



**PARK BOARD MEETING
MINUTES**

July 25, 2023

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Chris Gruber, Shanna Rowekamp, Joe Wusterbarth
Members Absent: Alicia Schneider, Gary Sumner (both excused)
Others Present: Doug Rowen, Ranger Harvey Becker, Harriet Enloe, Andy Enloe

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Request by Chair for any comments, no one spoke.

3. Approval of minutes, including review and discussion

The June 27th, 2023 Park Board meeting minutes were reviewed. Member Swanson moved to approve the June 27th, 2023 Park Board minutes; second by member Rowekamp. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Supr. Gruber reported they are working on updating the report cover sheet to give more citation details. Member Wusterbarth moved to approve the June 2023 Park Ranger report; second by member Rowekamp. Motion unanimously carried.

Ranger Enforcement Action Summary:

June 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	1	5	0	0		6
Warnings Issued:	6	1	1	0		8

5. Discuss and consider, boat ramp permit tag display and use policy-Park Ranger

Chair Berke reported that there have been some issues with compliance on the new permit tags. Rules are right on the permit itself and people are given a handout when purchased at the Town Hall. Ranger Becker reported that after

getting a citation, people will say they left it at home or it was in the glove compartment, or left on a different boat/trailer. If people want tickets expunged, Ranger Becker has always told them they can appeal to the Town Board as that what the Town Attorney had previously told them. Ticket process was reviewed; apparently if people wish to dispute a ticket they will have to do it in court. They can always speak during public comment at Town Board meeting. The rules sign at the boat ramp will be updated to include the new permit process/rules. Chair Berke will check with clerk's office to see what citations have been paid and to make sure recycling center is giving out the rules handout with seasonal permits. Suggested that the rules are also posted on the website with abbreviated instructions.

Discuss and consider, request from Harriet Enloe for memorial to honor Bob Enloe, original organizer for Glover Park

Chair moved item g. under Glover Park to be discussed at this time. Chair Berke introduced Harriet Enloe and her son, Andy who accompanied her. She gave a brief history of the development of Glover Park, highlighting the work her husband did in the original development of the park. She expressed how proud she was of the park and how it has evolved over the years since its beginning. Her husband, Bob Enloe, recently passed away and the family is asking for permission to install a bench in his honor. The Enloe family would like to donate up to \$2,000 for the memorial.

Chair Berke has park catalogues to explore options, and to also observe benches in neighboring city parks. She suggested placing the bench near the original ball field, memorializing Bob's work on what is now called South Field. Harriet also provided some old photos of Bob and other residents, including student 4-H volunteers from activities at the park when it was being developed and enjoyed. Berke volunteered to display some photos on the "parks bulletin board" at the town hall, highlighting the original history of the park. Subcommittee to be Chair Berke and member Swanson, who will meet with Harriet in the near future to make bench recommendation and memorial plaque.

6. Discuss and consider, possible CPR training for Park Rangers-Supr. Gruber

Supr. Gruber sent info to Ranger Gunderson if he wants to take the CPR training. Rangers Minnich and Becker were not interested as there's such a small chance they would happen to be at a park during a medical emergency. Supr. Gruber also noted it's not in the Rangers' job description to perform CPR.

7. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from January 1, 2023 – July 25, 2023 as prepared by the Town Clerk, were reviewed. Noted income from permits and format of past revenue and expenditure reports. Supr. Gruber can bring up suggestion to the Town Board on the monthly report format, noting there has been ongoing discussions. Member Swanson moved to accept the revenue and expenditures as tabulated by the Town Clerk for January 1, 2023 through July 25, 2023; second by member Rowekamp. Motion unanimously carried. Income year-to-date: \$12,066.84; expenses: \$28,493.36. Impact fees available: \$51,239.87 and county park fund balance: \$63,447.43.

8. Park & Recreation Reports

Cove Boat Ramp:

a. Activity level

Clerk's office informed Chair Berke today that someone had prop and brakeline damage at the ramp from the dropoff. Not a dock issue, it's the cement slabs. Member Wusterbarth had someone tell him of an issue on the other side of the slab as well. To be on August agenda with more specific ideas on how to address it. Boat ramp use has been very high.

b. Discuss and consider, repair of dock and gangway platform

Ranger Becker has volunteered to replace rotting boards on the platform. He is working with Rick Jenson, who has ordered the materials.

Glover Park:

a. Update report, trimming overgrowth vegetation on trails-Jill Berke

Chair Berke reported that Summit Loop and Bluff Trail has been trimmed by Lawn Barbers. Ranger Minnich trimmed Oak Trail in sections. Woodland Flower Trail has been cleared.

b. Discuss and consider, fencing along Blume property by owner, adjacent to Glover Park

Chair Berke reported that Russ Blume is going to put up some sheep fencing on the west border along his property to keep people and dogs away. No permits required or rules on fencing in zoning code. Park Board supports this.

c. Discuss and consider, Bike Repair Station update report and estimates to consider-Subcommittee

Chair Berke and subcommittee members Swanson and Rowekamp met with Kelly Massie of Croix Valley Carpentry and discussed how to build the structure. Estimate \$2,838 materials, labor \$2,100, concrete pad from Halverson Concrete will be \$900 since they will use leftover concrete from a bigger job. Grant was for \$5000, this is over that. Spent \$2146.80 on the repair station itself for a grand total of \$8,038.66. Subtracting \$5,000 for the grant that was received, would need an additional \$3,038.00. Suggested asking for up to \$3,500 just in case but anticipating less. Member Swanson moved that the Park Board recommend to the Town Board to use impact fees for an overage of \$3,500 for the bike repair/shelter and concrete pad in addition to the \$5,000 grant from the Hudson Hospital Foundation; second by Chair Berke. Discussion. Motion unanimously carried.

d. Discuss and consider, fencing project at South Field

Chair Berke reported that member Schneider has been in touch the two ball teams on getting the fencing back up at the South Field. She's only heard back from River Falls team. If Ranger Becker and Dennis Berke can dig the holes and member Schneider and her dad can help, they can get it done on a September weekend. New person leading the River Falls ball organization; member Schneider will reach out again. Member

Rowekamp will contact the River Falls school coach to see if they have any kids who need volunteer hours. To be on August agenda.

e. Discuss and consider, bid for Forest Management Project-Jill and Mark Swanson

As reported by Chair Berke and member Swanson, it was difficult to find foresters interested in bidding on this project. After several follow up calls from both members, a bid was received by Premium Tree Protection Service. Josh Weyrens from PTP Service met with Chair Berke and member Swanson at Glover Park along with DNR Forester Andy Ciurro. Plan is to mark trees this fall and he will identify areas to bring equipment in to minimize any damage. Total cost for marking is \$715 and administration is \$1,200 for a total of \$1,915. The next step after marking will be to contract with a logger to cut and thin marked trees. This will be future endeavor as logging companies are booked out. Member Swanson moved to recommend to the Town Board the amount of \$715 for marking trees and \$1,200 for administration for a total of \$1,915 and not to exceed \$2,500; second by member Wusterbarth. Discussion. Motion unanimously carried.

f. Discuss and consider, S. Field condition and plans to reinstall fencing

Duplicate agenda item, see discussion above (d.).

g. Discuss and consider, request from Harriet Enloe for memorial to honor Bob Enloe, original organizer for Glover Park

Item discussed earlier in meeting after Park Ranger Report. (see above)

Pemble's Access:

a. Activity

Member Swanson reported it's been very busy with the hot weather. Park Rangers do a good job of policing the parking situation. Karin Erickson called Chair Berke last week about extending rope closer to the beach, and Ranger Gunderson completed that task. "No Parking" signs for placing close to the park entrance along the road have been ordered from Rent-A-Flash, and should be in soon.

b. Update report, handicapped parking sign installed

"Parking only for handicapped" sign has been installed by the satellite.

8. Discuss and consider, review and recommendation changes to Town ordinance Chapter 109, related to parks

The following Ordinance changes were suggested:

Article II Glover Park:

- Under D. Noise Restrictions to read "...remote controlled airplanes, drones, or other equipment..."
- Under E. Pets to read "...shall be physically leashed..."
- Under G: Firearms, fireworks, bows and arrows. Strike "firearms, gun, pistol" and reference Wis Stat 943.13(1m)(c)2 and 943.13(1e)(cm).

- K. Making of fires: Strike last sentence that begins “Unburned fuel...” and add an “s” to “pavilion” in the prior sentence to make it plural.
- Insert after M, as a new “N”: No overnight parking. Re-letter sections after that accordingly so the new “O” is Traffic Rules.

Article III Pemble’s Access:

- Under 109-7 Specific Regulations insert a new “B” to read “Park closes when St. Croix River water level measures 683.0 MSL (Mean Sea Level) or when Town determines beach access is available for use.” Add this right after the hours of use at the beginning. Re-letter each section after that accordingly.
- Under C: Motorized watercraft – correct spelling of “jet ski.”
- Insert a new “E” to read: “No fishing allowed from Pemble’s Access Area.”
- Parking now becomes G. Under (2) strike the number of parking spaces so it reads: “The marked public spaces at Pemble’s Access shall be available...”
- G. Parking (5) change to “1 parking space” not 2. Change next sentence to read “such space” instead of spaces, change to “is” to make it agree. (5) to read “campers, buses, trailers, and vehicles with trailers”.
- J. Weapons/Firearms. Strike H in its entirety and re-letter each section after that.
- S. No Overnight Camping: change to read “No person or vehicle shall be allowed...”

Article IV. Cove Boat Ramp:

- O. Weapons or firearms – strike this in its entirety and re-letter each section after that.

Chair Berke moved to make the changes to the Park Ordinance Chapter 109 as outlined in the minutes; second by member Rowekamp. Motion unanimously carried.

- 9. Discuss and consider, Little Free Library replacement project at Town Hall**
Supr. Gruber volunteered to build a new Little Free Library, member Rowekamp to help. It will have a metal roof and be waterproof. Project to be finished in Sept.

- 10. Discuss and consider, request for bids, landscape project at Town Hall entrance**

Chair Berke sent out a request for bids last year, and received one bid. Unfortunately the vendor failed to follow through on project. She would like to replace use native grasses. Plan is to have a landscaper remove rocks, add good soil, and plant sustainable native grasses, followed by mulch. Chair Berke moved to approve up to \$1,000 to do the landscaping on the front of the Town Hall, second by member Swanson. Motion unanimously carried.

- 11. Correspondence**

Prop/brakeline damage report at Cove Boat Ramp was received from the Clerk’s office. New road crew member starts next week.

12. Announcements and request for future agenda items

Drop offs at boat ramp, fencing project at South Field, budget discussion to be on August agenda. Contact Chair Berke with any other agenda items.

13. Adjournment

Member Swanson moved to adjourn the meeting; second by member Wusterbarth. Motion unanimously carried. The July 25th, 2023 meeting of the Town of Troy Park Board adjourned at 9:24 p.m.

Next Meeting: August 22, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board