



**TOWN of TROY
PARK BOARD MEETING
MINUTES**

Tues. June 22, 2021
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Doug Rowen, Jim Freund, Mark Swanson, Alicia Schneider, Katie Huttemier

Members Absent: Peter Reese (excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:03 p.m. Meeting was held via Zoom Teleconference/Video Teleconference due to the COVID-19 pandemic.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The June 1, 2021 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the June 1, 2021 Park Board; second by member Freund. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Summary seems to be inaccurate versus the full detailed report. Chair Berke reported a bear sighting in Glover Park. Warnings were posted at Glover and on the website. The bear seems to have moved on. Supr. Rowen will ask Rangers to complete form more neatly. Member Schneider moved to approve the May 2021 Park Ranger report; second by member Swanson. Supr. Rowen made a friendly amendment for Clerk's office to review the summary report for accurate tally of warnings and incidents before it goes to the Town Board. Members Schneider and Swanson agree. Motion unanimously carried.

Ranger Enforcement Action Summary:

May 2021	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	2	0	2
Warnings Issued:	1	0	3	4

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through May 31, 2021, as prepared by the Town Clerk, were reviewed. Member Freund moved to accept the income and expenditures for May 2021 as tabulated by the Town clerk; second by member Swanson. Motion unanimously carried. Income year-to-date through May: \$3,580.54; expenses: \$15,534.46. Impact fees available: \$64,073.00; county park fund balance: \$60,656.08.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Member Freund reported that usage is high on weekends, water is very low. No problems other than normal parking issues.

Glover Park:

a. Discuss and consider, DNR Community Forest grant application, action taken by the Town Board – Supr. Rowen

Supr. Rowen reported that grant application was unanimously approved by the Town Board at the June meeting, and the required resolution was also passed. He also reported that the Board would like for the Park Board to more aggressively eradicate buckthorn in the park.

b. Discuss and consider, policy for establishing fee for community kitchen key card replacement, Town Board action-Supr. Rowen

Supr. Rowen reported that the \$50 fee for key card replacement or damage was unanimously approved by the Town Board. The fee will come out of the regular deposit. The Town Board decided that Supr. Rowen should have the authority to approve things like this on behalf of the Town Board unless he feels a matter should go to the Town Board.

c. Discuss and consider, current policy for reserving community kitchen and pavilions and possible amendments

Discussion about going through an entire summer of use by the ball teams and regular users and look at any changes in the fall. Member Schneider told ball teams she would be in touch in Sept. after season is done for feedback. Supr. Rowen followed up with the Clerk's office and they reported that more people are interested in using the kitchen and pavilion. There was discussion on using the resident/non-resident fee structure for renting the community kitchen the same as we do for the pavilions. Currently, the rental fee is differentiated between organizations and private functions. Ball team use is per their contracts. Currently, rental fee for the community kitchen is \$50 for organizations and \$100 for private functions. Damage deposit is \$200 either way.

Member Freund moved that the rental fee for the community kitchen be \$125 per use for residents and \$250 for non-residents per use during park hours; second by member Swanson. Discussion. Motion unanimously

carried. Supr. Rowen approved on behalf of the Town Board, and he will work with Clerk's office to change the reservation form. Security damage deposit remains the same, in amount of \$200, and pavilion rental fee stays the same.

d. Discuss and consider, completion of marking courts and installation of nets

Member Reese's photo of the completed courts was sent out to members. Next month the board will discuss signage/policy for courts. Will ask Rangers to keep an eye on it to see how busy the use is. Member Schneider reported that the courts were consistently used throughout the weekend during the ball tournaments.

e. Discuss and consider, status of pump out of old restroom holding tanks and recommendation to Town Board on abandoning-Chair Berke

Chair Berke arranged with Darrell's Septic to have the tank pumped soon. Options for abandoning the holding tanks per her discussion with the county Land Use Specialist Kevin Grabau are 1) to fill tanks with soil or gravel 2) crush the tanks and cover with top soil, or 3) remove the tanks.

Member Swanson reported that crushing was least expensive option when he put in a new septic. Question about whether the town crew could crush, or fill the tanks and cover with concrete. Supr. Rowen questioned about filling the tanks with gravel and then sealing with concrete. Chair Berke and Supr. Rowen will bring more info on the options to the July meeting.

f. Discuss and consider, report of ball team tournament use of kitchen and facilities-Alicia

Member Schneider reported that tournaments went well. Parking was fairly smooth, with some parking on the road. Supr. Rowen will order wheel stops for the refrigerator in the community kitchen as the door is difficult to open.

g. Status report, of water tests by county-Jill

Last Tuesday, Ed Thurman, St. Croix Co. Health Inspector took water samples from the outside pump, kitchen and water bottle filler. Chair Berke has not heard back yet on results.

h. Discuss and consider, changing opening time for park

Chair Berke received a call from a nearby property owner, Paula Eastlund, who would like to get into the park earlier than 8:00 a.m. She asked gate opener Gabe Van Pelt to see if that would be a problem but hasn't heard back yet. Member Freund noted she could park on Omaha Rd. and walk into the park on Omaha Access. Consensus is to leave the hours as they are. Berke will suggest to her that she park on Omaha Rd. and walk in.

Pemle's Access:

a. Discuss and consider, activity

Chair Berke talked with Ranger Gunderson and it's been very busy during hot weather. There are two pylons down at the end of the parking area, not sure if Rangers put those out. Supr. Rowen has been down there, and reported it's been busy but parking has been available when he's been there. Member Swanson had a friend report that it's orderly and well maintained.

b. Report, addition of flagged ropes along boundaries

Roping has been installed. With water level low, there is a lot of beach.

7. Correspondence

Chair Berke reported that she got a call from Jodie Duntley, still worried about the bear. She told Jodie that the general feeling is that the bear has moved along. Resident Pamela Ellingson contacted Jill about a friend going through Master Gardener training process, and would like to help Chair Berke and member Huttemier with the butterfly garden restoration. Berke has contacted her.

8. Announcements and request for future agenda items

August meeting will be in person. Supr. Rowen reported that the Town will be receiving COVID recovery funds; rules regarding the money are unclear but he encouraged Park Board members to start thinking about projects. He and Town Chair Ray Knapp are the subcommittee for this. Potential projects could be broadband access out to the new community kitchen so our security camera can be online, public Wi-Fi in Glover Park, handwash sink in community kitchen, and possibly increasing the parking at Glover Park. Matter will be on the July agenda.

9. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The June 22, 2021 meeting of the Town of Troy Park Board adjourned at 8:17 p.m.

Next Meeting: July 27, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board