



PARK BOARD MEETING MINUTES

Tues. June 25, 2019
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jane Hawkins, Jim Freund, Peter Reese

Members Absent: Jan Cuccia, Alicia Schneider, Heath Tille (all excused)

Others Present: Park Ranger Ron Schock

Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

1. Public Comment

Request for comments by Chair; no one spoke.

2. Approval of Minutes, including review & discussion

The May 28, 2019 Park Board meeting minutes were reviewed. Member Freund moved to approve the minutes of the May 28, 2019 Park Board meeting; second by member Hawkins. Motion unanimously carried.

3. Park Ranger Summary and Report, including discussion & review of monthly summary report-Ranger Schock

Ranger Schock reported good compliance lately at boat launch. Pemble's has been quiet; this weekend should be busy. Water has receded. Last section of fence towards water is collapsing and sign is leaning. Ron Roen is going to get new signs up this week. Black Bass Club needs to have their signs on their vehicles so Rangers can identify them. Property to north has "no parking sign" on their gate; Chair Berke will email Matt Entenza to make sure they identify their vehicles in some way. Entenzas' had some concerns with trespassing on their property; Chair Berke explained that Supr. Cuccia did respond to M. Entenza by letter earlier. Roen will install the "no trespassing sign" on the north border when water level has receded. Discussion on the hours Sheriff's Dept. is patrolling – 9:00 a.m. to 1:00 p.m. doesn't really help; it gets busy later in the day. Chair Berke will talk to Dan Pearson about changing sheriff patrol times. Chair Berke reported that ball teams have been using overflow parking at Glover.

Jan. monthly summary report was in packet instead of current report; will review correct copy next month.

4. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2019; Approval of Invoices

The 2019 park revenue and expenditures through May 2019 and corrected April 2019 revenue and expenditures, as prepared by the Town Clerk, were reviewed, as follows. Income: \$3,668.18; expenses: \$33,849.05; impact fees available: \$147,672.00; county park fund balance: \$58,881.15; and 3-year CD is closed. Andersen Foundation Grant: \$100,000.00; WI-DNR Grant multipurpose building project: \$144,145.00; donations: \$4,050.00, subtotal of \$248,195.00. Reserved for trail projects: \$45,654.00 leaving \$202,541.00 in other funds available. Expense for Cedar Corp. in amount of \$12,412.42, under Glover discussed; out of Town budget or Park budget? Member Freund asked that Supr. Cuccia follow up on this. Discussion on which budget should cover grant writing expense. Member Reese moved to approve the income and expenditures for April and May 2019, as tabulated by the Town Clerk, understanding there are corrections to be made to the reports under "JC wage;" second by member Hawkins. Motion unanimously carried.

5. Park & Recreation Reports

Cove Boat Ramp:

- a. Discuss and consider, activity level**
Ramp has been quiet with the high water.
- b. Discuss and consider, dock bumper repairs**
Ron Roen will repair take a look at the bumper and repair soon.

Glover Park:

- a. Discuss and consider, multipurpose building project update report-Jill Berke**
Chair Berke and Supr. Cuccia attended pre-construction meeting with Derrick Construction. Kris Dressler will be contact person once they get started. Two possible locations for the septic being considered. Countryside Plumbing and Heating met with Ryan Yarrington from the County; request is with the state for review. One location may require tree moving. Discussion about use of South Field by ball teams and possible construction conflict. Change order will show reductions of \$34,994 in original costs, plan is to add some or all items back in if Andersen grant is successful.
- b. Discuss and consider, trail grant project update**
Can't start until Aug.; Planner Patrick Beilfuss will discuss at July meeting.
- c. Discuss and consider, review bid for parking space striping**
Chair Berke met with Gary Parent and Eric Ulman about striping in north lot, long narrow lot north of prairie planting/hand pump, in front of pavilion, and south parking area, including two handicap spaces. Estimate is \$475.00. Derrick Const. said not to stripe at south lot and not in the narrow

parking space where they will be parking their construction trailer. Could either do portion or wait until building project is completed and stripe all at one time. Consensus is to wait; discuss again at Aug. or Sept. meeting.

d. Discuss and consider, report on trail trimming, Eagle Trail

Chair Berke asked Todd Domino last week to mow around Eagle Trail; Member Freund will follow up with him on status.

e. Discuss and consider, inspection renewal of original (1973) Land & Water Conservation Fund grant – Jill Berke

A compliance self-inspection is required for properties acquired/developed with LWCF grant assistance from the DNR. State asks for any updates from when the previous report was done. Chair Berke will complete and submit, including any improvements since the last report; include statement on current plans to replace restroom and upgrade section of trail system.

Pemble's Access:

a. Discuss and consider, activity level

Member Reese gave short report from Supr. Cuccia. No problems to report as of today. Has met with rangers to ask them to collect data on the open parking spaces; Ranger Schock did discuss with Supr. Cuccia. Rangers meeting next week and matter will be discussed.

Satellites in place, beach debris cleaned up. Ropes & signs to be installed. Supr. Cuccia noted mostly families with small children using the access; most cars she has seen are 5, meaning 12 open spaces. Current water level 679. Hope to share data from rangers at July meeting. Chair Berke reported that Ranger Roen plans to install updated "rules signs" back to back, so you can read it both from the beach and walking from cars. Member Reese reported he's been down 5-6 times this year; today was pretty busy. Parking signage along road at top is not so great; once they did construction on Glenmont there were some no parking signs that never got replaced. Chair Berke will talk to Gary on this.

b. Discuss and consider, improving fence along borders

To be on future agenda.

6. Discuss and consider, donation of gift card to park budget

Alan Burchill, whose name was drawn for \$50 gift card when he participated in park survey questionnaire for long range plan, will go back into park budget per his request. Member Freund moved to have the donated gift card credited to the Park Board expense report, second by member Reese. Discussion. Motion unanimously carried.

7. Discuss and consider, town website updates-Peter Reese

Member Reese reported he worked with Clerk to update Pemble's Access page, added that Pemble's is closed when water level is 683.0 or greater, as measured at Stillwater and recorded by the NOAA website; link added. Would like to

eventually add the gauge right on the website; also that debris has to be cleared prior to opening. Chair Berke noted that she responded to a complaint referred from the Clerk's office from visitor who wasn't aware of conditions that need to be met prior to opening. Discuss in future having a Facebook page for parks. Chair Berke is working with the town Clerk to update park brochure information with fees, bike/ped info, and winter use at ramp, which is also on the town website.

8. Correspondence

Chair Berke reported on email from Matt Entenza regarding Pemble's Access and the complaint on Pemble's being closed.

9. Announcements and request for future agenda items

Member Freund announced Bio Blitz coming up at Carpenter Nature Center July 13th and art festival August 24th from 10-5. Contact Chair Berke with any agenda items.

10. Adjournment

Member Freund moved to adjourn the meeting; second by member Reese. Motion unanimously carried. The June 25, 2019 meeting of the Town of Troy Park Board adjourned at 8:16 p.m.

Next Meeting: July 23, 2019

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board