RESOLUTION NO. 2017-01 ADOPTING AN EMPLOYEE HANDBOOK STATE OF WISCONSIN Town of Troy St. Croix County

WHEREAS, the Town of Troy desires to adopt an Employee Handbook; and,

WHEREAS, the Town of Troy has the authority to establish policies and procedures for Town employees and wishes to do so as set forth in the Employee Handbook attached hereto as Exhibit A; and,

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Troy as follows:

1) The Employee Handbook is hereby adopted and shall take effect on May 1st, 2017. The Employee Handbook applies to all employees of the Town.

2) The Employee Handbook is not a contract with Town Employees, and the Town Board retains the right to make changes to the Employee Handbook from time to time, as the Town Board deems prudent and necessary.

Dated this 9th day of February, 2017

Dan Pearson, Town Chairperson

Jennifer Clark, Town Clerk