of the Town of Hudson, and President of the Village of North Hudson regarding EMS services.

**ADJOURN** – J. Cuccia moved to adjourn. Seconded by L. Enerson. Motion carried.

The meeting adjourned at 11:05 p.m.

These minutes were taken at a meeting  
of the Troy Town Board on the  
13<sup>th</sup> day of September, 2018.

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Jennifer Clark, Clerk/Treasurer

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Daniel Pearson, Town Chairperson