



**PARK BOARD MEETING
MINUTES**

Tues. January 26, 2021
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jan Cuccia, Jim Freund, Mark Swanson, Alicia Schneider

Members Absent: Peter Reese (excused), Katie Huttemier (excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:03 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic.

2. Public Comment

Request by Chair for any comments. No one spoke.

3. Approval of Minutes, including review & discussion

The Nov. 24, 2020 Park Board meeting minutes were reviewed. Member Cuccia moved the Park Board approve the minutes of the Nov. 24, 2020 Park Board; second by member Swanson. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Reviewed both Nov. and Dec. reports. Unclear what two warnings were for in December from Ranger Becker. Road crew put down some salt mix in the south lot at Glover Park. Chair Berke's husband volunteered and removed two downed trees that fell across Oak Trail. Supr. Cuccia reported on new padlock for entrance gate to Glover Park. Chair reported vandalism on men's door of former restroom building, and she reported suspicious car to Ranger. Member Freund moved to approve the combined Nov. and Dec. 2020 Park Ranger report; second by member Schneider. Motion unanimously carried.

Ranger Enforcement Action Summary:

Dec. 2020	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	3	1	4

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2020; Approval of Invoices

The 2020 park revenue and expenditures through Nov. 30 and Dec. 31, 2020, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures for Nov. 2020 as tabulated by the town Clerk; second by member Freund. Motion unanimously carried. Dec. 31 report was reviewed. Discussed end-of-year charges for electric and Lawn Barbers. Most likely misidentified these expenses in a prior month so this is a correction. Income year-to-date through Dec.: \$13,171.74; expenses: \$70,511.52. Impact fees available: \$65,593.35; county park fund balance: \$60,511.03. Member Freund moved to accept the income and expenditures for Dec. 2020 as tabulated by the Town clerk; second by member Schneider. Motion unanimously carried.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, winter use and activity

Member Freund reported light use lately and no parking issues.

Glover Park:

a. Discuss and consider, possible problems with thermostat mechanism in community kitchen-Supr. Cuccia

Supr. Cuccia reported that the thermostat was not operating properly in the kitchen area and was not under warranty. Ranger Roen ordered a new thermostat switch at a cost of \$58 w/ shipping to be installed upon receipt.

b. Discuss and consider, bids for fencing and surface marking of pickleball courts-Jill

Member Reese received new bids after the Nov. meeting. In member Reese's absence Chair Berke presented low bids from the two quotes that were originally submitted for the board's review in November, for fencing and court surfacing for total of \$14,385.

Current bids being considered with specification modifications were reviewed from Century Fence at \$5,010 and Town & Country Fence at \$7490; bids for resurfacing the pickleball court were from Tennis Doctor at \$5,350, and C&H Sport Surfaces at \$6,250. The low bid total from Century Fence, and Tennis Court Doctor is \$10,360.

Discussed adding a 5% buffer additional if needed for drilling posts through asphalt for net posts. Chair Berke moved to approve the Century Fence bid in the amount of \$5,010 as the low bid with clarification to be made on the two overlap openings, plus 5% additional if necessary; second by member Freund. Motion unanimously carried.

Supr. Cuccia noted this brings the total to over \$10,000 budgeted and she'd like it to go before the Town Board for approval. Chair Berke moved that the Park Board recommend to the Town Board that we accept the Tennis Court Doctor low bid in the amount of \$5,350 plus 5% additional if necessary; second by member Schneider. Discussion. The Town Board

should know the only reason the Park Board is bringing it forward is that the project is slightly over budget and that a big effort was made to bring the cost down. Motion unanimously carried.

c. Discuss and consider, designating subcommittee for community kitchen cabinetry and countertops project

The Park Board budgeted \$7,000 for the community kitchen cabinets and countertops. Chair appointed members Schneider and Swanson to be on the subcommittee and come back at March meeting with preliminary plans for the board to review.

d. Discuss and consider, requests for use of park facilities

Chair Berke reported that the Clerk's office is beginning to receive requests for use of pavilions. Discussion on COVID precautions and if the facilities will be available for rental. Smaller groups are considered satisfactory under Dept. of Health Services guidelines. Member Schneider moved we open up both pavilions and community kitchen at Glover Park for rental usage for 2021 abiding by the St. Croix County health advisory; second by member Berke. Jan made friendly amendment to note the pavilions are available for rent any time and the kitchen after April 15th, members Schneider and Berke agreed. Motion unanimously carried.

Pemble's Access

a. Discuss and consider, reimbursement from Magellan Pipeline for parking area restoration-Jill

Chair Berke reported the Clerk's office received the amount requested from Magellan Pipeline in the amount of \$850 to reimburse for the proper aggregate materials, use of loader, and labor. Work to be done this spring or summer, depending on water level and town crew's schedule.

7. Discuss and consider, recommendation to Town Board for gate opener/closer wage rate change-Supr. Cuccia

Supr. Cuccia reported that the rate openers/closers at Glover Park and Pemble's Access has been \$4 per time and that's been the rate for many years. At Dec. meeting the Town Board looked at compensation increases for various employees. Town Board is open to increase but wants recommendation from Park Board. Chair Berke moved that the Park Board recommend to the Town Board to change the wage to \$5 for opening and closing; second by member Cuccia. Discussion. Motion unanimously carried.

8. Discuss and consider, budget changes approved by Town Board, to include bonus to rangers and increase in Park Board member stipend-Supr. Cuccia

Supr. Cuccia reported on the Dec. Town Board meeting compensation discussion; she argued to include increase for custodian at the parks. The Town Board awarded COVID bonuses to recycling center and office staff. Supr. Cuccia also supported increases for the Park Rangers, Park Chair rate, and member stipends which were approved by the Town Board for 2021.

9. Correspondence

Clerk sent out correspondence regarding the Carpenter Nature Center project; Member Freund provided an update regarding future Nature Center progress. Supr. Cuccia is working with member Freund on update in Town newsletter. Chair Berke reported on the new county park on the St. Croix River north of North Hudson and encouraged public comments per the county's process. Supr. Cuccia noted that there will be an April election for 3 town board positions and Chair Berke added that there is a February primary for state public instruction superintendent and local school board offices. Supr. Cuccia gave a COVID update.

10. Announcements and request for future agenda items

Member Schneider would like to discuss the grand opening plans for the multipurpose building and trail improvement project.

11. Adjournment

Member Freund moved to adjourn the meeting; second by member Swanson. Motion unanimously carried. The Jan. 26, 2021 meeting of the Town of Troy Park Board adjourned at 8:12 p.m.

Next Meeting: Feb 23, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board