



**PARK BOARD MEETING
MINUTES**

June 27, 2023

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Chris Gruber, Alicia Schneider, Shanna Rowekamp, Gary Sumner, Joe Wusterbarth

Members Absent:

Others Present: Pam Ellingson

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. Chair Berke noted that agenda item #8 changed from the version that was initially sent to Park Board members.

2. Public Comment

Request by Chair for any comments. Pam Ellingson introduced herself.

3. Approval of minutes, including review and discussion

The May 23rd, 2023 Park Board meeting minutes and June 6, 2023 Park Site Tour minutes were reviewed. Member Schneider moved to approve the May 23rd, 2023 Park Board minutes; second by member Swanson. Member Schneider moved to approve the June 6, 2023 Park Site Tour minutes; second by member Rowekamp. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Chair Berke to follow up with Clerk's office to make sure the party that left their trash bags in the community kitchen don't get all of their deposit back. Ranger Becker may repair rotted boards on dock/gangway at boat launch. Member Swanson moved to approve the May 2023 Park Ranger report; second by member Schneider. Motion unanimously carried.

Ranger Enforcement Action Summary:

May 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	7	0	0		7
Warnings Issued:	4	2	1	0		7

5. Discuss and consider, possible CPR training for Park Rangers-Supr. Gruber

Supr. Gruber missed the Ranger meeting this morning, he will ask at next meeting to see if they'd like to do CPR training. Member Rowekamp has a contact that provides training. To be on July agenda.

6. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from May 24, 2023 – June 27th, 2023 as prepared by the Town Clerk, were reviewed. Member Swanson moved to accept the revenue and expenditures as tabulated by the Town Clerk for May 24 - June 27, 2023; second by member Rowekamp. Discussed difference in St. Croix Electric bill from March and April. Motion unanimously carried. Income year-to-date: \$10,152.36; expenses: \$21,988.88. Impact fees available: \$48,959.87 and county park fund balance: \$63,163.20.

7. Park & Recreation Reports

Cove Boat Ramp:

a. Update report, repair of gangway flap

Chair Berke reported that Windmill Marina fixed the gangway flap. Member Wusterbarth confirmed the light is now working. Big branch is still hanging by parking spot #4 at intersection, Chair Berke to contact road crew to see if they can take care of it or call JCE. Member Wusterbarth had a couple boaters mention there's a big drop off on the south side of ramp, slab may have settled. Will keep this in mind for budget time as it would be a major repair. Supr. Gruber will discuss with Rangers, could be from power launching or just wear and tear.

Glover Park:

a. Discuss and consider, trimming of overgrowth on trails

Chair Berke was contacted by a resident about overgrowth on Summit Loop and Bluff Trail, Lawn Barbers to trim both. Pam Ellingson noted all the trails are overgrown. Member Sumner has done some buckthorn removal. Chair Berke to follow up with Lawn Barbers and to schedule to do more of the trails. Supr. Gruber volunteered to do some clearing on Oak, Bluff, and Summit Trails with his personal equipment.

b. Discuss and consider, trail marking update plan

Discussed replacing the colored trail markers that have fallen off trees of the trees have fallen. Member Swanson suggested going to a signage or printing shop. Member Schneider will pay attention when she's out there to try to match colors.

c. Discuss and consider, bike repair station sub-committee report

Chair Berke reported on challenge to find contractors to do the project. Halverson Concrete indicated that if they have a big job in the area with leftover concrete they can do it for \$900, otherwise cost is \$1500. Discussed how structure will be built. Chair Berke will continue to contact possible carpenters for the bike repair shelter, including St. Croix Valley Carpentry.

d. Report, water tests by St. Croix County Public Health

Chair Berke reported that water tested negative at community kitchen, bottle filler, and hand pump at Glover Park; and also at Pemble's Access.

e. Update report, new sign order-Jill Berke

Chair Berke reviewed new signs that were discussed at the site visit. She will order: 1 handicap sign for Pemble's and 2 for Glover for across from the community building; 4 "no parking" signs with double arrow for Pemble's and Glover; 1 "no parking" sign with left-pointing arrow for Glover; 1 "pickleball parking only" sign for Glover; and 2 "15 mph" regulatory signs for Glover entrance road for entering and exiting. Discussed handicap sign placement at Pemble's, Ranger Becker will find an appropriate spot. Pickleball parking to be on the grassy area right by the court. Chair Berke to order signs from Rent-A-Flash Signs.

f. Discuss and consider, S. Field condition and plans to re-install fencing-Alicia Schneider

Member Schneider reported that the field is ready for the fencing to go back up, and she will reach out to ball teams after July 4 to coordinate dates for July install. Can look at condition of grass at that time. Will need to concrete the posts back in and find someone with a tractor to aid in the installation. Member Schneider reported that the River Falls team needs two fields for a tournament and they had very low interest in their tourney registrations; decision was made to host tournaments at Hoffman Park in River Falls.

g. Discuss and consider, sub-committee update report, Forest Management Project-Jill Berke and Mark Swanson

Member Swanson reported that he and Chair Berke have been calling foresters as there was no response from letter requesting bids for the project; some not interested in coming this far. Premium Tree Protection Service is interested and will meet with Berke and Swanson at the park to review project. DNR Forester Andy Ciarro will participate in observing the project area, and to provide detail on the forestry plan.

Pemble's Access:

a. Activity

Member Swanson reported that Rangers trimmed branches. High level activity.

b. Discuss and consider, status of water tests by St. Croix Co. Public Health

Water test came back negative.

c. Status report, additional "no parking" sign

Chair Berke will order additional "no parking" sign to be located near the beach entrance road to replace one that was stolen.

8. Discuss and consider, review and recommendation to updates to Town ordinance, Chapter 109, related to annual boat launch permit policy and other State Statute compliancy requirements-Supr. Gruber

Chair Berke explained that this agenda item changed from the initial agenda that was posted. The Rangers also marked up suggested changes in Chapter 109. Only changes to the boat ramp ordinance can be discussed due to wording of the agenda item. Park Board to discuss changes to Pemble's and Glover Park sections of Chapter 109 at July meeting. Doug Rowen's and Jennifer Clark's revisions were reviewed. 109-11(A) should be "Hours of Use" and B and C should be adjusted after that for formatting. Agreed that adding "facility" after Cove Boat Ramp is a good change. Under 109-11 (4) Daily use permits (c) to read "...while using THE Cove Boat Ramp Facility" instead of "using ANY". Spelling correction under 109-12(P) for "facility". Seems to be typo for 109-13(B) (2) (d); the following page has a blank item "d".

Member Schneider moved to recommend to the Town Board to accept the recommendations to Chapter 109, Article 4 as presented with the following additional changes: Hours of Use are listed under "A"; "facility" to be spelled correctly in 109-12 Section P; 109-11 Section C (4) change "and" to "the"; and fix the formatting typo for (d) under 109-14 Section B (2); second by member Rowekamp. Motion unanimously carried.

Discussed firearms in the parks and if the Town's rules are in compliance with State law. State Statute 943.13 seems to say that municipalities can only prohibit firearms in public buildings, not in parks. Chair Berke would like to do further research on this and get feedback from the DNR and Town Attorney before changing any ordinances. To be on a future agenda. Chair Berke moved that the Park Board recommend to the Town Board that we refer firearms in parks after obtaining additional information from the Town Attorney, reach out to the DNR, and other municipal parks in St. Croix County to learn their policies; second by member Rowekamp. Discussion. Motion unanimously carried.

9. Discuss and consider, update rules sign at Boat Ramp

Sign to be updated with current rules/language. There has been talk about updating fees, would like to update sign all at once. Chair Berke to get DNR contact for Supr. Gruber to see what the state requires for fees. Consensus it to wait on updating the sign.

10. Correspondence

Chair Berke was contacted by an Eagle Bluff resident whose property borders Summit Loop, wants to put in a 3' sheep style fence along the boundary to keep people and dogs off his property. Town doesn't have a fence ordinance so would be allowed. Supr. Gruber to meet with Chair Berke to discuss rebuilding the Little Free Library structure.

11. Announcements and requests for future agenda items

Chair Berke would like to do orientation with new Park Board members before next Park Board meeting. Supr. Gruber is the communications person for the Town Board and asked if anyone wants to help with ways to promote the Town, he's just getting started on this. Member Swanson suggested he sit down with Doug Rowen as he has a rough draft regarding this. Chair Berke lamented the

loss of the Town newsletter, thought that was a great way to keep residents informed. Member Sumner suggested doing a Town run/bike event. The rest of Chapter 109 to be reviewed at July meeting. Supr. Gruber will be meeting with Jennifer about shelving and fridge maintenance. He continues to work on the Town Board's policy about storage in the community kitchen.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The June 27rd, 2023 meeting of the Town of Troy Park Board adjourned at 8:47 p.m.

Next Meeting: July 25, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board