

TOWN OF TROY
PARK BOARD MEETING

Tues., Nov. 24, 2020, 7:00pm

(Meeting via Zoom Teleconference/Video Conference due to the COVID-19 pandemic)

Troy Town Hall, 654 Glover Rd., Hudson, WI 54016
TEL: 715/425-2665 FAX: 715/425-2551 www.townoftroy.org

AGENDA

1. Call to order
2. Public comment
3. Approval of Minutes, including review and discussion
4. Park Ranger Report, including discussion & review of monthly summary report
5. Review of Park Revenue, Expenditures & Funds, year-to-date 2020; Approval of any Invoices
6. Park & Recreation Reports

Cove Boat Ramp

- a. Update status report, dock and gangway moved to storage and repairs- Jim
- b. Discuss and consider, printing of additional ramp fee stickers and fee recommendation

Glover Park

- a. Discuss and consider, buckthorn treatment project update - Jill
- b. Update report, winterization of community building kitchen and restrooms
- c. Discuss and consider, bids for fencing and court marking of pickle ball courts; purchase options – Pete
- d. Discuss and consider, purchase of nets and posts for pickle ball courts - Jill

Pemble's Access

- a. Discuss and consider, recent Magellan Pipeline Project
- b. Update report, Town Board action related to Ordinance, Chapter 109 – Supr. Cuccia

7. Discuss and consider, meeting dates for 2021
8. Correspondence
9. Announcements and request for future agenda items
10. Adjournment

NEXT Meeting: Jan. 26, 2021

Submitted by: Jill Berke, Chair 715/425-8289

Note: Town Supervisors may attend for the purpose of gathering information



**PARK BOARD MEETING
MINUTES**

Tues. October 27, 2020
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Peter Reese, Jan Cuccia, Jim Freund, Mark Swanson,
Alicia Schneider, Katie Huttemier

Members Absent:

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:02 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic. Meeting ID is 815 3155 6530.

2. Public Comment

Request for comments by Chair. No one spoke.

3. Approval of Minutes, including review & discussion

The Sept. 22, 2020 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the Sept. 22, 2020 Park Board; second by member Freund. Supr. Cuccia suggested a correction on page 2 under Glover Park pickleball court agenda item; change "plan" to "preference is." Supr. Cuccia moved to make an amendment to the motion to reword that sentence, changing "plan" to "preference is;" second by Reese. Motion unanimously carried to approve minutes as amended.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Cover sheet says 1 citation issued at boat ramp, Ranger detail says 2 citations. Chair Berke will ask Clerk to change cover sheet so it's correct. Supr. Cuccia moved to approve the combined Sept. 2020 Park Ranger report noting the correction on the cover sheet of 2 citations; second by member Schneider. Motion unanimously carried.

Ranger Enforcement Action Summary:

July. 2020	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	2	0	2
Warnings Issued:	0	0	0	0

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2020; Approval of Invoices

The 2020 park revenue and expenditures through Sept. 30, 2020, as prepared by the Town Clerk, were reviewed. Aug. report was also reviewed with the correction that was noted at last month's meeting. Member Freund questioned the \$4000 expenditure for the cameras; should be capital expenditure as budgeted. Chair Berke will talk to Clerk on putting it under capital. Income year-to-date through Sept.: \$12,246.14; expenses: \$49,788.76. Impact fees available: \$57,288.00; county park fund balance: \$60,416.95. Member Freund moved to accept the income and expenditures for Sept. 2020 as tabulated by the Town clerk with modification of moving \$4000 under capital; second by member Swanson. Motion unanimously carried.

6. Park & Recreation Reports
Cove Boat Ramp:

a. Discuss and consider, change out signage to "no parking" on S. Cove Rd - Jim

Member Freund indicated that he will change out the signs to "no parking" in the next few weeks on S. Cove Rd.

b. Update status report of dock and gangway repairs-Jim

Member Freund reported that the dock and gangway will hopefully be removed this weekend and taken to Windmill Marina. Roettger Welding will load up walkway and do the repairs at his shop and then drop off at the marina. Expense needs to be in this calendar year.

Glover Park:

a. Discuss and consider, preparation plan to close community building and place restroom satellite on site for winter season

Ranger Roen plans to winterize the community building with assistance from Ranger Minnich. Both Chair Berke and Supr. Cuccia contacted 5 Star Rentals for satellite information. Handicap satellite is approx. \$180/month and regular one is approx. \$125/month. Discussed rates and potential location. 5 Star Rental cleans it on-site and after pumping it is lighter and can be moved by hand. Chair Berke moved to have 5 Star Rental place the satellite on the east side of the new community building on a flat spot; second by member Freund. Motion unanimously carried.

b. Discuss and consider, snow removal contractor for pathway to restroom and community building

Board reviewed low bid from Lawn Barbers submitted earlier this year for snow removal on walkways to and in front of the community building, down to south parking lot. Member Swanson moved the Park Board accept the Lawn Barbers bid for snow removal of the pathway around the building and down to the south parking lot at Glover Park for the upcoming season in the amount of \$37.50 per time; second by member Freund. Discussion. Motion unanimously carried.

c. **Discuss and consider, installation of roof railing on south side of community bldg to prevent snow/ice buildup on sidewalk - Jill**

Discussed last year's issue with ice buildup on the sidewalk. Chair Berke discussed adding snow bars with Kris Dressler, Cedar Corp.; no warranty issue but he strongly recommended the clamp-on style of bar put on by a roofing contractor as opposed to a penetrating bar. Discussed potential access issues due to buildup of snow and ice, as the door swings out. Member Freund noted that the bars would stop the snow but not water melting off the roof. Consensus is to watch it this year and discuss at a later meeting.

d. **Report-gate opener/closer, new hire**

Chair gave report that long time gate opener, Eric Starr and family is no longer opening and closing the gate at Glover Park. She expressed appreciation to the Starr's for their long time commitment. Park neighbor Gabe Van Pelt was approached and is now the new opener/closer. Keys were returned by Eric, and Gabe was assigned keys to community building and combination to entrance gate.

e. **Report, brush clearing along Omaha Access and section of Eagle Trail-Jill**

After discussion with town resident Art Feyereisen about overgrowth along Omaha Access, Chair Berke asked Todd with Lawn Barbers to trim along Omaha Access and along east side of Eagle Trail, following referral from Town Board. The bill should be on next month's report.

Pemble's Access

a. **Discuss and consider, activity level**

Member Reese noted that the water is really low; hopefully it freezes at that level so there will be less fence damage from ice. Member Swanson visits daily and said everything looks good, he noticed that the Erickson's put up an extra "Do Not Enter" sign on their property. Chair Berke has communicated with Karin Erickson recently on concerns about some property markings. They also installed a mailbox to deter vandalism.

b. **Discuss and consider, recommendation to Town Board, season change and hours of use, including possible revision to Town Ordinance, Chapter 109 Article 3 - Pete**

Member Reese would like to see Pemble's open week days in May and September instead of just weekends. Could help spread out activity during busy times. Rangers visit on weekdays already, would be adding an extra visit to go down to close so that would be an additional expense. Proposing to strike "weekday only" language and say open to public "daily" from May 1st through September 30th.

Supr. Cuccia noted that Troy Beach is open daily May-September as well. Discussed adding language to ordinance on water level closure policy. Motion by Supr. Cuccia that the Park Board recommend to the Town Board to make ordinance change to Chapter 109, Article 3, to have Pemble's Access open daily from May 1st through September 30th; second

by member Schneider. Discussion. Motion unanimously carried. Chair Berke will work on changing signage if approved by Town Board

7. Report, Bike/Ped Task Force, including county bike/ped signage project – Jill and Mark

Chair Berke and member Swanson met with other task force members, Jim Marnie, and Paul McGinnis; also in attendance was Brett Budrow from St. Croix County Community Development Dept. County is going to install new signage next spring/summer along the route approved by the Town Board as outlined in the County Bike & Pedestrian Plan. There is additional work to do on signing more bike routes in the town, and Task Force will have future meetings to address.

8. Discuss and consider, Town Board approval of 2021 Park Budget-Jan

Supr. Cuccia reported that the Town Board had the budget workshop meeting; budget as recommended by the Park Board were approved. Budget is published and approved at a special meeting. Members can sign up for “stay informed” on Town website to receive agendas and announcements.

9. Correspondence

The Town received negative feedback from some hikers on the diesel fuel smell that lingered after buckthorn treatment and that there was no signage warning of spraying. Chair Berke talked with Dan Cain earlier, and he indicated that the herbicide spray impact lasts only 2 hours. In the future, signage needs to be posted to inform the public of herbicide spraying.

10. Announcements and request for future agenda items

Chair Berke will have 2021 meeting dates for Nov. meeting. She will check to see if more buckthorn will be treated before winter. Member Freund will have update on Cove boat ramp dock/gangway repair. Supr. Cuccia attended the COVID taskforce meeting for Hudson area and gave report of increasing numbers in the county.

11. Adjournment

Member Swanson moved to adjourn the meeting; second by member Cuccia. Motion unanimously carried. The Oct. 27, 2020 meeting of the Town of Troy Park Board adjourned at 8:12 p.m.

Next Meeting: Nov. 24, 2020

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board



**TOWN of TROY
PARK BOARD MEETING
MINUTES**

Tues. September 22, 2020
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Peter Reese, Jan Cuccia, Jim Freund, Mark Swanson,
Alicia Schneider, Katie Huttemier

Members Absent:

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic. Meeting ID is 815 2511 3921.

2. Public Comment

Request for comments by Chair. No one spoke.

3. Approval of Minutes, including review & discussion

The Aug. 25, 2020 Park Board meeting minutes were reviewed. Member Freund moved the Park Board approve the minutes of the Aug. 28, 2020 Park Board; second by member Cuccia. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Ranger Roen spent a lot of time training new Park Ranger, with notation that his mileage was higher than normal. Chair noted that Eric Starr, who has opened and closed the gate at Glover Park for over 25 years has moved to North Hudson; Town will need to find a new gate opener/closer for Glover Park. Rangers to open/close gate until we find someone. She will get key and key cards back from Eric. Member Schneider moved to approve the combined Aug. 2020 Park Ranger report; second by member Cuccia. Motion unanimously carried.

Ranger Enforcement Action Summary:

July. 2020	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	4	0	4
Warnings Issued:	3	2	2	7

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2020; Approval of Invoices

The 2020 park revenue and expenditures through Aug. 31, 2020, as prepared by the Town Clerk, were reviewed. Member Freund reported that this report is missing the March electric bill of approx. \$440; needs to be corrected. Income year-to-date through Aug.: \$11,982.75; expenses: \$41,049.37. Impact fees available: \$56,148.71; county park fund balance: \$60,385.63. Member Freund moved to accept the income and expenditures for Aug. 2020 as tabulated by the Town clerk with the adjustment for the electricity of approx. \$440; second by member Reese. Discussion. Motion unanimously carried.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Member Freund reported that activity is slowing down.

b. Update status report of dock and gangway repairs-Jim

Repairs have not been done yet. Roettger Welding has been working on attachment for roller. Plan to get repairs done before dock is removed by Windmill Marina at the end of the season. Member Freund to check status with Roettger; to be on Oct. agenda.

c. Discuss and consider, 2021 Windmill Marina contract

Member Swanson moved to accept the 2021 Windmill Marina Winter Dock and Storage contract for \$613.25 to store the dock and gangway; second by member Freund. Motion unanimously carried.

Glover Park:

a. Discuss and consider, outfitting the pickleball courts, including purchase of fencing and lockbox-Pete

Member Reese is still getting quotes on surfacing, with difficulty getting his calls returned. He is contacting a few local fence companies for quotes. Surface contractor said they don't do it this time of year due to temperature; it would be late April/May. Preference is to install 6' galvanized chain link fencing all the way around the courts. Harold Tiffany, volunteer from River Falls, painted temporary lines for the courts. There is room for 2 pickle ball courts, not enough room to fence in between the courts. Member Reese will talk to Harold Tiffany on where to buy lockbox for nets. Discussed adding rules signage. Discussed adding basketball court striping; will discuss again in spring.

b. Discuss and consider, ballfield maintenance and other updates-Alicia

Member Schneider reported that the old bases were dug out and new bases are in. Both sets are locked up in the shed. There are a few more practices left and the season will be done. She reported that people made positive comments on the new building. River Falls ball organization is aware of major maintenance work to be done on the South Field and will bring out the appropriate equipment to restore in the spring. Like many area fields, no maintenance was done on that field

during the COVID shutdown. Chair Berke noted that both ball organizations should use the overflow parking area next year so that other park visitors will have spaces to park.

c. Update report, community building, 2020 final water test by county Health Inspector-Jill

Third and final routine testing came back negative.

d. Discuss and consider, buckthorn project timetable-Jill

Reviewed maps outlining buckthorn treated areas at Glover Park, so far this year; and plan proposed for 2021, as submitted by Dan Cain with Habitat by Creations. They were out last week and did a foliar treatment. Basil treatment to be done later in the fall when temps are lower. No signage was put up alerting park users to the spraying; Chair Berke will check if he has something to post. The chemical dries within two hours per Dan. Discussed effectiveness of using goats for buckthorn management as brought up by member Huttemier; to discuss further at a future meeting. Budget for buckthorn treatment is \$7,000 for year 2021.

e. Discuss and consider, restroom schedule

The Board discussed if the new bathroom building should be open year round. Heating cost from Oct-April was \$2,213. Kitchen area plumbing is separate from the restrooms, so kitchen system will be blown out whether restrooms are open or closed during colder season.

Some heat stays on for the septic. Ranger Roen could winterize the building. Discussed county and city practices. Bathrooms could close for the winter and bring in one handicap accessible satellite for around \$175/month. Discussed closing and opening date options. Supr. Cuccia moved that we close the multipurpose building from Nov. 15th through April 15th for the upcoming season and have satellite toilet put in place for that period of time for the public; second by member Huttemier. Discussion. Motion unanimously carried.

f. Update report, painting/stripping the parking spaces-Jill

Chair Berke reported that contractor Erik Ohman painted the parking spaces at Glover Park last Saturday. She encouraged other members to check out this improvement.

Pemble's Access

a. Discuss and consider, activity level

It's been quiet.

b. Discuss and consider, end of season preparation

Satellite will be picked up after the last weekend of the month. Supr. Cuccia volunteered to contact rangers to remove signs closest to water for storage, and to have toilet satellite removed; will also get quote on handicap accessible satellite for Glover Park.

7. Discuss and consider, 2021 preliminary budget preparation-Jim

Member Freund reviewed the budget dated Aug. 26 that included adjustments from last month's meeting, including \$42,550 general operating expenses, 11.3% increase. Ranger mileage and expenses are key categories for that increase. On page 2, change Glover Park electric to \$2000. Change buckthorn to \$7000. Add in \$900 for 5 months of satellite toilet for Glover during winter. Change dock repair to \$1000.

Since 2019 actuals are not in here yet from Clerk's office, member Freund will send out later to other members showing adjustments. Total operating expenses are \$80,250, a 2.7% increase from estimated costs of this year. Grand total operating and capital expenses are \$97,250. Supr. Cuccia moved that the Park Board recommend that the Town Board adopt the Park Board budget for 2021 in the amount of \$80,250 for operating expenses and when adding in capital expenses, a total of \$97,250; second by member Swanson. Motion unanimously carried.

8. Correspondence

Chair Berke received 2 metal signs from Patrick at Cedar Corp. that acknowledge the Nelson/Knowles Stewardship grants, one posted on Glover Park entrance sign (replaces a sign that was stolen), and one at new community building. Thanks to Ranger Becker and Roen for installing the signs. She will take photos and forward to Patrick to satisfy DNR requirement to post the grant source.

9. Announcements and request for future agenda items

Dock repairs and pickle ball information for Oct. agenda. Supr. Cuccia sat in on weekly Hudson area COVID meeting today and reported concerning increases in numbers. Member Reese asked that this be on Oct. agenda: Chapter 109-7 Article 3 for Pemble's Access-seasons and hours of use, recommending that Pemble's be open daily May 1-Sept 30.

10. Adjournment

Member Freund moved to adjourn the meeting; second by member Cuccia. Motion unanimously carried. The Sept. 22, 2020 meeting of the Town of Troy Park Board adjourned at 8:37 p.m.

Next Meeting: Oct. 27, 2020

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board

TOWN of TROY
 Monthly Combined Park Ranger Report
 (Includes Animal Control Report and Sheriff's Report)

Month and Year: Oct-20

Activity Summary:

	Ranger Minnich		Ranger Becker		Ranger Roen		Total	Total
	Hours	Mileage	Hours	Mileage	Hours	Mileage	Hours	Mileage
Park Patrol	31.5	374	26	293	28	310		
Admin	1.5	10	1	0	1	4		
Other	6.5	40						
Other Park Activities							0.0	0
Zoning Activity							0.0	0
Totals	39.5	424	27	293	29	314	0.0	0

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:		2				2
Warnings Issued:						0

Items Noted for Town Board Attention:

None.

Items Noted for Park Board:

Town of Troy

Monthly Individual Park Ranger Report

Month and Year: OCTOBER 2020
 Park Ranger Name: MIKE MINNICH

Ranger Activity Summary:

	Hours	Mileage
Park Patrol:	31.5	374
Admin:	1.5	80
Other:	6.5	40
Totals	39.5	494

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:	0	1	0	0	0	1
Warnings Issued:	0	0	0	0	0	0

Items Noted for Town Board Attention:

Items Noted for Park Board:

Other Comments, Etc:

TOWN OF TROY
PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: MIKE MINNICH						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/3/20	✓				CLDY 41° (2) 0 CARS, INSPECT BUILDINGS, WALKED EAGLE PASS/RAIL, OK 4 TRAILERS, 0 ENVELOPS	800 830 930	1000 915 945	(30)
10/3/20	✓	✓			(2) CLDY 44° 0 CARS OK 1 TRAILER, 2 ENVELOPS BB13, BB14	600 615 730	800 645 750	(22)
10/4/20	✓	✓			CLR 32° (1) CHECKED GATE, OK 3 TRAILERS, 0 ENVELOPS	700 710 735	800 720 745	(17)
10/4/20	✓		✓		CLR 55° (3) 6 CARS, OK CHECK BEACH OK 2 TRAILERS, 4 ENVELOPS BB16, BB15 BB18, BB17	530 540 605 715	830 600 645 800	(30)
10/5/20	✓				(1) DRIVE SIGN POLES, HANG ROPE	130 140	230 220	(10)
10/5/20					PT CLDY 68° (2) 8 CARS, WALK EAGLE PASS, OK 1 TRAILER, 2 ENVELOPS BB20, BB19	600 610 700	800 645 730	(27)
10/6/20	✓	✓			PT CLDY 75° (2) 4 CARS, INSPECT BUILDINGS, OK WALKED OAK TRAIL TREE DOWNS-END 1 TRAILER, 1 ENVELOP BB22	600 615 715	800 700 735	(28)

Citations: ϕ Warnings: ϕ Dispatch Reports: ϕ

Additional Comments:

TOWN OF TROY
PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: <u>MIKE MINNICI</u>						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/7/20	✓				CLR 71° (2)	300	500	
		✓			4 CARS, INSPECT BUILDINGS/EQUIPMENT	320	345	
					4 TRAILERS, 4 ENVELOPS 8957, 8955	400		
					8954, 8956		420	
	✓				5 CARS	440	450	(27)
10/8/20					PT CLAY 63° (2)	615	815	
	✓				6 CARS, OK	625	700	
		✓			3 TRAILERS, 7 ENVELOPS 9203, 9207	720		
					9205, 9206, 9208, 9210, 9209		745	(30)
10/9/20	✓				PT CLAY 66° (2)	900	1100	
					3 CARS, WALKED BLUFF TRAIL AND	915		
		✓			SUMMIT LOOP, OK		955	
					3 TRAILERS, 3 ENVELOPS 9205, 9212	1015		
					9211		1035	(26)
10/9/20	✓				(1.5)	115	245	
					CUT/REMOVE TREE FROM OAK TRAIL	130	235	(10)
10/9/20					PT CLAY 72° (2)	600	800	
		✓			6 TRAILERS, 11 ENVELOPS 9194, 9060	615		
					9061, 9189, 9191, 9181, 9192, 9193		645	
					9059, 9058		735	
			✓		CHECK GATE, OK	745		(29)

Citations: Ø

Warnings: Ø

Dispatch Reports: Ø

Additional Comments:

TOWN OF TROY
PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: <u>MIKE MINNICH</u>						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/14/20	✓							
					REPLACE THE NO PARKING ON GRASS YELLOW ROPE	1:20	3:25	(2.25)
							3:15	(10)
10/22/20	✓							
					CLDY 32° (2)	1230	230	
					1 CAR CHECKED BUILDINGS, WALKED WOODLAND FLOWER AND OAK TRAILS FOUND TWO DOWN TREES, WILL CUT AND REMOVE ~~UNDERBRANCHES~~	1245		
		✓			Φ TRAILERS, 1 ENVELOP BB 31	200	215	(18)
10/23/20	✓							
					CLDY SNOW 32° (2)	1000	1200	
		✓			Φ CARS OK	1020	1050	
		✓	✓		1 TRAILER, Φ ENVELOPS CHECK GATE	1110	1120	
						1135	1140	(30)
10/23/20								
					CLDY 36° (1.5)	145	315	
					CUT AND REMOVED TREES FROM WOODLAND FLOWER AND OAK TRAILS	240	300	(10)
10/23/20	✓	✓						
					CLDY 37° (2)	515	715	
					Φ TRAILERS, OK	555	600	
					Φ CARS, OK	630	645	(21)
10/24/20								
					CLDY 27° (2)	830	1030	
					2 CARS, INSPECT BUILDINGS, OK	850	920	
					Φ TRAILERS, Φ ENVELOPS	945	1005	(23)

Citations: 0 Warnings: 0 Dispatch Reports: 0

Additional Comments:

TOWN OF TROY
PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: MIKE MINNICH						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/24/20	✓					CLAY 33" (2)	145	345
					3 CARS, OK	205	230	
					3 TRAILERS, 4 ENVELOPS 8832	250		
					8961, 9094, 9093 MET W/ DEPUTY		340	(26)
10/24/20	✓					CLAY 27" (2)	740	940
					1 CAR, OK	800	845	
		✓			1 TRAILER, 1 ENVELOPS	910		
					C 440823 WROTE CITATION NISSAN TITAN NL2721		940	(25)
					FAILURE TO PAY PARKING PERMIT FEE			
10/25/20	✓					CLAY SMO 27" (2)	315	515
					2 CARS	330	350	
		✓			1 TRAILER, 1 ENVELOPS	410	420	(27)
10/27/20				✓		(1.5)	845	1015
					PARKER MEETING TOWN SHOP	900	1020	(10)

Citations: 1

Warnings: 0

Dispatch Reports: 0

Additional Comments:

Town of Troy

Monthly Individual Park Ranger Report

Month and Year: October 2020
 Park Ranger Name: Harvey Becker

Ranger Activity Summary:

	Hours	Mileage
Park Patrol:	26	29.3
Admin:	1	0
Other:		
Totals	27 -	29.3 -

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:		1				1
Warnings Issued:						0

Items Noted for Town Board Attention:

Items Noted for Park Board:

Other Comments, Etc:

TOWN OF TROY PARK RANGER ACTIVITY AND TIME LOG

PARKER NAME: <u>HARVEY BECKER</u>						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10-10		✓			9011 9195 5 CARS	7:45	9:15	
	✓				1 CAR	9:25	9:28	
			✓		Gate Locked	9:35	9:45	(22)
		✓			9196 9197 5 CARS	1:00	1:25	
			✓		So neighbor installed driveway gate	1:35	2:00	
		✓			9187 9188 9198 9201 9202 9177	4:30	5:20	
	✓				CITATION # 441425 9 CARS	5:30	5:50	
	✓				OK			(25)
10-11		✓			9179 9180 2 CARS	8:50	8:55	
	✓				2 CARS OK	8:40	9:10	
		✓			2 CARS	9:20	9:30	
			✓		OK	9:40	10:00	(21)
		✓			9183	12:00	12:30	
	✓				7 CARS	12:45	1:30	
		✓				1:40	2:00	(19)
10-12		✓			NO ACTIVITY	9:00	9:40	
	✓	✓			8 CARS	9:50	10:15	
		✓			SUNNY 5:40 OK	10:25	10:30	
			✓			10:40	11:00	(22)
10-13		✓			9184	8:45	9:15	
	✓				5 CARS 5:50 SUNNY	9:30	9:50	
					TOWN HALL TRAD IN envelopes		10:05	
		✓			NO ACTIVITY	10:20	10:30	
			✓		OK NO PARKING SIGN knocked down	10:40	11:00	(23)

Citations: 1 Warnings: _____ Dispatch Reports: _____

Additional Comments: _____

TOWN OF TROY PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: Harvey Becker

DATE	VENUE				Citation or warning	COMMENTS/ACTION	TIME		Miles
	Glover	Launch	Pembles	Other			FROM	TO	
10-14		✓				9185 1 CAR	8:00	8:30	
	✓					NO ACTIVITY 53° cloudy	8:40	9:15	
		✓					9:30	9:45	
			✓			OK	9:45	10:00	
						(2)			(21)
10-15		✓				NO ACTIVITY	8:45	9:15	
	✓					5 CARS 39° sunny	9:25	10:05	
		✓				OK	10:15	10:30	
			✓				10:40	10:45	
						(2) (22)			(22)
						16			175
10-16		✓				9174 9186 3 CARS	8:45	9:15	
	✓					7 CARS	9:25	10:05	
		✓				2 CARS	11:15	10:40	
			✓			OK	10:30	10:45	
						(2)			(22)
		✓				2 CARS	1:00	1:25	
	✓					5 CARS	1:35	2:05	
		✓	✓			OK 1 CAR	2:25	2:35	
							2:45	3:00	
						(2)			(23)
10-26		✓				OK 26° cloudy	8:45	9:15	
	✓					OK BATH 50° Kitchen 60°	9:30	10:00	
						THAN IN ENVELOPES @ TOWN HALL	10:30	10:45	
			✓			OK	10:35	10:45	
						(2)			(22)
11-27						RANGER Mtg @ TOWN SHOP	9:00	10:00	
	✓					BATH 50° Kitchen 62°	10:00	10:30	
						TURNED DOWN KITCHEN			
						CHECKED DEER + MANDARIN VALLEY TRAIL	10:35	11:00	

Citations:

Warnings:

Dispatch Reports:

Additional Comments:

TOWN OF TROY PARK RANGER ACTIVITY AND TIME LOG

ANGER NAME: <u>HARVEY BAKER</u>						COMMENTS/ACTION	TIME		Miles
DATE	VENUE						FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning				
10-27	Cont	✓				No Activity of	11:25	11:20	
			✓			OK	11:40	12:00	
						(2)		(2.9)	
10-28		✓				No Activity OK	8:30	9:10	
	✓					Bldg Temps 48-52° OK 5 CARS	9:10	9:45	
		✓				35° Cloudy OK	9:55	10:00	
			✓			OK	10:10	10:30	
						(2)		(2.2)	
10-29		✓				OK 35° Cloudy	10:00	10:20	
	✓					6 CARS Bldg Temps 48-52°	10:25	11:15	
		✓				8960	11:25	11:30	
			✓			OK	11:40	12:00	
						(2)		(2.3)	

Citations: _____ Warnings: _____ Dispatch Reports: _____

Additional Comments: _____

Town of Troy
Monthly Individual Park Ranger Report

Month and Year: Oct. 2020
Park Ranger Name: Ron Ruen

Ranger Activity Summary:

	Hours	Mileage
Park Patrol:	28	310
Admin:	1	4
Other:		
Totals	29	314

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:						0
Warnings Issued:						0

Items Noted for Town Board Attention:

Items Noted for Park Board:

Other Comments, Etc:

TOWN OF TROY
PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: <u>Ken Roen</u>						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/1	✓	✓			OK 4 Cars OK, Quiet 2 Cars, OK	2.0 1:30	3:50	20
						2:00	3:35	
						2:50	3:20	
						3:35	3:50	
10/2	✓	✓			1 Truck OK 3 Trailers, 3 envelopes 9055, 9054, 9053 OK, 2 Cars	2.0 9:30	11:20	20
						9:45	9:55	
							10:15	
						10:30	10:50	
10/2	✓	✓	✓		OK 1 Car OK 2 Trailers locked off OK, quiet	2.0 2:15	4:30	30
						2:20	2:35	
						3:10	3:20	
						3:32	3:35	
						3:50	4:00	
10/17	✓	✓			OK, One Car, shut off water to bottle filler & remove drain trap 2 Trailers, OK OK	2.0 8:30	10:30	19
						8:40		
						9:25	10:00	
						10:15	10:20	
10/17	✓	✓			OK Park OK 4 Cars 6 Trailers, 7 envelopes 8827, 8825, 8826, 8828, 8823 9122, 9175 OK	2.0 1:45	3:45	30
						1:55	2:20	
						2:35		
							3:05	
						3:20	3:35	

Citations:

Warnings:

Dispatch Reports:

Additional Comments:

TOWN OF TROY PARK RANGER ACTIVITY AND TIME LOG

RANGER NAME: Ron Roen						TIME		Miles
DATE	VENUE				COMMENTS/ACTION	FROM	TO	
	Glover	Launch	Pembles	Other	Citation or warning			
10/18	✓	✓			OK Park, OK several Walkers 1 Trailer, envelope #8828	8:30	9:00	2.0
10/18	✓	✓			2 Cars, OK 2 Trailers, OK 1 Truck, OK	9:00	9:30	2.0
10/19	✓	✓			stop at Town Hall OK Park OK 1 Trailer, #8830	9:00	9:30	2.5
10/20	✓	✓	✓		OK Park, 4 Cars, OK OK quiet OK locked 4 Cars, OK	9:30	10:30	3.0
10/21	✓	✓			OK OK, 1 Trailer OK, 2 Cars	10:00	11:00	2.4
10/27					meet to schedule Nov.	10:00	10:30	4.0
10/30	✓	✓			OK Park, 2 Cars OK Launch, 1 Trailer	10:30	11:00	2.2
	✓	✓				11:00	11:30	1.5
								14.5

Citations:

Warnings:

Dispatch Reports:

Additional Comments:

Town of Troy
Park Expenses
YTD September 30, 2020
Corrected 11-17-20

		Monthly	Year To Date
Income:			
	Boat Launch	\$263.39	\$ 12,246.14
	Park Reservations		
	Total Park Revenues	\$263.39	\$12,246.14
Expenses:			
General:			
	Wages-Rangers	1987.5	13867.22
	Wages-Ranger Misc		
	Wages-Secretary	125.00	1145.00
	Park Board Chair and members	168.00	3349.00
	Wages-Garbage pickup	52.50	230.75
	Mileage/misc exp-Park Ranger	1,038.14	7689.07
	Mileage expense-garbage pickup	94.88	403.94
	Miscellaneous Park Board Mileage		
	GP Field Bases		256.14
	Cedar Corp.-Engineering Costs (Trail)	316.25	4137.50
	Legal		
	Misc. Supplies (		84.00
	Park Survey Exp.(Labels,cards,survey)		
	Brochures/Advertising Ranger Job Ad		104.00
	Postage		
	Copies		
	Total General Expenses	\$1,794.77	\$ 31,266.62
Glover:			
	Wages-Park Cleaner	120.00	442.50
	Wages-Gate Opener		1395.00
	Electric	85.30	2259.69
	Brush Cut/Buckthorn Removal		
	Restore Trail		
	Lawn Barbers		5623.50
	Plants/fertilizer/mulch Mulch	164.50	164.50
	Cleaning/maintenance supplies		63.50
	Multipurpose Bldg Related Exp- Other		
	Water Testing		
	Dugouts- Town & Country Fenc		1400.00
	Equipment Repairs Pickleball Striping	27.38	266.35
	Total Glover Expenses	\$397.18	\$11,615.04
Pembles:			
	Darrel's Septic/5 Star Rental	125.00	402.55
	Wages-Gate Opener		316.00
	Total Pembles Expenses		\$718.55
Boat Launch:			
	Annual Boat Stickers		208.55
	Landing/Dock repair		
	Windmill Marina		\$1,980.00
	Total Boat Launch Expenses	\$0.00	\$2,188.55
Total Park Expenses:		\$2,191.95	\$45,788.76
Capital Outlay:			
	Parks- Picnic Tables, Grills, & Rec		\$ 6,561.90
	MP Building Project- Derrick Retainer		\$ 20,352.14
	MP Building- Security Cameras	\$4,000.00	\$ 4,000.00
	Trails Project		\$13,303.50
Total Capital OL:		\$4,000.00	\$44,217.54

Town of Troy Park Board Funds Available and Capital Expenditures

Funds Available as of 09/30/2020	<u>Dollars</u>
Impact Fees	\$57,288.00
Citizens State Bank - Parks Acct.	\$60,416.95
Total Funds Available	<u>\$117,704.95</u>

	<u>MP Building</u>	<u>Eagle Trail Upgrade</u>
<u>Revenue Funds Carried Over from 2019</u>		
Fred C. & Katherine B. Andersen Foundation	\$100,000.00	
Fred C. & Katherine B. Andersen Foundation	\$80,000.00	
Donations	\$4,050.00	
1/2 Contribution from MP DNR Grant	<u>\$72,072.50</u>	
Total Funds Available for MP Building	\$256,122.50	
<u>Expenses</u>		
Derrick - paid in 2019	\$386,690.69	
Cedar Corp. Engr. - paid in 2019	\$21,550.46	
Derrick -Paid 3/20/20- Ck# 30227	\$20,352.14	
Total Expenses for MP Building	\$428,593.29	
Remaining Amount to be Paid	-\$172,470.79	
Pending Last half amount from MP DNR Grant	\$72,072.50	
Remainder taken out of Impact Fees	-\$100,398.29	

Revenue Funds

DNR Grant to pay 1/2 of total project cost= \$ 29037.18 \$0.00
 amount of expenses -sent in for submission to State

Expenses

BS Construction - paid in 2019 \$44,770.86
 Balance paid to BS 08/20/20 \$13,303.50
\$58,074.36

RJ Thomas-Picnic Tables, Grills, & Receptacles-Pd 5/21/20 \$6,561.90
 J. Sahnaw- 4 Security Cameras for Glover Park MP Bldg \$4,000.00
\$10,561.90

Town of Troy
Park Expenses
YTD October 31, 2020

		Monthly	Year To Date
Income:			
	Boat Launch	\$660.66	\$ 12,906.80
	Park Reservations		
	Total Park Revenues	\$660.66	\$12,906.80
Expenses:			
General:			
	Wages-Rangers	1695.00	15612.22
	Wages-Ranger Misc	50.00	50.00
	Wages-Secretary	120.00	1265.00
	Park Board Chair and members	168.00	3517.00
	Wages-Garbage pickup	45.00	275.75
	Mileage/misc exp-Park Ranger	957.64	8646.71
	Mileage expense-garbage pickup	44.28	448.22
	Miscellaneous Park Board Mileage		
	GP Field Bases		256.14
	Cedar Corp.-Engineering Costs (Trail)		4137.50
	Legal		
	Misc. Supplies (Time Delay Fuse, Rope, flags	120.26	204.26
	Park Survey Exp.(Labels,cards,survey)		
	Brochures/Advertising Ranger Job Ad		104.00
	Postage		
	Copies		
	Total General Expenses	\$1,505.18	\$ 34,516.80
Glover:			
	Wages-Park Cleaner	120.00	562.50
	Wages-Gate Opener	688.00	2083.00
	Electric	89.89	2349.58
	Brush Cut/Buckthorn Removal		
	Restore Trail		
	Lawn Barbers		5623.50
	Plants/fertilizer/mulch Mulch		164.50
	Cleaning/maintenance supplies		63.50
	Multipurpose Bldg Related Exp- Other Outlet	214.97	214.97
	Water Testing		
	Dugouts- Town & Country Fenc		1400.00
	Equipment Repairs Pickleball Striping		266.35
	Total Glover Expenses	\$1,112.86	\$12,727.90
Pembles:			
	Darrel's Septic/5 Star Rental	125.00	527.55
	Wages-Gate Opener		316.00
	Total Pembles Expenses	\$125.00	\$843.55
Boat Launch:			
	Annual Boat Stickers		208.55
	Landing/Dock repair		
	Windmill Marina		\$1,980.00
	Total Boat Launch Expenses	\$0.00	\$2,188.55
Total Park Expenses:		\$2,743.04	\$50,276.80
Capital Outlay:			
	Parks- Picnic Tables, Grills, & Rec		\$ 6,561.90
	MP Building Project- Derrick Retainer		\$ 20,352.14
	MP Building- Security Cameras		\$ 4,000.00
	Trails Project		\$ 13,303.50
Total Capital OL:		\$0.00	\$44,217.54

Town of Troy Park Board Funds Available and Capital Expenditures

Funds Available as of 10/31/2020

	<u>Dollars</u>
Impact Fees	\$57,858.00
Citizens State Bank - Parks Acct.	\$60,449.27
Total Funds Available	<u>\$118,307.27</u>

	<u>MP Building</u>	<u>Eagle Trail Upgrade</u>
<u>Revenue Funds Carried Over from 2019</u>		
Fred C. & Katherine B. Andersen Foundation	\$100,000.00	
Fred C. & Katherine B. Andersen Foundation	\$80,000.00	
Donations	\$4,050.00	
1/2 Contribution from MP DNR Grant	<u>\$72,072.50</u>	
Total Funds Available for MP Building	\$256,122.50	
<u>Expenses</u>		
Derrick - paid in 2019	\$386,690.69	
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Total Expenses for MP Building	\$428,593.29	
Remaining Amount to be Paid	-\$172,470.79	
Pending Last half amount from MP DNR Grant	\$72,072.50	
Remainder taken out of Impact Fees	-\$100,398.29	

Revenue Funds

DNR Grant paid 1/2 of total project cost for Trails- Recvd.
10/30/20 by State

\$29,037.18

Expenses

BS Construction - paid in 2019
Balance paid to BS 08/20/20

\$44,770.86
<u>\$13,303.50</u>
\$58,074.36

RJ Thomas-Picnic Tables, Grills, & Receptacles-Pd 5/21/20	\$6,561.90
J. Sahnaw- 4 Security Cameras for Glover Park MP Bldg	<u>\$4,000.00</u>
	\$10,561.90

Nov. 12, 2020

To: Dan Pearson, Town Chair; and Town Board Supervisors
Submitted by: Jill Berke, Park Board Chair
cc: Gail Anderson, Clerk/Treas.

Oct. Park Board Report

Cove Boat Ramp

- Activity – level of use is moderate.
- Repairs to gangway and ramp – Roettger Welding is working with Windmill Marina to repair damage to both the gangway and ramp, once they are removed and stored.

Glover Park

- Activity – trail use continues to be especially high; playground and both pavilions remain popular.
- Trail clearing – Jill contacted resident Art Feyereisen about moderate overgrowth along Omaha Access and east section of Eagle Trail. She contacted Lawn Barbers who trimmed along the trails in late Oct.
- Preparatin for winter season – Countryside Plumbing & Heating will winterize the community building on Nov. 16. Lawn Barbers will take care of snow removal along walkways near building, to South parking area, and restroom satellite area.

Portable restroom (non handicapped) is in place on the east side of the community building and will be serviced weekly by vendor until April 15. Building restrooms to be closed Nov. 15.

Pemble's Access

- Recommended change to town Ordinance, Chapter 109 – Park Board is asking the Town Board to consider extension of the season with recommendation to be open daily in May and Sept, rather than only weekends in May and Sept.

Thank you to the Town Board, road crew and Clerk's office for supporting our parks.

Park Board:

Jill Berke, Chair
Supr. Jan Cuccia

Jim Freund, Vice Chair
Katie Huttemier

Peter Reese
Alicia Schneider

Mark Swanson

Park Board Meeting Dates 2021

Tuesdays

January 26

February 23

March 23

April 27

May 11 or 18, Park Site Tour

May 25

June 22

July 27

August 24

September 28

October 26

November 23