



**PARK BOARD MEETING
MINUTES**

Oct. 26, 2021

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Jim Freund, Mark Swanson, Alicia Schneider, Peter Reese, Katie Huttemier, Doug Rowen

Members Absent:

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The Sept. 28, 2021 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the Sept. 28, 2021 Park Board; second by member Schneider. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Member Schneider suggested copying the report back-to-back to save paper. Member Reese moved to approve the Sept. 2021 Park Ranger report; second by Supr. Rowen. Motion unanimously carried. Chair reported that Ranger Becker cleared a tree on Oak Trail; Ranger Gunderson removed and stored the overflow parking rope.

Ranger Enforcement Action Summary:

Sept 2021	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	4	0	4
Warnings Issued:	0	6	0	6

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through Sept 30, 2021, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures for Sept. 2021 as tabulated by the Town Clerk; second by member Schneider. Motion unanimously carried. Noted that Ron Roen repaired a picnic table. Member Reese questioned the mileage/cell phone for Park Rangers: last month was \$1,039 alone with YTD at \$6,716.20. Chair Berke will check with Clerk's office. Income year-to-date through Sept: \$8,804.13;

expenses: \$39,211.37. Impact fees available: \$66,353.00; county park fund balance: \$60,767.17.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Activity is slowing down. Ramp is still in the water.

b. Discuss and consider, preparation to change out signage to “no parking” on S. Cove Road-Jim

Member Freund will wait until Thanksgiving/1st snowfall to switch out the signs.

Glover Park:

a. Continued discussion and consideration, WiFi installation and costs, Community Building-Supr. Rowen

Member Reese will talk to Baldwin Telecom on the technical & security details, pricing on modem and router, and feasibility of integrating with current lock system or if we need a different lock system. To discuss again at the Feb or March meeting.

b. Discuss and consider, return of use deposits to ball organizations and status of key cards-Alicia Schneider

Member Schneider reported that keycards have been returned, deposits are being sent back. Clerk will put together a form for Jan. or Feb. meeting for teams to sign that sets terms/policies for keycards.

c. Discuss and consider, update report, South Field leveling project-Alicia and Katie

Supr. Rowen got a topo map of the ball fields from Rob Jones at Cedar Corp. There's about a 7' drop to level off. Rob recommended we not do an engineering study due to cost; they can give us guidance without designing it. If less than \$25,000 in cost the Town can put it out for bid in the paper. Advisory committee members Schneider and Huttemier will ask both ball team presidents to be on it as well. Advisory committee will bring a recommendation to March or April meeting.

d. Discuss and consider, overgrowth of vegetation and maintenance of South Field-Alicia

Member Schneider's reported that she can rent a tiller from Ace in RF for about \$200/day. She and her dad would do the work in mid-November. Member Swanson moved to rent the tiller at Ace for up to \$250; second by member Huttemier. Discussion. Motion unanimously carried.

e. Update report, buckthorn maintenance project-Jill

Chair Berke has been trying to get in touch with Dan Cain from Habitat Creations. She assumes that they are going to do more buckthorn treatment because they put up the signs warning about the spraying. She will report back once she hears from him.

f. Discuss and consider, update report, installation of snow bars on community bld. roof-Jill

Chair Berke contacted Quality Roofing in Marshfield who installed the roof on the building. They used Dynamic Fasteners. Quote from them for material is \$1,400.84. She got an install bid from Ryan DeWitt, who works at Dynamic Fastener. Labor would

be \$1,100, total cost would be \$2,500. He can complete the installation of the snow bars this fall.

Chair Berke moved to approve the bid based on checking the state/municipal guidelines for competitive bid process, for material cost from Dynamic Fasteners for \$1,400.84 and labor through Ryan DeWitt of New Richmond for \$1,100 to install the product, for a total of up to \$2,750, and for the work to be completed and paid for in 2021; second by member Swanson. Motion unanimously carried.

g. Discuss and consider, preparation for closing restrooms and installation of portable satellite

Chair Berke contacted Countryside Plumbing & Heating, and it will cost \$396.45 to winterize the building. Can send someone out Nov.16. She contacted 5 Star Rental to get the satellite dropped off by Nov. 15.

Member Schneider moved to have Countryside Plumbing & Heating winterize the building for \$396.45 on Nov. 16 and have 5 Star Rental install the satellite by Nov. 15; second by member Huttemier. Discussion. Motion approved.

h. Discuss and consider, snow removal on paved pathway and sidewalks at community building

Chair reported that last year the cost by Lawn Barbes for clearing the pathway and sidewalks at the community building was \$37.50 per time. She did not receive an estimate from him after requesting it. Member Reese moved that the Park Board approved contracting for snow removal with Lawn Barbers for up to \$40 per event for removal of snow from the paved path for winter 2021; second by member Freund. Motion unanimously carried.

Pemble's Access:

a. Update report, status of "end of season" measures

Signs and flags have been removed by the Park Ranger. Member Reese reported that those flags fall apart in the sun and elements, and would like a different material for next year, maybe a colored poly rope.

7. Discuss and consider, status of Town Board's 2022 budget process-Supr. Rowen

Supr. Rowen reported that the board workshop is Nov 1st to put together the final draft budget. Nov. 18 is the public hearing. He would like to beef up the capital outlay in case we want to do projects next year. Supr Rowen moved that, in considering the budget process, we increase our capital expenditure budget for 2022 to a total of up to \$35,000, with specific projects to be recommended by the Park Board and approved by the Town Board with a funding source; second by member Freund. Discussion. Currently have \$13,000 in capital outlay. Clarified what qualifies as a capital outlay. Motion unanimously carried.

8. Continued discussion, park projects, funding from American Recovery Plan Act (ARPA)

Supr. Rowen reported that the Town Board has expressed their intent as required on how to spend the ARPA funds: 2% to go to health and safety; 8% to facilities and 90% to road construction & maintenance. Intent can change. Park Board does have other funding sources. Rob Jones had good suggestions on optimizing overflow parking at Glover; they could put in markers and then add permanent posts without putting down a surface material. Could extend asphalt in some places. Current parking is sufficient during non-tournament times, so should

focus on optimizing overflow parking. One other project that was requested was more swings for older children.

9. Discuss and consider, posting of Ranger cell number-Supr. Rowen

Discussed on if/where to post the cell number. Supr. Rowen reported that the Rangers believe it's important to keep the county number front and center so people don't call Rangers for emergencies. The number is on their business cards. The number can be unposted in the future if it doesn't work out. Member Reese moved that we post publically at all 3 parks as well as the website the Ranger cell phone number, posting to read: "To contact Troy Park Ranger call 715-222-6844;" second by member Rowen. Discussion. Motion unanimously carried. Chair asked Supr. Rowen to coordinate ordering of the signs. He will work with the Clerk to order signs.

10. Correspondence

None to report.

11. Announcements and request for future agenda items

Chair Berke reported that the bathroom partitions sold on the state auction website for \$54.44. As long as everything goes through, a Ranger or road crew member will meet with the winner so he can disassemble and remove them. Oct. 28 is the deadline for payment, removal deadline is Nov. 1st. Boat launch permit to be on Nov. agenda.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The Oct. 26, 2021 meeting of the Town of Troy Park Board adjourned at 9:10 p.m.

Next Meeting: Nov. 23, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board