



**PARK BOARD MEETING
MINUTES**

January 24, 2023
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Ray Knapp (via zoom), Mark Swanson, Jim Freund, Peter Reese

Members Absent: Alicia Schneider, Katie Huttemier (both excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. No public comment.

3. Approval of Minutes, including review & discussion

The November 22nd, 2022 Park Board meeting minutes were reviewed. Member Swanson moved the Park Board approve the minutes of the November 22, 2022 Park Board; second by member Freund. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Member Swanson shared info on service dogs. Supr. Knapp can discuss with Rangers in spring. Member Reese moved to approve the November 2022 Park Ranger report; second by member Swanson. Motion unanimously carried.

Member Swanson moved to approve the December 2022 Park Ranger report; second by member Freund. Motion unanimously carried.

Ranger Enforcement Action Summary:

Nov/Dec 2022	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	1	0	0		1
Warnings Issued:	0	0	1	0		1

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2022 park revenue and expenditures through December 2022, as prepared by the Town Clerk, were reviewed. Member Freund noted the capital outlay for Omaha Trail and South Field reconstruction equals \$31,255.98 not \$24,950. The difference of \$3,694.50 is for 3 years of WiFi service which isn't shown under Glover Park expenses. Jennifer will provide updated report for Feb. meeting. Supr. Knapp suggested clarifying with Jennifer that the amount is for service and not the installation.

Member Freund moved to accept the income and expenditures as tabulated by the Town Clerk for December 2022 with the pending adjustments for the WiFi expenditure and wait for Jennifer's final report in Feb; second by member Swanson. Motion unanimously carried. Income year-to-date through December: \$13,959.45; expenses: \$70,680.75. Impact fees available: \$54,648.35; county park fund balance: \$61,894.45.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Chair Berke noted there's parking available next to the boat ramp for winter use, and a pathway is cleared to access the river; excessive snow so far this winter. Member Freund noted less activity this year with a lot of snow and not good quality ice.

b. Discuss and consider, status of new permit process

Park Board reviewed the new annual permit tags. Directions are printed on the back. Deputy Clerk Kelly Neidermyer is already issuing, no problems so far. Permits are good for one year from date of purchase.

Glover Park:

a. Discuss and consider, activity level

Chair Berke reported there's continued use through the winter in spite of the excessive snowfalls; trails and maintained pathway to restroom are being used.

b. Discuss and consider, appointment of subcommittees for forest management project

Subcommittee to be member Swanson and Chair Berke who will meet to plan next steps for the thinning of trees and future replanting of seedlings at Glover Park per the DNR approved plan.

c. Discuss and consider, update report, WiFi project – Peter Reese

Member Reese reported that he was at the community building at the end of Dec. and set up public WiFi SSID; it shows up as available network & no password is needed. There is another SSID that is secure with a password. He was able to access the network from the East Pavilion area, demonstrating that it has good range. He also helped with putting announcement out on town website for the public to be updated. Chair Knapp reported that Park Board members will be getting Town email addresses for security and FOIA reasons in the future.

d. **Discuss and consider, Hudson Hospital Foundation Grant Agreement and Bike Repair Station-Jill Berke**

Chair Berke reported that the Town received the requested \$5000 grant request from the Hudson Hospital Foundation, and agreement was signed by Supr. Knapp; money has been received. Design planning to start at Feb. meeting and potential sites to be reviewed at May Park Tour.

e. **Discuss and consider, Lawn Barbers 2023 lawn care contract**

Town Board approved the contract for lawn care last week with Lawn Barbers for 2023, not to exceed \$17,090.78 for the year. Includes Glover Park, town hall, Meadow/Deer Valley pathway, and recycling center.

7. General

a. **Report of parks sign order and installation plan**

Chair Berke ordered replacement signs from Rent-a-Flash to replace the worn blue Glover Park destination signs with traditional "park brown" color for all signs directing traffic to the park, including one heading north on Cty F, south of Coulee Rd. Order also includes signage to identify the storage building, "close gate" sign at South Field, and Omaha Access from Omaha Rd.; signs for all 3 parks with contact phone numbers for both Sheriff's Dept. and town Park Rangers; and, top section of entrance sign to Pemble's will also be replaced to match lower section. Invoice to be dated 12/30/22 in the amount of \$518.03 to come out of 2022 budget; discussion on correct invoice amount and if it should be a 2023 expense.

8. Correspondence

None to report. Supr. Knapp shared from the recent Town Board meeting that Park Board members are covered under the Town's general liability policy.

9. Announcements and request for future agenda items

Member Schneider will have ball team update on summer schedule at Feb. meeting.

10. Adjournment

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The January 24, 2023 meeting of the Town of Troy Park Board adjourned at 7:37 p.m.

Next Meeting: Feb. 28, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board