



**PARK BOARD MEETING
MINUTES**

April 26, 2022

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Peter Reese, Katie Huttemier, Doug Rowen, Alicia Schneider, Jim Freund

Members Absent:

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment. Chair Berke announced that the Town Board assigned Town Chair Ray Knapp to the Park Board, and Supr. Rowen will be moving to the Plan Commission.

3. Approval of Minutes, including review & discussion

The March 22, 2022 Park Board meeting minutes were reviewed. Member Schneider noted a spelling correction on page 2. Member Schneider moved the Park Board approve the minutes of the March 22, 2022 Park Board as amended; second by member Swanson. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. There were no citations or warnings issued. Member Swanson moved to approve March 2022 Park Ranger report; second by Supr. Rowen. Discussion. Motion unanimously carried. Notation that Ranger Minnich should add warning and citation totals to daily activity pages.

Ranger Enforcement Action Summary:

March 2022	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	0	0	0		0
Warnings Issued:	0	0	0	0		0

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2022 park revenue and expenditures through March 2022, as prepared by the Town Clerk, were reviewed. Member Freund moved to accept the income and expenditures as tabulated by the Town Clerk for March 2022; second by member Swanson. Discussion on

impact fees and the origin of the Citizen's Bank fund. Motion unanimously carried. Income year-to-date through March: \$594.24; expenses: \$7,960.93. Impact fees available: \$70,712.35; county park fund balance: \$60,938.73.

6. Park & Recreation Reports

Park & Recreation Reports

Cove Boat Ramp:

- a. **Discuss and consider, preparation for boating season, including installation of gangway and dock – Jim Freund**

Member Freund reported that Windmill Marina hasn't delivered the dock yet. Town has Admiral Status: Town pays flat rate for moving the dock throughout the summer if needed. All parking signs on S. Cove Rd. have been changed to "permit parking" signs.

Glover Park:

- a. **Discuss and consider, activity at park**

Ron Roen and Ranger Becker de-winterized the community kitchen building and completed the DNR paperwork for drinking water as required. Ed Thurman from St. Croix County did the water test inside the kitchen yesterday. Will not turn on exterior water bottle filler until weather warms up. He also tested water at hand pump. Town road crew Al Hanson will repair the timer for electric use at pump, which is not functioning properly. Chair Berke got a call from resident David Sebesta who noted that the pathway is rough coming into the park from Omaha Access; will look at during Park Site tour. Member Freund indicated that this path may be the responsibility of the Home Owner's Assn. for Eagle Bluff. Chair Berke will research to see if there's an easement.

- b. **Discuss and consider, ball organizations' use of facilities this season-Alicia Schneider**

Member Schneider reported that she has River Falls schedule but not Hudson. Contracts are signed, fees paid, and insurance forms are submitted to the Clerk's office. There was a scheduling problem on Sunday with practice. Rangers would like schedules posted to avoid disputes between teams. Member Schneider will get schedules out once finalized. Tournament schedules are set.

The Park Board agreed that Hudson can leave some items in the kitchen when they have back-to-back tournaments; if someone leases the building in between they will remove their items. Storage throughout the season was discussed; both teams have said they will not do concessions during the week if they cannot store product in the kitchen. Town Board would like to see a specific proposal. To be on May agenda for consideration and recommendation, member Schneider will try to get a proposal from the teams.

- c. **Discuss and consider, S. Field improvement project-Alicia Schneider & Katie Huttemier**

Sub-committee members Schneider and Huttemier met with Rob Jones from Cedar Corp. Site is under 1-acre so no DNR permit is required and it is anticipated that the cost will be less than \$25,000 which means the Town does not have to take the lowest bid proposal; however it does have to be published. He suggested contracting with BS Construction, who did the recent trail upgrade.

Project needs to be done in July to make sure fields are usable by next spring. Teams agree to not use fields after July 8th to accommodate this. Rob thought it would take two weeks, and to follow with seeding in Sept. Member Schneider will ask Rob to attend Park Site tour on May 11th.

d. Discuss and consider, update report for WiFi project-Peter Reese

Member Reese has been in touch with Baldwin Lightstream, and he will coordinate a site evaluation. Supr. Rowen reported the Town approved payment for 3 years from ARPA funds.

e. Discuss and consider, parking optimization-Supr. Rowen & Mark Swanson

Supr. Rowen and member Swanson presented proposal for parking improvements at Glover. First, expanding overflow parking on tournament weekends will solve the major parking problem. Design would provide for tripling the spaces from last year. Rangers can string green rope through holes on posts to mark boundary and take it down after tournaments. Recommend additional class 5 gravel be put down at the overflow entrance; road crew can complete. Second, they suggested that 4 spots be designated for pickleball courts on the grass along the current wood fencing, bordering courts. Could also use commercial turf pavers if the grass gets too torn up in this section.

Third, they suggested replacing the “no parking” ropes with short 6x6 posts similar to the wooden fence barrier, without the horizontal boards. This would prevent people from parking on the side of road, yet allow pedestrian traffic. Supr. Rowen and member Swanson volunteered to install. Also add posts near the handpump area. Member Schneider will coordinate with ball teams at tournaments to encourage use of the overflow parking area. Replace “overflow parking” sign with “tournament parking” sign. Member Swanson will bring cost estimate on the turf pavers to May meeting.

Member Schneider moved to: purchase the 6x6 posts and the rope; determine the cost to install the turf paver material for the pickleball court area; add class 5 gravel at entrance into the overflow parking; use the pickleball parking area immediately and designate the spaces as reserved; purchase signage for pickleball parking; and purchase signage for tournament parking to go on the same post as the overflow parking signage. Second by member Huttemier. Motion unanimously carried.

f. Discuss and consider, Forest Management plan update report-Jill Berke

Chair reported that DNR Forester Andy Ciarro plans to make his presentation for the forest management plan at May meeting.

Pemble's Access

a. Discuss and consider, preparation for season opening

Pemble's Access opens daily, May 1st. Road crew member Hanson has been contacted to install trash containers. Member Swanson will contact Five Star Rental to arrange for portable restroom satellite.

7. Discuss and consider, Bike & Pedestrian subcommittee report

Subcommittee met last week, including discussion with Greg Haig, Engineer with County Highway Dept., about planned improvements to Co. Rd F. Also discussion about marking crossings across F; consensus from sub-committee that it is too dangerous to cross F. Discussed possible ways to get to the east side of F next to Hudson, including possible grant funding, separated bike/ped path, tunnels/culverts (reference also made to the existing tunnel operated by River Crest School to the Y property), and possible route through residential area

east of Phillips manufacturing plant in city of Hudson and connecting to Tower Road. Sub-committee to meet again next month.

8. Discuss and consider, continued review of potential capital projects

The Park Board is making good headway on the priorities list. Can look at kitchen improvements later in the fall. Supr. Rowen mentioned the handwash sink the county recommended. He encouraged everyone to start thinking about next year's list.

9. Discuss and consider, renewal of Park Board terms for members #1, #2

The Town Board approved renewal of terms for Members Reese and Swanson for 3 year term.

10. Correspondence

Chair Berke referred by Clerk Gail Anderson to request of David Sebesta regarding access into Glover Park off Omaha Rd.

11. Announcements and request for future agenda items; set date for Park Site Tour

Chair Berke will ask Rangers to install border signage at Pemble's Access for season opening. Will look at COVID signage at park tour. Date of May 11, 5:00 pm set for site visit tour of parks, beginning at Glover Park. Elections for positions of Chair and Vice Chair to be held at regular May meeting. Supr. Rowen noted it's been a pleasure to serve with everyone. Board acknowledged his contribution to the parks as a member this past year, and applauded his efforts.

11. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The April 26, 2022 meeting of the Town of Troy Park Board adjourned at 9:03 p.m.

Next Meeting: May 11th, 5:00 p.m. (Park Site Visit); May 24, 2022 (regular meeting)

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board