



TOWN of TROY
PARK BOARD MEETING
MINUTES

September 27, 2022
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Ray Knapp, Mark Swanson, Peter Reese, Alicia Schneider, Katie Huttemier

Members Absent: Jim Freund

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The August 23, 2022 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the August 23, 2022 Park Board; second by member Reese. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Park Ranger report in the packet is from May; will review Aug. report at Oct. meeting. Supr. Knapp met with the Rangers today; regarding the llama question, he informed the Rangers that the Town does not allow farm animals in Glover Park. Will discuss at Oct. meeting increasing Ranger hours in Nov. and Dec. to 2 hours per day instead of 1.5 hours. They also discussed using portable speed bumps at park entrance for ball tournaments and potentially adding a stop sign at the boat launch intersection heading north on North Cove. Will discuss at a future meeting. They also discussed placing a portable restroom at the boat launch with a note that Rangers are not supportive of this. Member Swanson noted that in the Ranger report that was emailed out that one of the Rangers questioned if "companion animals" are allowed at Pemble's; Chair Berke will research this and Supr. Knapp will ask Rangers for more detail next month.

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2022 park revenue and expenditures through August 2022, as prepared by the Town Clerk, were reviewed. Park reservations have increased substantially over the summer. Member Schneider moved to accept the income and

expenditures as tabulated by the Town Clerk for August 2022; second by member Swanson. Motion unanimously carried. Income year-to-date through August: \$11,242.20; expenses: \$38,350.08. Impact fees available: \$65,593.35; county park fund balance: \$61,241.68.

5. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity

Use has decreased as Hudson ramp has reopened.

b. Discuss and consider, preparation for storage of gangway and dock

Chair Berke called Windmill Marina about dock and gangway removal for winter storage; beginning mid-Oct. the dock and gangway are scheduled to be pulled out. Chair Berke will ask member Freund to change out signage for winter use when appropriate.

Glover Park:

a. Discuss and consider, parking optimization and post installation project update-Mark Swanson

Member Swanson reported that parking optimization plan is in place for future tournaments. Posts are all installed, and he recognized volunteer Dennis Berke's efforts for bringing his tractor and attached auger for drilling holes. He thanked all who helped. Project is complete and it is a huge improvement to the park. Chair thanked member Swanson for leading the project with Supr. Rowen.

b. Discuss and consider, ball organizations' usage and concession fees, 2022 season-Alicia Schneider

Member Schneider reported that both Hudson and River Falls have sent in their checks; Town receives 6% of concessions. Hudson check was for \$161.73 and River Falls check was for \$72.04. There were fewer tournaments this year and rained during tournament time. Last practices are this week, with last games this Sunday. Next year will send out parking info to the tournament directors to pass along to families. Discussed having the Ranger on duty help start the parking at tournaments. Matter to be discussed further next year.

c. Discuss and consider, progress report, South Field improvement project-Alicia

Member Schneider reported that the project is complete and it looks great. Rangers to store the fence posts in storage building for the winter. River Falls ball team said they'll provide volunteers in spring to put the fence back up. Chair thanked member Schneider for leading the project.

d. Discuss and consider, update report, broadband install & WiFi project-Peter Reese

Member Reese reported that nearly all the installation for WiFi is complete, but is not active yet. Baldwin Lighstream had to reschedule the last step due to an emergency outage.

e. Discuss and consider, progress report, Omaha Access project including sign and post replacement-Jill Berke

Chair Berke reported that the project is complete. They were able to move the trail without removing any trees. Old trail has been covered with soil and seeded. Chair Berke would like to replace the old sign that's in disrepair. Member Swanson volunteered himself and Supr. Rowen to replace the set of posts that marks the park boundary. Chair Berke moved to purchase a sign replacement at the entrance of Omaha Access and purchase two posts if not available already from post replacement project and some cement; second by member Huttemier. Motion unanimously carried.

f. Discuss and consider, acquisition of defibrillator for community building

Chair Berke asked the board to consider the placement of a defibrillator in the community building. She volunteered to research the cost of a defibrillator, and per Supr. Knapp's suggestion to contact Hudson EMS for recommendations and possibly get it donated by them. Member Swanson moved to acquire a defibrillator for the community building; second by member Schneider. Motion unanimously carried.

g. Discuss and consider, bicycle air and repair station

Chair Berke, member Swanson, and bike subcommittee member Paul McGinnis are meeting next week with the Hudson Hospital Foundation to request the possibility of receiving a bike repair station to be installed at Glover Park. She referenced the bike repair stations in the city of Hudson and at the St. Croix River bridge crossing park near the Houlton Elem. School. There was discussion about the need, as some cyclists carry their own tools. Supr. Knapp mentioned the potential for vandalism. Chair Berke moved to meet with the Hudson Hospital Foundation and if a bike repair station is available at no charge that the Park Board proceed with the process to apply for a grant; second by member Swanson. Discussion. Motion unanimously carried.

Pemble's Access:

a. Discuss and consider, activity

Use is tapering off due to weather.

b. Discuss and consider, preparation for end of season closing

Chair Berke contacted Five Star Rental to remove the portable restroom after the 30th. Member Swanson to contact the Rangers about removing the "No Trespassing" signs near the beach, and store for the winter.

6. General

a. Discuss and consider, 2023 preliminary budget preparation

Reviewed changes from last month's budget discussion. Discussed rational for the park cleaner wage increase; covers any raise or additional hours. Supr. Knapp will ask Supr. Rowen if the "Glover Park wood fencing" under capital expenditures needs to be adjusted. Add budget category for "Omaha Access" in the amount of \$5,250 and reduce

“leveling south ball field” by \$5,000. Remove “bike fix station” in the amount of \$2,500. Member Huttemier moved to recommend to the Town Board for 2023 budget with a grand total of \$94,850; second by member Reese. Roll call vote: Chair Berke-yes, member Swanson-yes, member Huttemier-yes, member Reese-yes, member Schneider-yes, and Supr. Knapp-abstain. Motion unanimously carried.

7. Correspondence

Chair Berke was informed by the Clerk’s office about complaints regarding how boat ramp permits are issued. She asked subcommittee of members Swanson, Freund, and Supr. Knapp to meet and consider different options.

8. Announcements and request for future agenda items

Supr. Knapp announced that former Clerk Jennifer Clark will be starting Monday as the Town Administrator.

9. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The September 27, 2022 meeting of the Town of Troy Park Board adjourned at 8:34 p.m.

Next Meeting: Oct 25, 2022

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board