



**PARK BOARD MEETING  
MINUTES**

October 25, 2022

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Ray Knapp, Mark Swanson, Peter Reese, Katie Huttemier, Jim Freund

Members Absent: Alicia Schneider

Others Present:

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**1. Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

**2. Public Comment**

Request by Chair for any comments. No public comment.

**3. Approval of Minutes, including review & discussion**

The September 27, 2022 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the September 27, 2022 Park Board; second by member Berke. Motion unanimously carried.

**4. Park Ranger Summary and Report, including discussion & review of monthly summary report**

August and September reports were reviewed. Discussed service dogs at Pemble's; Supr. Knapp will tell Rangers to allow it unless it's clearly not a service animal. Supr. Knapp also reported that Rangers are willing to help start ball tournament parking if given notice. Chair Berke will send Ron Roen a get well card on behalf of the Park Board. Member Reese moved to approve the August and September 2022 Park Ranger report; second by member Huttemier. Motion unanimously carried.

**Ranger Enforcement Action Summary:**

| Aug/Sept 2022     | Pemble's Access | Cove Boat Ramp | Glover Park | Animal | Other | Totals |
|-------------------|-----------------|----------------|-------------|--------|-------|--------|
| Citations Issued: | 0               | 5              | 0           | 0      |       | 5      |
| Warnings Issued:  | 3               | 8              | 0           | 0      |       | 11     |

**5. Discuss and consider, increasing Park Ranger hours in Nov. and Dec. - Supr. Knapp**

Supr. Knapp reported that the Town Board is supportive of increasing Ranger hours in Nov. and Dec. Member Swanson moved to increase Ranger hours for Nov. and Dec. to up to two hours from an hour and a half; second by member Huttemier. Motion unanimously carried.

**6. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices**

The 2022 park revenue and expenditures through September 2022, as prepared by the Town Clerk, were reviewed. Member Freund moved to accept the income and expenditures as tabulated by the Town Clerk for September 2022; second by member Swanson. Motion unanimously carried. Income year-to-date through September: \$12,947.93; expenses: \$43,787.14. Impact fees available: \$65,593.35; county park fund balance: \$61,369.03.

**7. Park & Recreation Reports**

**Cove Boat Ramp:**

**a. Discuss and consider, activity**

Member Freund reported less activity, ramp is still in.

**b. Discuss and consider, storage of gangway and dock**

Windmill has been paid and is on schedule for removing the gangway and dock.

**Glover Park:**

**a. Discuss and consider, parking optimization and post installation project update-Mark Swanson**

Member Swanson reported that all the posts are in, and the project is complete. Will see next year if the parking system works. Can adjust if there are issues.

**b. Discuss and consider, return of use deposits to ball organizations**

Rangers reported that everything looks great, no outstanding issues. Member Reese moved to return deposits to the ball organizations; second by member Freund. Motion unanimously carried. Chair Berke will contact Clerk to have deposits returned.

**c. Discuss and consider, buckthorn eradication project-Chair Berke**

Chair Berke talked to Dan Cain, they will start spraying this week. At entrance to the left on the curve there is some new buckthorn. He will also remove the honeysuckle on Eagle Trail.

**d. Discuss and consider, update report, broadband install & WiFi project-Peter Reese**

Member Reese reported that all the work is complete, just need password to log into it. Discussed putting up signage to let people know it's available; can add signage in kiosks and by multipurpose building. Member Reese discussed potential security concerns. Member Reese will report back in Nov. on password issue.

**e. Discuss and consider, Hudson Hospital Foundation grant to acquire bike repair station-Chair Berke**

Chair Berke has completed the grant application, she will add “providing bike route info” under executive summary. Discussed building a shelter for it; subcommittee felt it would be safer to be out of the elements. Kiosk can then give bike routes and safety information and thank you to the hospital if we get the grant. Subcommittee suggested asking for \$5,000 instead of \$2,500 to pay for the shelter. Member Swanson complemented Chair Berke on the grant application. Member Swanson moved to send in the application to the Hudson Hospital Foundation; second by member Freund. Motion unanimously carried.

**f. Discuss and consider, status of winterization of community building & other preparation plans for winter season**

Chair Berke lined up winterization with Countryside Plumbing, Rangers Becker and Minnich are going to meet with plumber on Monday. They will also put up the plywood on the service doors and take down the pickleball net. Five Star Rental will have satellite out at the end of the week. Clerk’s office will adjust door opening schedule. Jerry Knott will do a deep clean at the end of the season.

**Pemble’s Access:**

**a. Discuss and consider, replacement of top section of sign at entrance**

Top part of sign that says “Pemble’s Access” is starting to show some wear, Rent-a-Flash quoted Chair Berke \$42.51 for replacement. She will work with road crew to see if there’s any discount. Discussed replacing directional sign on Glover Road for Glover Park with a longer sign. Chair Berke moved to order a new upper section of the sign for at Pemble’s Access for up to \$50; second by member Reese. Motion unanimously carried.

**8. Discuss and consider, status report of Town Board’s 2023 budget process and park’s budget-Supr. Knapp**

Supr. Knapp reported that the Park Board budget was integrated into the Town budget as submitted. Town Board will be reviewing salaries and he’ll have feedback next month.

**9. Correspondence**

Chair Berke reported that in the future each Park Board member will have an official .gov town email address.

**10. Announcements and request for future agenda items**

Reminder that election is Nov 8.

**11. Adjournment**

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The October 25, 2022 meeting of the Town of Troy Park Board adjourned at 8:12 p.m.

**Next Meeting:** Nov. 22, 2022

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board