



PARK BOARD MEETING MINUTES

Tues. June 23, 2020
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Peter Reese, Jan Cuccia, Katie Huttemier, Alicia Schneider, Jim Freund, Mark Swanson

Members Absent:

Others Present: Mark Gherty (member of Hudson Daybreak Rotary), Paul McGinnis (members of St. Croix Bike and Pedestrian Coalition)

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:08 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic. Meeting ID is 867 7372 3307.

2. Public Comment

Request for comments by Chair. No one spoke.

3. Approval of Minutes, including review & discussion

The May 26, 2020 Park Board meeting minutes and June 10th Park Tour minutes were reviewed. Supr. Cuccia noted corrections to May 26th minutes: p.3 under "Discuss and Consider schedule to open fields and facilities for baseball organizations" change to "Governor Evers"; page 4 under Pemble's (a), change to "Ranger Schock and Roen are concerned to patrol due to health concerns related to COVID 19 as stated by Chair Berke." Supr. Cuccia moved that the Park Board approve the May 26, 2020 meeting minutes with the noted corrections; second by member Freund. Motion unanimously carried. The June 10th Park Tour minutes were reviewed. Supr. Cuccia noted corrections: page 2 under Pemble's (a), change to Ranger Ron Roen; page 2 under Pemble's (d), change to say "not discussed as we needed to get to Glover Park"; page 3 under Glover Park (a) change from Member Freund to Member Swanson. Supr. Cuccia moved that the Park Board approve the June 10th Park Tour minutes with the noted corrections; second by member Huttemier. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

No Ranger in attendance. Supr. Cuccia reported there were some citations on Glenmont Road in the no parking zone, county sheriff's deputy also issued some citations. Going well with locking gate, very little activity at Pemble's. Member Freund commented that warning at boat ramp should have been a citation.

Discussed that Rangers cannot write citations for handicap parking violations, Sheriff would have to cite for that. Chair Berke reported that Ranger Schock has resigned as a Park Ranger after 13 years of service. He will complete his two scheduled shifts. Rangers will cover gaps until position is filled. Town Board will appoint a committee to work on filling the position, and members asked to contact Supr. Cuccia of any interested parties. Supr. Cuccia put in request to Dan Pearson to increase pay to \$15/hr. Discussed raising it to \$15.50/hr. The Park Board is grateful for the many years of exemplary service from Ranger Ron Schock. Member Huttemier moved to approve the combined May 2020 Park Ranger report; second by member Reese. Motion unanimously carried.

Ranger Enforcement Action Summary:

May 2020	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	5	6	0	11
Warnings Issued:	0	2	0	2

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2020; Approval of Invoices

Member Freund has spent time with Clerk on format. Capital Outlay is redundant; page 2 has funds available and capital outlays. The 2020 park revenue and expenditures through May 31, 2020, as prepared by the Town Clerk, were reviewed. Income year-to-date through May: \$6,221.93; expenses: \$14,431.87. Impact fees available: \$154,837.00; county park fund balance: \$60,281.08; and 3-year CD is closed. Member Freund moved to accept the income and expenditures for May 2020 as tabulated by the Town clerk; second by member Schneider. Motion unanimously carried.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity and water level

Activity has been steady with parking available, mornings are busy. Supr. Cuccia will take down note in kiosk if still there regarding a broken trailer and tied up boat as the boat is gone. Discussed large divot where the ramp meets the blacktop; discussed repair options. To be on July agenda.

b. Update report, posting of COVID-19 pandemic guidelines

Signage put up during park tour, nothing new has been posted.

c. Update report, projects including brush removal, pathway through rock berm, and repairs to dock and gangway

Member Freund will work with Roettger Welding out of Bayport on attaching the handicap platform and coming up with a different design option to prevent the fastening from breaking. He will get an estimate on cost and also discuss gangway planking that's broken. Discussed

creating a pathway through the rock berm for high water conditions, considered building a removable bridge or removing rocks to flatten the area. Consensus is to wait until we have high water and look at it then. Member Huttemier and her husband removed dead tree debris, but couldn't get the whole stump. Member Freund sprayed the poison ivy.

Glover Park:

a. **Discuss and consider, donation of bike racks by St. Croix Bike/Pedestrian Coalition and Hudson Rotary-Mark Gherty and Paul McGinnis**

This was discussed after Approval of Minutes and before Park Ranger Report. Mark Gherty gave a brief background of the Coalition and their work. The Coalition applied through the Daybreak Rotary grant program last year and received \$1500 grant for creation and manufacture of bike posts. They worked with the welding program at WITC to make the bike racks. They are offering the Town 2 bike racks as a thank you to the Town for being so bike-friendly.

The bike racks are 3' tall, 19" across, 2 bikes fit on each. Putting in a small slab to affix them to would be at Town's expense. There would be a sticker on it noting the Rotary and Coalition. Discussion about placing near the new multipurpose building. Town crew and Rangers can help to install. Briefly discussed the new bike route with the Stillwater bridge and signage. Chair Berke moved that we accept the gift from Hudson Rotary and St. Croix Bike/Pedestrian Coalition to be installed when available in the near future; second by member Freund. Motion unanimously carried.

b. **Update report, posting of COVID-19 pandemic guidelines**

Supr. Cuccia and Rangers posted more signage. County health advisory has been updated. Town adopted the county guidelines and follows as it updates. Outdoor gatherings can now have 50 people or less with social distancing. Cases have gone up in the county and we've had our first death. Chair Berke removed the "do not use" signage at the playground, left up cautionary tape around a post to remind people to use caution. Two kiosks have specific health info for hiking. As appropriate, two picnic tables at West pavilion have caution tape around them.

c. **Discuss and consider, recommendation regarding fields and facilities for baseball organizations during COVID-19 pandemic, and request by River Falls Ball Organization to use fields-Alicia**

River Falls has been practicing at First National and Hoffman Park and would like the Glover Park fields to be open for practices and games. All parents have submitted waiver forms to the association. Clarified that the advisory allows gatherings of 50 people or less with social distancing and masks. Member Schneider moved that the Park Board recommend to the Town Board to open the fields at Glover Park for usage by River Falls baseball and then extend the offer to Hudson as well even through they canceled their season, based on social distancing, all the "Back to the Diamond" guidelines that were submitted, and the signed waivers to the

association; second by member Reese. Discussion. The Town could require their own waiver. Discussed who controls/enforces the 50-person limit. Member Schneider amended the motion to include 50 people or less; member Reese agrees. Motion unanimously carried. Member Schneider will forward the “Back to the Diamond” guidelines to the Town Board.

Discussed allowing other teams to reserve fields as a Town resident brought this up to Chair Berke. If a field is not reserved, they are open for use. We have contracts to honor with Hudson and River Falls. Fields are free weekends or after July 31.

d. Discuss and consider, any preparation for opening ball fields

Will post “use at your own risk” signs if Town Board takes action to open fields. If either team is interested in using community kitchen we’ll need to do an orientation with their concessions managers. Teams will have to request use through the town clerk’s office.

e. Discuss and consider, return of deposit to Hudson Boosters for current season

Deposit has been returned. Hudson may possibly decide to resubmit application if they want to use the fields this season, with increased number allowed on the fields (due to COVID guidelines).

f. Discuss and consider, schedule and estimate to stripe parking area-Jill

St. Croix Striping LLC gave estimate last year, that estimate is still good. \$525 to do the striping of north parking lot next to North field and handicapped parking spots. Sketch should show 3 rows for cars at South Parking Lot. Chair Berke will contact Eric Ohmann and ask to meet again with subcommittee to review plan and estimate. To be on July agenda for consideration.

g. Update report, trail restoration project-Jill

The Town Board followed the Park Board recommendation to finish the project as per the bid. Should be done by end of July.

h. Discuss and consider, trail brush trimming on trails into wooded area of park and Omaha Access

Discussed trimming overgrowth on a routine basis. Could be a potential Scout project. Chair Berke will contact Lawn Barbers to see if they offer this as an additional service.

Pemble’s Access

a. Discuss and consider, Town Board’s recommendation at Special Meeting regarding status of opening or closing gate, and any site preparation-Jan

The Town Board fully opened Pemble’s. Supr. Cuccia was down there today and reported good social distancing. Ranger Roen picked up the

piece of dock that floated onshore. Portable restroom and signage has been installed. Chair Berke will talk to Gary Parent about using a front loader to scrape the beach back so no one gets stuck. Currently have 17 parking spaces but ordinance only states 16 spaces; could use one as a handicap spot. To be on next agenda. Member Reese will remove the no trespassing sign that was put up on the gate and return it to the Town shop.

b. Discuss and consider, designation of handicapped accessible parking space (ADA guidelines)

Member Reese suggested waiting on this until we see how much scraping can be done. Chair asked member Huttemier to research requirements for handicap parking, and will provide resource contact at county. To be on future agenda.

c. Discuss and consider, establishing a fee schedule; and, on site monitoring options with consideration for appointment of a subcommittee to study-Jill

At the Town Board Special Meeting they suggested considering charging a fee. Chair Berke asked Member Reese to chair subcommittee with member Swanson and Supr. Cuccia to address overflow parking concerns and research what other municipalities are charging for fees; to report at August meeting. They will meet at Pemble's along with a Ranger and go over the ordinance. Discussed hiring a monitor for busy days/times; wage for position could be covered by fees. Rangers to get additional training so they write the citations to match the ordinance so it's enforceable.

d. Update report, posting of COVID-19 pandemic guidelines

Guidelines are posted at the top. Supr. Cuccia will add a "use at your own risk" sign on the north side fencing near the bathroom, or other appropriate location.

7. Correspondence

None to share.

8. Announcements and request for future agenda items

Let Chair Berke know of any future agenda items. Member Swanson asked about investment vehicles for Town money; the Town looks at this from time to time.

9. Adjournment

Supr. Cuccia moved to adjourn the meeting; second by member Swanson. Motion unanimously carried. The June 23, 2020 meeting of the Town of Troy Park Board adjourned at 9:18 p.m.

Next Meeting: July 28, 2020

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board