



**PARK BOARD MEETING
MINUTES**

Tues. August 24, 2021
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jim Freund, Mark Swanson, Alicia Schneider, Peter Reese

Members Absent: Katie Huttemier, Doug Rowen (both excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The July 27, 2021 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the July 27, 2021 Park Board; second by member Freund. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Member Swanson reported some charcoal briquettes at Pemble's; no fires are allowed. Member Reese moved to approve the July 2021 Park Ranger report; second by member Freund. Motion unanimously carried.

Ranger Enforcement Action Summary:

July 2021	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	6	0	6
Warnings Issued:	6	7	1	14

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through July 31, 2021, as prepared by the Town Clerk, were reviewed. Chair Berke to follow up with Clerk on pickleball invoice that's not on the report. Ranger maintenance projects discussed, Chair Berke to follow up with Supr. Rowen. Member Swanson moved to accept the income and expenditures for July 2021 as tabulated by the Town Clerk, with the pickleball invoice pending; second by member Reese. Motion

unanimously carried. Income year-to-date through July: \$6,361.32; expenses: \$26,966.53. Impact fees available: \$65,213.00; county park fund balance: \$60,711.43.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Member Freund reported normal activity, no major issues. River is low. Chair Berke asked town road crew member Al Hanson to fill some holes that were reported by the ramp, member Freund will follow up.

Glover Park:

a. Discuss and consider, subcommittee update report for community building and trail restoration dedication (Sept. 25)-Jill

Chair reported that subcommittee met yesterday. Dedication will be Sept. 25, 10am to noon, at West Pavilion, followed by tours. Event to be posted on town website, signage will be placed at all 3 parks at kiosks, town hall and also in coffee shops and YMCA in Hudson and River Falls; Berke to coordinate with Clerk's office to email announcement/invitation to email list that is available from residents who participated in the 2020-25 Comprehensive Outdoor Recreation Plan. Also Clerk's office to mail invitations to include local and county officials, town staff, state legislators, Cedar Corp. staff that worked on project, contractors, funding sources, and others. Plan so far for Chair Berke and Supr. Enerson to make presentations prior to tours.

Reviewed text for recognition plaques including Park Board and Town Board members who were serving in 2018 and 2019 as most significant period in planning and building phases of both projects. Recognition also for engineering and planning services, contractors, and sources of grants and donations. Chair Berke will review recognition plaque drafts with Town Chair Ray Knapp. Members Freund and Reese volunteered to help with trail tours. Members Schneider, Huttemier, and Supr. Rowen also assisting with volunteering at event. All are welcome, rain or shine.

b. Discuss and consider, purchase of bulletin board kiosk for community building

Chair Berke passed out 2 quotes for kiosk to wall mount on the community building. Both are made of recycled plastic. Consensus is to purchase the kiosk from Kirby Mfg. Rangers or Ron Roen will be asked to assemble and install on the east side of the building, facing the road. Quote is \$732, including shipping. Member Reese moved the Park Board go forward with purchasing the brown Kirby kiosk in amount of \$732; second by member Freund. Motion unanimously carried.

c. Discuss and consider, options for leveling of left field at South Ballfield-Alicia

Member Schneider would like to revisit this at the Sept. meeting as she hasn't gotten feedback yet from the Hudson team; she'd also like to find out if the teams have any volunteers for the project. Discussed if Town crew could do the leveling or if an excavating company would be needed. Member Freund suggested contacting area excavators to do it as a donation. Could consider Rohl or Total Excavating. Chair to make a contact; to be on Sept. agenda.

d. Discuss and consider, establishing and setting pickleball court guidelines-Peter

Member Reese supplied pictures of the signage at Glen Park court in River Falls. He proposed the sign with the following text:

PICKLEBALL COURTS

-Please be respectful of others waiting to use the courts

-No wheeled toys or vehicles allowed

Discussion regarding color; consensus was to select green for sign. Member Swanson moved the Park Board go forward with the green sign saying: PICKLEBALL COURTS/Please be respectful of others waiting to use the courts/No wheeled toys or vehicles allowed; second by member Schneider. Motion unanimously carried. Chair asked Member Reese to contact Rent-a-Flash, sign vendor, who generally has a quick turnaround.

e. Continued discussion and consideration, set price for sale of partitions from old restrooms

Discussed setting a price to sell used bathroom partitions through Wisconsin Surplus on-line website. Chair provided information about the process. Partitions are in “ok” condition. Member Reese moved to put the partitions up for auction at Wisconsin Surplus on-line with a starting price of \$5, requiring the winner to remove partitions from old restrooms, and take away; second by member Schneider. Motion unanimously carried.

f. Discuss and consider, revision to pavilion and kitchen reservation policy form related to “no alcohol” rule-Jill

Ranger Becker recently reported to Chair Berke that a group that rented the E. Pavilion was consuming alcohol, which is prohibited in the parks. Discussed adding language to the reservation form and the policy form. Town ordinance Chapter 109-3(B) specifically prohibits alcohol in Glover Park. Policy form to state: “Please note that ordinance 109-3(B) states that no person shall consume, or possess any open containers of, intoxicating liquors or fermented malt beverages.”

Member Schneider moved to add the check mark box on the reservation application, noting that policies have been read and accepted and applicant understands that alcoholic/fermented beverages cannot be served or consumed on park property; and, on the policy page to add the ordinance language from 109-3(B) regarding alcohol in parks, and to strike #9 and add ordinance language under new header “D” so it’s broken out; second by member Reese. Discussion. Motion unanimously carried.

Pemble’s Access:

a. Discuss and consider, activity

Member Swanson reported that it’s busy when it’s hot but has been closed the last two days after a positive E coli test. Test reported 2,420 MPN/1000 ml and County Public Health ordered “Closed” on Aug. 22. Level over 1,000 requires closing. Public Health to test again today, and sample to be sent to state lab overnight; expect results hopefully by Thursday. No issues at other area county and Hudson beaches.

7. Discuss and consider, 2022 preliminary budget preparation-Jim Freund

Preliminary budget was reviewed. Add “well & water testing” on p. 2, estimate \$100 for Aug-Dec and budget \$150 for 2022. Chair Berke will work on a better estimate for snow bars on the multipurpose building, or consider project this budget year. Member Schneider brought up completing dugout project with concrete surface. Change septic to \$950 from \$1000 under Glover Park. Discussed hand wash sink project. Reviewed Supr. Rowen’s list of possible projects, some related to ARPA (recovery funds); will review again next month when he’s in attendance.

8. Continued consideration, Park Ranger cell phone plan and use-Supr. Rowen

Discussed if the Town needs Rangers to be available 24/7 and if the cost is justified. One number for all Rangers is convenient, and questioned if this number will be posted for the public. Questions on how the Rangers feel about this. Park Board would like more information before making a recommendation. Will discuss at Sept. meeting when Supr. Rowen is back.

9. Discuss and consider, Bike/Ped Trail subcommittee update report-Mark and Jill

Chair Berke and member Swanson attended subcommittee meeting. Reported on updated "blue route" trail signs now installed into River Falls on U/Powell Ave. Also discussed potential trail marking across F at Mann Valley Dr., crossing to Glenmont Rd., to Skyline Dr. to Troy Burne that links to Cove Rd., west to F. Also discussed possibility of off road trail from existing city of Hudson paved trail to continue south along Y property on west side of road, to tunnel under "F" to River Crest Elementary School. Subcommittee planning to have initial informal talks with the Y Director about possibility. Also discussed linking with Town of Kinnickinnic. No action taken. Subcommittee will continue to meet; members asked to contact Chair Berke or member Swanson with any feedback.

10. Correspondence

Chair Berke had a second resident contact her about opening Glover Park earlier; per consensus at earlier meeting this summer, not to change opening hours, she told them they are welcome to park off Omaha Rd. and walk in earlier than 8am. Chair Berke sent thank you letters to Daybreak Rotary and Bike/Ped Coalition for the bike rack donation, to be installed by town crew next to the community building.

11. Announcements and request for future agenda items

No announcements. Add item for general baseball updates for Sept.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The Aug. 24, 2021 meeting of the Town of Troy Park Board adjourned at 9:01 p.m.

Next Meeting: Sept. 28, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board