



TOWN of TROY
PARK BOARD MEETING
MINUTES

March 28, 2023

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Katie Huttemier, Jim Freund, Ray Knapp
Members Absent: Alicia Schneider, Park Board position #1 is vacant
Others Present: Pete Hawksford, Shanna Rowekamp

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:01 p.m.

2. Public Comment

Request by Chair for any comments. Town Resident Pete Hawksford presented a handout and discussed various concerns he has regarding the change to the new hanging permit for Cove Boat Ramp, including using a seasonal pass instead of yearly. He would like to see a license plate number on the permit. Discussed parking challenges with vehicles without trailers and the number of Minnesota users. Cove Chair Berke suggested placing this on a future agenda for discussion.

3. Approval of Minutes, including review & discussion

The February 28th, 2023 Park Board meeting minutes were reviewed. Member Swanson moved to approve the February 28th, 2023 Park Board minutes; second by member Huttemier. Motion unanimously carried.

4. Discuss and consider, recommendation to Town Board for Park Board vacancy, position #1

Shanna Rowekamp of 401 North Glover Road submitted the Park Board Candidate questionnaire for consideration and introduced herself. She's a frequent park user, grew up using parks and has a strong interest in park systems. Term would be through April 2025 as member Reese left mid-term. Member Swanson moved to recommend to the Town Board to accept Shanna Rowekamp for Park Board position #1; second by member Freund. Motion unanimously carried. Town Board will take action on position #1 at April meeting.

5. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Supr. Knapp reported on Ranger Gunderson's reduced hours. Rangers Becker and Minnich will be opening community building, including restrooms and water use in kitchen, this Sunday. Member Freund noted that two citations don't say what they're for on page 5.. Member Freund moved to approve the February 2023 Park Ranger report; second by member Huttemier. Motion unanimously carried.

Ranger Enforcement Action Summary:

Feb 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	4	0	0		4
Warnings Issued:	0	0	0	0		0

6. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from March 1-28, 2023, as prepared by the Town Clerk, were reviewed. Chair Berke will contact 5 Star Rental to remove satellite. Member Freund moved to accept the income and expenditures as tabulated by the Town Clerk for March 1-28, 2023; second by member Swanson. Motion unanimously carried. Income year-to-date: \$6,033.30; expenses: \$9,220.56. Impact fees available (previous report): \$47,819.87; county park fund balance (previous report): \$62,129.15.

7. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, activity level

Member Freund noted decreased activity with the weather.

b. Discuss and consider, update sign at Cove Boat Ramp to reflect new "Annual Permit" policy change

Chair Berke reported that we will wait to update the sign until Supervisors Rowen and Knapp have completed the ordinance update for the boat ramp. Member Freund suggested that under "parking" in the Cove Boat Ramp ordinance not limiting winter parking to 4 spaces.

Glover Park:

a. Discuss and consider, activity level

Chair Berke reported consistent use of the trails.

**b. Discuss and consider, 2023 ball organization reservation for 2023-
Alicia Schneider**

Chair Berke reported that member Schneider sent out a second email to both ball teams, requesting their schedules and has not heard back yet. Will be on April agenda. Availability of the South Field will depend on weather and condition of turf due to field reconstruction last fall. Discussed tournament parking and Ranger's role to help coordinate overflow parking.

**c. Discuss and consider, sub-committee status report of Forest
Management Plan-Jill Berke and Mark Swanson**

Chair Berke and member Swanson met with Andy Ciarro from the DNR, went through the plan in detail. Chair Berke is working on the bid letter to perspective foresters to mark trees for removal and other tasks. Discussed sending letter to neighboring landowners to notify them about tree marking and removal. Supr. Knapp suggested Chair Berke get a copy of the former Starr property CSM to get an accurate understanding of the park property line on the east boundary. Will report back next month.

**d. Discuss and consider, Bike Repair Station sub-committee report-Jill
Berke**

Subcommittee of Chair Berke, members Huttemier and Swanson are meeting tonight to discuss the Bike Repair Station project. Chair Berke talked to Bob Coulson at Cedar Corp. to review the project. Will have more info at next month's meeting. Park Board to review possible locations for repair station and shelter during park site tour. Supr. Knapp reviewed the previous discussion on this project and concerns; Park Board consensus is to include the protective structure over the repair station, with posting of bike trails and bike safety information.

8. Correspondence

Chair Berke noted that the 2023 Tourism Routes to the Future is on May 11 in River Falls at the Innovation Center. Public Health sent notice about testing water at Glover Park. Chair Berke forwarded to board members info from county on the flood outlook. Next month is member Freund's last meeting after 30 years of service. Supr. Knapp reported that the Town Board will be recognizing changes on boards and clerk's office at the annual meeting on April 18th.

9. Announcements and request for future agenda items

Cove Boat Ramp new permit process, member Freund's replacement, forest plan update, bike repair station, ball organizations' schedules all to be on future agendas.

**10. Discuss and consider, position #3, letter from member Huttemier not to
renew term**

Chair Berke read aloud member Huttemier's letter announcing she will not be renewing her term, ending April 30, 2023. We hope to see her back in the future when her schedule permits. If any members know of potential replacements, please contact Chair Berke.

11. Discuss and set date for May Park Site Tour

Park Site Tour to be May 16th at 5:30 p.m.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Freund. Motion unanimously carried. The March 28, 2023 meeting of the Town of Troy Park Board adjourned at 8:16 p.m.

Next Meeting: April 25, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board