



**PARK BOARD MEETING
MINUTES**

August 23, 2022

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Peter Reese, Alicia Schneider, Katie Huttemier

Members Absent: Jim Freund, Ray Knapp

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The July 26th, 2022 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the July 26, 2022 Park Board; second by member Schneider. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Rangers noted that a resident damaged a propeller due to shallow water at the boat launch; question from visitor about walking llamas in Glover. Member Schneider moved to approve the July 2022 Park Ranger report; second by member Swanson. Motion unanimously carried.

Ranger Enforcement Action Summary:

July 2022	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	9	0	0		9
Warnings Issued:	5	11	0	0		16

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2022 Park Revenue and Expenditures Report through July 2022, as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the income and expenditures as tabulated by the Town Clerk for July 2022; second by member Reese. Motion unanimously carried. Income year-to-date through July: \$9,411.39; expenses: \$30,146.81. Impact fees available: \$65,593.35; county park fund balance: \$61,138.10.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Continues to be busy. Additional “no parking signs” have been installed. Hudson boat launch to be finished soon; this should help with high volume of activity.

b. Report, repair completed on gangway

Chair Berke reported that Windmill Marina repaired the gangway.

Glover Park:

a. Discuss and consider, parking optimization project update-Mark Swanson

Member Swanson reported that additional posts should be delivered by Sept. 6 from Menards. Discussion about overflow parking area and whether tournament attendees can be notified in advance about parking policy. Member Schneider reported that tournaments are over, and she will work with ball organizations next year to inform them of parking policy, and also include that citations can be issued for illegal parking.

b. Discuss and consider, update report and bid selection status, South Field Improvement Project-Alicia Schneider

Member Schneider reported that the public notice requesting bids was stated as “infield” instead of “outfield” and “right field” instead of “left field.” Notice to be corrected by the Clerk’s office and published again with bids due on Sept. 6th. Town Board meets Sept. 15. Supr. Rowen and Town Chair Knapp will open bids and present to the board. Member Schneider will remind BS Construction that they need to submit a new bid. She noted that Hudson team has not responded about fence removal; River Falls did respond to request and plans to provide volunteers. No games are booked for the South Field after Aug. 1st.

c. Update, electrical project at East Pavilion and community kitchen, including status of broadband installation-Peter Reese

Member Reese reported that prep for installation of fiber has been done. Electrician put up the backer board and placed outlet high on north wall for modem. Baldwin Lightstream bored a hole through sidewalk and ran conduit inside, but haven’t pulled the fiber yet or installed modem. Work to be done by mid-Sept. Chair Berke reported that Evergreen Electric repaired electrical problem at the East Pavilion.

d. Update report, Omaha Access project-Jill Berke

Chair Berke reported that a request for bids needs to be published for Omaha Access trail upgrade project. Cedar Corp., Rob Jones assisted with details, including: clear 6' wide route and install $\frac{3}{4}$ " aggregate for approx. 900 ft. She needs to confirm dates with Clerk for due date and opening bids. Chair Berke would like to see this done at the same time as the ball field project if possible. Member Reese moved to submit request for quotations for publication for the Omaha Access restoration project; second by member Schneider. Discussion. Motion unanimously carried. Chair Berke will work with Clerk's office on publication.

Pemble's Access:

a. Discuss and consider, activity

Continues to be busy. No further issues with green algae.

General

a. Discuss and consider, 2023 preliminary budget preparation

Preliminary budget numbers were reviewed. REVENUE: Member Schneider reported that Hudson ball organization will be sending \$161.70 for concessions. River Falls ball organization has not provided a tally, but anticipates about \$100 since they only hosted one tournament; \$500 may be on the high side for 2023. OPERATING EXPENSES: Increase Park cleaner wage from \$1,200 to \$1,400. Increase 5 Star Rental Restroom from \$750 to \$1,000 as actual 2021 was \$942. Lawn Barbers change to \$16,900 from \$16,800. Snow removal doesn't look to be included in Lawn Barbers budget; change from \$0 to \$500.

Chair Berke provided update on buckthorn plans for fall; reduce buckthorn removal from \$8,000 to \$6,000. Parking lot striping, increase to \$750 from \$400. Increase Signs/trail marking posts & signs to \$350 from \$200. CAPITAL EXPENDITURES: Reduce MP/Community Building Cabinets & Countertops to \$4,000 from \$8,000. Increase Glover Park wood fencing from \$1,000 to \$3,000 in case project isn't completed in 2022. Chair Berke will send out updated budget figures to member Freund and board will review at Sept. meeting and make recommendation to the Town Board.

7. Correspondence

None to report. Would like more info on the llama request. Chair Berke asked Andy Ciurro, DNR Forester about potential loggers for Glover project since the wait is around two years. Hand pump at Glover Park hasn't been working; Chair Berke reached out to Supr. Enerson to ask if road crew can repair.

8. Announcements and request for future agenda items

Contact Chair Berke with any future agenda items. Budget to be finalized at Sept. meeting before going to Town Board for consideration.

9. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The August 23, 2022 meeting of the Town of Troy Park Board adjourned at 8:14 p.m.

Next Meeting: Sept 27, 2022

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board