



**PARK BOARD MEETING
MINUTES**

Tues. March 23, 2021
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jan Cuccia, Jim Freund, Mark Swanson, Alicia Schneider, Peter Reese, Katie Huttemier

Members Absent:

Others Present: Pam Ellingson

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic.

2. Public Comment

Request by Chair for any comments. She acknowledged resident Pam Ellingson who asked if there's any kind of forestry management plan at Glover Park, and that tree loss in the wooded areas may be unhealthy. She also expressed concern with chemical spraying for buckthorn. Policy has been to let trees naturally decompose which is a beneficial practice, as described by member Freund. Chair indicated that board will have a DNR representative or other forester talk with the board in the future about tree restoration; also, that signage will be posted when treatment is done per the Park Board's earlier discussions.

3. Approval of Minutes, including review & discussion

The Feb. 23, 2021 Park Board meeting minutes were reviewed. Member Freund moved the Park Board approve the minutes of the Feb. 23, 2021 Park Board; second by member Swanson. Supr. Cuccia made two friendly amendments: 1) page 2 under Cove Boat Ramp winter use and activity, strike sentence related to clearing snow for an ice rink on the river; and 2) page 2 under Glover Park pickle ball resurfacing project, change amount approved by Town Board from \$1100 to \$1000. Members Freund and Swanson agreed to friendly amendment. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Supr. Cuccia moved to approve the Feb. 2021 Park Ranger report; second by member Reese. Motion unanimously carried.

Ranger Enforcement Action Summary:

Feb. 2021	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	1	0	1
Warnings Issued:	0	1	0	1

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through Feb. 28, 2021, as prepared by the Town Clerk, were reviewed. Discussed plowing charge for community building pathway, as separate from road plowing completed by the Town road crew. Member Freund moved to accept the income and expenditures for Feb. 2021 as tabulated by the Town Clerk; second by member Schneider. Motion unanimously carried. Income year-to-date through Feb.: \$846.46; expenses: \$4,921.30. Impact fees available: \$63,883.50; county park bank fund balance: \$60,569.65.

6. Discuss and consider, budget process

Budget process was discussed at the Feb. meeting and Member Freund questioned why the Park Board had to ask the Town Board for the additional \$1000 for pickleball. Also discussed if the budget was approved or not at the Nov. 2020 Town Board meeting. The Clerk confirmed that when the Town approved the overall budget in Nov. that the Park Board numbers for expenses and capital were included. Town Chair Dan Pearson confirmed that the parks 2021 budget was approved. Supr. Cuccia did research and found that up until 2013, the Park Board gave their budget numbers to the Town Board, then the Town budget was approved, and then after that the Park Board budget was put on a Town Board agenda at the first of the year. Member Freund feels the current process is working, and has been in effect for several years.

7. Park & Recreation Reports**Cove Boat Ramp:****a. Discuss and consider, activity**

Member Freund reported that the ice is gone from half of the river access and therefore, no activity. He has removed all the no parking signs and replaced with permit parking signs all the way up the hill on South Cove.

Glover Park:**a. Discuss and consider, sub committee update report for community kitchen cabinetry and countertops project-Alicia**

Members Schneider and Swanson, subcommittee members, met at the building, took measurements, reviewed the original plans that included the cabinetry. Plan is to have a presentation for next month. Member Schneider contacted both ball teams for feedback and only heard back from River Falls. They will also look into contractors for the project.

b. **Discuss and consider, report of 2021 reservation and deposit from ball organizations**

Member Schneider will reach out to both ball organizations to ask for deposit checks and reservation forms, as required to use the fields and possibly the community kitchen.

c. **Discuss and consider, installation of equipment shed by Hudson Boosters-Alicia**

Member Schneider explained that Hudson would like their own storage shed to be placed temporarily from April through August, potentially into fall. The shed they share with River Falls is pretty full. It would be slightly smaller than the existing shed, and would be placed near it. Member Swanson moved to approve placing the Hudson ball organization's shed at Glover Park in the vicinity of the other shed for Hudson use and to not remove any trees; second by member Freund. Discussion. Motion unanimously carried.

d. **Discuss and consider, designating operator to complete start up procedure for water system in community building-Jill**

Chair Berke reported that she contacted Countryside Plumbing and Heating for cost estimate on de-winterizing the inside and outside water faucets, following county and DNR procedure for seasonal public drinking water. Price for 2 hours of work is \$250.

Ranger Roen is retiring but is willing to stay on in a maintenance role and would be able to do the work at the project rate of \$20/hr. per Supr. Cuccia. Chair Berke will work with the Rangers on filling out the required paperwork. Annual maintenance on the building should also take place, including replacement of all batteries in doors and sensors. Member Schneider moved to designate a Park Ranger to complete the start up procedure for the water system in the community building and water hand pump; second by member Freund. Motion unanimously carried. Chair Berke will follow up with Rangers and she noted that her husband cleaned the bluebird houses around Glover Park.

Pemble's Access:

a. **Discuss and consider, preparation for season opening and recent removal of debris from beach area**

Potentially open May 1st depending on the water level. Member Reese was down there a week ago and noticed the pipeline contractors left some concrete debris and burlap bags. Chair reminded others that the Town was reimbursed \$850 last winter from Magellan Pipeline for the anticipated cleanup work. Town crew cleaned up debris. Member Swanson says it's looking better. Chair Berke asked Member Reese to coordinate with the Town crew on the future repair work this spring or summer, when conditions are appropriate. Supr. Cuccia will ask 5 Star Rental to install the restroom satellite before May 1. Chair Berke will work on updated entrance signage. Town parks brochure and website have been updated.

8. Discuss and consider, Ranger Roen retirement and filling vacant position- Supr. Cuccia

Ranger Roen is retiring the end of March as Park Ranger, and will stay on to help with special park projects. Supr. Cuccia and Supr. Knapp serve on Town committee to fill the vacancy. Placed ad in last week's paper and put out some fliers with Rangers and at the town recycle center. Supr. Cuccia will send out the info to Park Board members.

8. Correspondence

Member Freund noticed that the Cove Boat Ramp address should be South Cove Rd. on references to the park area, and not Cove Rd. Town website and parks brochure will be corrected.

9. Announcements and request for future agenda items

Chair Berke reported that the bike subcommittee is waiting to hear back from the County on promised signage to be installed this spring, to be on April agenda. Pickleball court for future agenda, to be installed when ground is thawed and snow threat has passed. Chair Berke suggested DNR or other forestry expert be invited to future meeting about forestry management in Glover Park.

Update/replace signage related to parks to also be discussed at future meeting. Supr. Cuccia would like to continue discussing buckthorn management status and potentially using goats.

10. Adjournment

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The March 23, 2021 meeting of the Town of Troy Park Board adjourned at 8:12 p.m.

Next Meeting: April 27, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board