



TOWN of TROY
PARK BOARD MEETING
MINUTES

May 24, 2022

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Supr. Ray Knapp, Mark Swanson, Peter Reese, Katie Huttemier, Alicia Schneider, Jim Freund

Members Absent:

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:01 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Election of Chair and Vice Chair positions-Supr. Knapp to conduct

Supr. Knapp explained the election process and the duties of Chair and Vice Chair. Supr. Knapp opened nominations for Chair. Member Reese nominated member Berke; she accepted the nomination. Supr. Knapp called for any other nominations and hearing none, asked for consent. All members voted yes.

Supr. Knapp opened nominations for Vice Chair. Member Freund nominated member Reese; he accepted the nomination. Supr. Knapp called for any other nominations and hearing none, asked for consent. Voting unanimous by all. Secretary has been designated as a contractor and is not elected. As Supr. Knapp is new to the Park Board, introductions were made.

4. Approval of Minutes, including review & discussion

The April 26, 2022 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the April 26, 2022 Park Board; second by member Freund. Motion unanimously carried.

5. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Supr. Knapp met with Rangers for monthly meeting, asking them to refill brochures and trail maps at Glover Park; they only put out a few, as some are found on the ground. Discussed off leash dog warnings and repeat offenders; suggestion was made for Rangers to get names when warnings are issued. Member Reese moved to approve the April. 2022 Park Ranger report; second by member Schneider. Motion unanimously carried.

Ranger Enforcement Action Summary:

Apr. 2022	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	0	0	0		0
Warnings Issued:	0	0	3	0		3

6. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2022 park revenue and expenditures through April 2022, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures as tabulated by the Town Clerk for April 2022; second by member Schneider. Discussion. Motion unanimously carried. Income year-to-date through April: \$1,760.74; expenses: \$10,578.74. Impact fees available: \$70,712.35; county park fund balance: \$60,971.20.

7. Park & Recreation Reports

Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity and potential projects following site visit

Road crew will hopefully do parking stripes next week, member Freund will let Chair Berke know if it doesn't get done. Chair Berke will ask Rick Jensen to spray for poison ivy. Gangway wheel will need to be re-welded; member Freund is coordinating the repair.

Glover Park:

a. Discuss and consider, activity and potential projects following site visit

Nothing to follow up with after site visit.

b. Update report, water testing status-Jill Berke

Community building water is now testing fine; county inspector Ed Thurman is doing one more test in a month per state guidelines. Hand pump water test came back clean.

c. Discuss and consider, South Field improvement project-Alicia Schneider

Sub committee member Schneider gave follow up report after observing the South Field on Monday during park site tour. Discussed the option of shifting the field slightly and shortening the foul line area. This would mean not removing trees south of the field, and leaving a slight hill. Subcommittee will meet with Rob Jones and look at ways to reduce cost, like having ball teams do the seeding. Member Schneider would like to have a scope of the project for contractors, and will work with Rob Jones,

Cedar Corp. Park Board consensus was to go with the plan of shifting the field and not removing trees. To be on June agenda.

d. **Discuss and consider, update report for WiFi project-Peter Reese**

Member Reese met with Baldwin Lightstream at Glover Park; plan is to place the WiFi equipment high up the wall in the kitchen to the left of the sink. Will need to have an electrician install an outlet. The fiber will be run in on the west side of the road coming into the park; no boring will be needed. The sidewalk around the multipurpose building goes right up to the building so they will need to either go under the sidewalk or cut a channel in the sidewalk for the PVC tubing to draw the fiber line through. Member Reese is waiting for more details from Baldwin Lightstream. Timeline is uncertain but it will be this summer. Will update at June meeting.

e. **Discuss and consider, parking optimization project including timeline-Mark Swanson**

Member Swanson and Supr. Rowen will need Rob Jones' input for the parking specs. Chair Berke talked to road crew member Rick Jensen about adding gravel at the overflow parking entrance. Discussed number of spaces needed; consensus to try for 150 overflow parking places. Chair Berke will order a larger "overflow parking" sandwich style sign for tournaments. Member Swanson will also reach out to Ron Roen and Ranger Becker for help. Member Huttemier and her husband, and Dennis Berke can also volunteer, as needed for project.

f. **Discuss and consider, Forest Management Plan update report-Jill Berke**

Andy Ciurro, DNR Forester, will be at June park board meeting to give Forest Management Plan presentation.

g. **Discuss and consider, easement status and possible improvements to Omaha Access**

Discussed the Omaha Access easement status during the park site tour last evening. Staff will get back to the Park Board on status of easement from Omaha Rd. into the park after discussing at the upcoming Town staff meeting. To be on June agenda.

Pemble's Access:

a. **Discuss and consider, activity including current high water situation**

Currently closed due to high water. Chair Berke will talk to road crew about cleaning up the beach once the water level has gone down. Predicted to go below 683 MSL this weekend. "No trespassing" sign hasn't been moved back to Erickson property yet. Member Reese suggested a more permanent "closed" sign; Chair Berke will order metal "closed" and "closed due to high water" signs.

8. Discuss and consider, replacement of woody ornamentals at Town Hall entrance-Jill

Chair Berke would like to replace the barberry bushes in front of the Town hall since they are either dead or in rough shape. Suggested native grasses. Member Huttemier volunteered to help with flower planting at entrance if needed. Member Swanson moved to have Chair Berke purchase ornamental grasses to place along the south side of the Town hall not to exceed \$500; second by member Freund. Discussion. Motion unanimously carried.

9. Report, Bike & Pedestrian Subcommittee

Subcommittee met May 18, and discussed trails that have been designated and approved, but not marked yet in the Town. Plan is to install signage on the route from Skyline Drive through Troy Burne, to Cove Rd. Discussed adding a bike “caution” sign on East Cove and Cove Rd. where they intersect with County Road F; also at the intersection of Mann Valley Dr. with County Rd. F. Continuing to evaluate an off road trail on the west side of County Road F, bordering the Y Camp and other adjoining properties to Cove Rd. Berke reported that all stakeholders, including St. Croix County, Y Camp, city of Hudson will be meeting in the future with the subcommittee to have preliminary discussions. Supr. Knapp noted the extra costs that extended paved bike routes add during road reconstruction.

10. Discuss and consider, continued review of potential capital projects

South Field leveling project and parking project are under way. Supr. Knapp will update on any grants for bike routes.

11. Correspondence

Chair Berke received correspondence regarding the ruts on Omaha Access pathway into Glover Park from Omaha Rd.

12. Announcements and request for future agenda items

Chair Berke will ask Clerk’s office to provide updates on pavilion rentals each month. Member Huttemier and Chair Berke will work on a feedback form for groups that rent the community kitchen.

13. Adjournment

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The March 22, 2022 meeting of the Town of Troy Park Board adjourned at 8:33 p.m.

Next Meeting: June 28, 2022

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board