



**PARK BOARD MEETING
MINUTES**

February 28, 2023
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Alicia Schneider, Katie Huttemier, Jim Freund
Members Absent: Ray Knapp (excused), Park Board position #1 is vacant
Others Present: Joe Wusterbarth

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments. Joe Wusterbarth introduced himself.

3. Approval of Minutes, including review & discussion

The January 24th, 2023 Park Board meeting minutes were reviewed. Member Swanson moved to approve the January 24, 2023 Park Board minutes with correction from “calendar year” to “one full year from purchase” under new permit process at Cove Boat ramp on page 2; second by member Schneider. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Chair Berke noted that the new permit system is being used. Member Schneider moved to approve the January 2023 Park Ranger report; second by member Swanson. Motion unanimously carried.

Ranger Enforcement Action Summary:

Jan 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	3	0	0		3
Warnings Issued:	0	2	1	0		3

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from Jan. through Feb. 27, 2023, as prepared by the Town Clerk, were reviewed along with Jan.-Dec. 2022 profit and loss report. Discussion on report format. 2022 actual budget numbers also reviewed. Member Swanson moved to approve the Jan.-Dec. 2022 profit and loss report; second by member Huttemier. Motion unanimously carried. Member Freund moved to accept the income and expenditures as tabulated by the Town Clerk for January through February 27, 2023; second by member Schneider. Motion unanimously carried. Income year-to-date through February 27: \$564.92; expenses: \$5,647.80. Impact fees available: \$47,819.87; county park fund balance: \$62,129.15.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Member Freund noticed increased activity last weekend, noting it was the highest number of vehicles he has seen this winter.

Glover Park:

a. Discuss and consider, activity level

Chair Berke reported consistent hiking/walking activity in the park.

b. Discuss and consider, 2023 ball organization reservation and security deposit report-Alicia Schneider

Member Schneider reported that the teams are still working on their schedules, and generally they are available for the board to review in March/April. If South Field isn't useable due to reconstruction last fall, the level of use will need to be addressed. Will be able to determine its use at site tour this May to access status of re-seeded field.

c. Discuss and consider, sub-committee status report of Forest Management Plan-Jill Berke and Mark Swanson

Chair Berke and member Swanson met & narrowed down the DNR lists of potential foresters and timber loggers for bidding out the project. Matter to be placed on future agenda after meeting with Andy Cuirro to clarify Forest Management Plan specs and whether work can begin before 2025.

d. Discuss and consider, appoint Bike Repair Station and Shelter sub-committee-Jill Berke

Chair asked for subcommittee is needed to work on bike repair station and shelter project. Member Huttemier moved to form a subcommittee for the bike repair station and shelter to include Chair Berke, member Swanson and herself; second by member Freund. Motion unanimously carried.

e. Discuss and consider, date to open restrooms

Chair talked with Ranger Becker and he is able to work with Ranger Minnich to de-winterize the community building this year. Plan for April 1st opening with flexibility if weather isn't suitable at that time. Chair Berke moved to approve that the Park Rangers will prepare the community

building for de-winterizing, take measures to start up the water system and open the restrooms by April 1, 2023, weather dependent; and turn on the outside water bottle filler when the weather is warm enough; second by member Swanson. Discussion. Motion carried.

7. Discuss and consider, Park Board position #1 vacancy

Peter Reese resigned his position on the Park Board due to scheduling conflicts, effective Feb. 1, 2023. Chair Berke is working on a replacement and she asked members to contact her with any potential candidates to consider. The Town Board will make the appointment. Member Freund is also working on his own replacement as he will be stepping down when his term ends at the end of April.

8. Correspondence

Chair reported that the Town Board is doing a Town Center resident survey asking about what features residents would like to see in the identified Town Center area.

9. Announcements and request for future agenda items

Sign replacements for Glover Park, landscaping for south side of Town hall to be agenda items for next meeting. The large rules sign at the boat launch needs to be updated since permit format changed; plan to discuss at future meeting.

10. Adjournment

Member Freund moved to adjourn the meeting; second by member Swanson. Motion unanimously carried. The February 28, 2023 meeting of the Town of Troy Park Board adjourned at 7:51 p.m.

Next Meeting: March 28, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board