



**PARK BOARD MEETING
MINUTES**

Nov. 23, 2021

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Peter Reese, Katie Huttemier

Members Absent: Doug Rowen, Alicia Schneider, Jim Freund

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:08 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The Oct. 26, 2021 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the Oct. 26, 2021 Park Board; second by member Reese. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Al Hanson will look at the hand-operated water pump at Glover to see why it's been running. Discussed dogs at Pemble's. Member Reese moved to approve the Oct. 2021 Park Ranger report; second by member Huttemier. Motion unanimously carried.

Ranger Enforcement Action Summary:

Oct. 2021	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	4	0	4
Warnings Issued:	0	0	1	1

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through Oct. 31, 2021, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income

and expenditures for Oct. 2021 as tabulated by the Town Clerk; second by member Huttemier. Motion unanimously carried. Income year-to-date through Oct: \$9,799.06; expenses: \$48,347.46. Impact fees available: \$66,353.00; county park fund balance: \$60,795.55.

6. Discuss and consider, Sept. Park Ranger mileage report

Clerk's office explained to Chair Berke that there was just a lot of mileage for the Rangers in September and nothing was out of order.

7. Park & Recreation Reports

Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Looks like from Ranger report that the ramp is still being used.

Glover Park:

a. Discuss and reconsider, Lawn Barbers estimate for snow removal, community building pathway and sidewalk

Discussed last month, but didn't have written estimate from Lawn Barbers. Amount we approved at Oct. meeting was \$40 per event, based on \$37.50 per event last year. This bid is \$47.50 per event, includes plow and shoveling. Member Huttemier moved to approve \$47.50 per event from Lawn Barbers for current winter season; second by member Swanson. Motion unanimously carried.

b. Update report, community building winterization project

Countryside Plumbing was out on Nov. 16th and winterized the building. Ranger Becker noticed water was still being retained on the outside water bottle filler afterwards, he took care of it. Rangers will monitor temperature in the building.

c. Discuss and consider, update report on maintenance of South Field-Alicia

Member Schneider reported to Chair Berke that the project didn't get done due to snow, and that maintenance will be completed in the spring.

d. Update report, completion of snow bar roof project, community building

Snow bars were successfully installed; Town got a credit of \$172.46 from Dynamic Fastener because not all of the snow clamps as originally quoted were needed.

e. Discuss and consider, preliminary approval of forest management project-Jill

Chair Berke referenced letter of Nov. 15, 2021 from Gretchen Marshall, Wisconsin Forestry Education Program notifying the Town that the 40 acres of Glover Park forest have been conditionally registered into the state forest management program. The Town will continue working with the local DNR forester, Andrew Ciurro from the Baldwin office on the

plan. He anticipates having a draft management plan for the Park Board to consider at the Jan. or Feb. meeting. The plan will include reforestation with tree seedlings provided by the DNR and guidelines for thinning of the large pines in the park.

- f. **Update report, removal of bathroom partitions in former restrooms**
Chair Berke reported that the partitions were removed by the successful bidder through the state surplus auction service, and we can observe at spring park site tour.

Pemble's Access:

- a. **Discuss and consider, any activity**
Pemble's is closed. Member Reese reported that there's a new "no trespassing" sign attached to the Town boundary fence by the Erickson's, neighbors to the south. Matter to be placed on Jan. or Feb. agenda. Water level reported as very low.

8. Discuss and consider, status of Town Board approval of 2022 park budget-Supr. Rowen

Supr. Rowen was not in attendance but prepared a report on the Town Board action on the Park Board budget as reported by Chair Berke. Budget was unanimously approved. Town Board to approve any expenditure over \$5000 and approve all contracts. Thank you extended to Supr. Rowen for steering the budget through Town Board approval.

9. Discuss and consider, 2022 meeting dates

2022 meeting dates were reviewed. Member Reese moved to accept the schedule as presented for 2022; second by member Swanson. Motion unanimously carried.

10. Correspondence

Chair Berke was contacted about the water being on at the handpump at Glover Park and she worked with town crew Al Hanson to get the timer reset. No other correspondence.

11. Announcements and request for future agenda items

No Park Board meeting in December. Tree down on Oak/Woodland Wildflower Trail, reported by resident to Chair. Ranger Becker will clean it up tomorrow.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Reese. Motion unanimously carried. The Nov. 23, 2021 meeting of the Town of Troy Park Board adjourned at 7:45 p.m.

Next Meeting: Jan. 25, 2021

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board