



**PARK BOARD MEETING
MINUTES**

May 23, 2023

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Chris Gruber, Alicia Schneider, Shanna Rowekamp, Gary Sumner
Members Absent: Joe Wusterbarth (excused)
Others Present: Jan Cuccia

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. As there are a few new members, everyone introduced themselves.

2. Public Comment

Request by Chair for any comments. Town Board Supervisor Jan Cuccia introduced herself.

3. Election of Chair and Vice-Chair positions, Supr. Gruber to conduct

Supr. Gruber asked for nominations for Chair. Member Schneider nominated Jill Berke, second by member Rowekamp. Supr. Gruber called three more times for nominations and hearing none, the election was closed. As there was only one candidate, voice vote was taken. Jill Berke was unanimously elected Chair. Supr. Gruber asked for nominations for Vice Chair. Member Swanson nominated member Schneider, second by Chair Berke. Supr. Gruber called three more times for nominations and hearing none, the election was closed. As there was only one candidate, voice vote was taken. Member Schneider unanimously elected Vice Chair.

4. Approval of minutes, including review and discussion

The April 25th, 2023 Park Board meeting minutes were reviewed. Member Swanson moved to approve the April 25th, 2023 Park Board minutes; second by member Rowekamp. Motion unanimously carried. Chair Berke noted typo in tonight's agenda under #9: should be "park" site tour, not "pike" site tour.

5. Update report, approval by Town Board of Park Board positions #3 and #4

Supr. Gruber reported that Gary Sumner and Joe Wusterbarth were approved by the Town Board for positions #3 and #4 respectively.

6. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Member Swanson asked about references noted on Ranger Gunderson's report to checking the Glenmont substation which isn't related to parks; Supr. Gruber to ask Ranger Gunderson at next ranger meeting. Chair Berke mentioned the Deer Valley/Meadow Valley path to familiarize new members. Member Schneider moved to approve the April 2023 Park Ranger report; second by member Swanson. Motion unanimously carried.

Ranger Enforcement Action Summary:

April 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	0	0	0		0
Warnings Issued:	0	0	1	0		0

7. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from April 26, 2023 – May 23rd, 2023 as prepared by the Town Clerk, were reviewed. Member Rowekamp moved to accept the income and expenditures as tabulated by the Town Clerk for April 26 -May 23, 2023; second by member Schneider. Motion unanimously carried. Income year-to-date: \$7,515.85; expenses: \$17,290.63. Impact fees and county park fund balance not included on the report.

8. Park & Recreation Reports

Cove Boat Ramp:

a. Activity, including current positioning of boat dock and gangway and flap repair

Activity has increased. Dock and gangway are in position but flap at end of gangway may need to be repaired; Chair Berke will see if that has been done. Water is still high. Supr. Gruber mentioned adding flags for visibility; will look at during park tour. Town Board is considering changes to rules sign related to new annual permit policy.

Glover Park:

a. Activity level

Member Rowekamp reported people on motorized dirt bikes on the trails, Chair Berke contacted Rangers but they were gone by the time the Ranger got there. Park has been busy. Summer reservations for the pavilion and kitchen were reviewed.

b. Report, status of lawn mowing

Lawn Barbers has mowed at the park, and is now on a regular mow schedule; Chair Berke will ask Todd if it's going to be a certain day each week. Please report any overlooked areas to Chair Berke.

c. Discuss and consider, bike repair station sub-committee report-Jill Berke

Chair Berke and members Swanson and Rowekamp met and reviewed a plan for the shelter over the bike repair station. Recommending a 4x6 roofed structure on cement pad, one end to have info on bike trails and safety info, other end to have a bench. 2' overhand on 3 sides with a metal roof. Will review proposed location on site tour and find a builder and concrete contractor to lay slab.

d. Discuss and consider, South Field condition and plans for re-installing fencing-Alicia Schneider

Member Schneider reviewed the project so far. Grass is coming in but it's still sparse. Will probably need to do additional seeding, and infield weeds need attention also. Discuss all at site visit. River Falls ball team has confirmed they will help reinstall the fence. Brief discussion on ball teams and lack of tournaments this year. Supr. Gruber would like to review ball organization contract and talk to reps from both ball teams on any issues. Will be on a future agenda.

e. Discuss and consider, sub-committee update report, Forest Management Project-Jill Berke and Mark Swanson

Chair Berke reported that member Swanson and she met to finalize the request for bids letter, and it was sent out by Deputy Clerk Kelly to perspective foresters. Due in early June, none have been returned yet. Follow up phone calls will be made if no bids are received.

Pemble's Access:

a. Discuss and consider, water level review and set date for opening, including preparation

Water level is still high, no place to put the garbage cans. Satellite restroom is installed. Fallen trees have been cleared. Boundary signs are in storage and will need to go up when appropriate. County Public Health will test for E coli when open. Water level has been dropping so hopefully it can be open this weekend after town crew does debris clean up. Karin Erickson contacted Chair Berke about issues with the utility company lock. Ranger Gunderson reported that the Erickson's didn't lock the gate behind them, as required.

8. Correspondence

Clerk's office received correspondence from Clerk's office asking about Pemble's and when it would open.

9. Set date for park site tour

Park tour to be on June 6th starting at 5:30 p.m., with plans to begin at boat ramp.

10. Announcements and request for future agenda items

Supr. Gruber discussed pickleball parking at Glover and maybe having their own parking area on the grass. Can look at this during site visit. Supr. Gruber updated Glover Park operating hours on Google. Bike trail extension past Coulee Trail to be on future agenda. CPR training for Rangers to be on future agenda, member Rowekamp gave Supr. Gruber contact for training & he will discuss with Rangers. Chair Berke will talk with Clerk's office about name placards.

11. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The May 23rd, 2023 meeting of the Town of Troy Park Board adjourned at 8:06 p.m.

Next Meeting: Park Site Tour June 6 at 5:30 p.m.; June 27, 2023 (regular meeting)

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board