



**PARK BOARD MEETING
MINUTES**

Jan. 25, 2022

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Katie Huttemier, Doug Rowen, Jim Freund

Members Absent: Alicia Schneider (excused), Peter Reese (excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The Nov 23, 2021 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the Nov. 23, 2021 Park Board; second by member Huttemier. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Nov. and Dec. 2021 Park Ranger reports were reviewed. Member Swanson noted that it's helpful if Rangers total up their citations, warnings, and dispatch reports on each page. Ranger Gunderson noted a need for more trail markers at Glover Park; to discuss at spring park tour. Supr. Rowen reported that for Dec, Jan, and Feb the Rangers are dividing months into thirds for scheduling. Ranger Becker noted on his Dec. report that park user left a message at Clerk's office about ruts on trails but didn't get a call back. Member Rowen moved to approve the Nov. and Dec. 2021 Park Ranger reports; second by member Freund. Motion unanimously carried.

Ranger Enforcement Action Summary:

Dec. '21/Jan '22	Pemble's Access	Cove Boat Ramp	Glover Park	Totals
Citations Issued:	0	0	0	0
Warnings Issued:	0	0	0	0

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2021 park revenue and expenditures through Nov. 30, 2021, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures for Nov. 2021 as tabulated by the Town Clerk; second by member Berke. Motion unanimously carried. Income year-to-date through Nov: \$10,052.35; expenses: \$58,851.38. Impact fees available: \$71,863.35.00; county park fund balance: \$60,823.04. The 2021 park revenue and expenditures through Dec. 31, 2021, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures for Dec. 2021 as tabulated by the Town Clerk; second by member Freund. Motion unanimously carried. Income year-to-date through Dec: \$10,323.42; expenses: \$64,395.84. Impact fees available: \$71,863.35.00; county park fund balance: \$60,852.75.

6. Park & Recreation Reports

Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, winter activity on river

Rangers have noticed a lot of use this winter, more so than last year. People are parking appropriately, using the permits properly.

Glover Park:

a. Discuss and consider, winter activity to include trail and open space use

Chair Berke has noticed snowshoeing, and running on trails. Trails are packed down so people are out hiking. Rangers reported it's been busy.

b. Discuss and consider, purchase of fold-up table for community kitchen

Chair Berke checked with Menards and Fleet Farm for estimates on a table to use inside kitchen. The 4' table has adjustable height and it can be folded in half. Chair Berke moved to purchase a 4' fold in half table for up to \$50 for the community kitchen; second by member Freund. Motion unanimously carried.

c. Discuss and consider, fee/use policy for pavilions and kitchen-Jill

Chair Berke reviewed current fees for use and the Board discussed if the resident rate should include Town employees. Member Huttemier moved that we change the verbiage on rental form to read: "Town employees will receive the same rate as Troy residents for the pavilions and community kitchen"; second by member Swanson. Discussion. Motion unanimously carried.

d. Discuss and consider, appoint a subcommittee for forest management project-Jill

Chair Berke and member Freund to serve on subcommittee; member Swanson can help if needed. They will meet with DNR rep. Andy Ciarro at Glover Park to give input for the forest management plan.

7. Discuss and consider, continued review of potential and planned capital ARPA projects-Supr. Rowen

Supr. Rowen discussed the process for capital project funds. Each project could have a subcommittee. Supr. Rowen can bring in the full 5-year road plan to see if any bike lanes/extended shoulders could be added. Board members referred to previous project list and discussed. Members Huttemier and Schneider are already on the subcommittee for leveling South Field, and Huttemier was asked to work with Schneider to present a plan at a future meeting. Supr. Rowen would like to work on Glover parking optimization. To be on Feb. agenda for further work.

8. Report, 2022 Park Ranger compensation-Supr. Rowen

Compensation committee of the Town Board approved pay increase for Rangers of \$.85 an hour to \$16.10 as of Jan. 1st. Also approved giving holiday pay at double time for 8 designated holidays.

9. Discuss and consider, preparation for Town spring newsletter

Supr. Rowen who is in charge of communications for the town, reported that the upcoming spring newsletter will probably be the last paper version and plan is to have electronic bulletins in the future. The Town is encouraging residents to sign up for email updates. Newsletter will be out by end of March. Town Chair Knapp wants to highlight volunteers in the Town in the newsletter, beginning with the Park Board for the next newsletter. Town website will be changing to .gov instead of .org. Board members asked to send newsletter ideas to Chair Berke.

10. Correspondence

None to report.

11. Announcements and request for future agenda items

Ballfield subcommittee, community forest grant, projects for capital project funds to be on Feb. agenda. Supr. Rowen noted the road crew shop phone number has changed-it's on the website if needed. Chair Berke talked to Clerk's office today about getting a tripod for posting additional park news and large maps.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The Jan. 25, 2022 meeting of the Town of Troy Park Board adjourned at 8:25 p.m.

Next Meeting: Feb. 22, 2022

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board