



TOWN of TROY
PARK BOARD MEETING
MINUTES

October 24, 2023
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Joe Wusterbarth, Alicia Schneider, Gary Sumner

Members Absent: Shanna Rowekamp, Chris Gruber (both excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

No public comment.

3. Approval of minutes, including review and discussion

The September 26th, 2023 Park Board meeting minutes were reviewed. Member Swanson moved to approve the September 26th, 2023 Park Board minutes; second by member Schneider. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The Park Ranger report was reviewed. Discussed difficulty with Pemble's gate lock in spring, Rangers should have WD-40 with them. Nice to have warning and citation break down on the cover page. Can discuss Ranger hours next year. Chair Berke will talk to Clerk's office about printing report two-sided. Member Schneider moved to approve the Sept. 2023 Park Ranger report; second by member Wusterbarth. Motion unanimously carried.

Ranger Enforcement Action Summary:

Sept. 2023	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	1	6	0	0		7
Warnings Issued:	1	4	2	0		7

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2021; Approval of Invoices

The 2023 park revenue and expenditures from Jan. 1, 2023 through Oct. 24, 2023 as prepared by the Town Clerk, were reviewed. Member Schneider moved to accept the revenue and expenditures as tabulated by the Town Clerk for Jan. 1, 2023 through Oct. 24, 2023; second by member Swanson. Discussion. Motion unanimously carried. Income year-to-date: \$14,302.92; expenses: \$52,797.07. Impact fees available: \$56,369.87 and county park fund balance: \$64,356.90.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Activity

Member Wusterbarth reported mostly fishermen using boat ramp lately, and activity has slowed.

b. Discuss and consider, end of boating season and winter preparation

Not planning on turning the parking signs around up the hill; were not turned around last winter and had no issues. There is also parking closer to the boat ramp, including handicapped accessible space.

c. Discuss and consider, updating the “rules sign” to reflect recent ordinance changes

Town Board approved proposed ordinance changes for the boat ramp, and “rules sign” needs to be updated. Chair Berke and member Wusterbarth will work on this after checking with Town Chair Rowen.

Glover Park:

a. Activity

Continued high level of use.

b. Update report, Bike Repair Station Shelter building project-Chair Berke

Public Works staff member Jensen has the sub cut completed. J & S Construction plans to start the shelter hopefully in October. Chair Berke will submit the required grant status report to the Hudson Hospital Foundation for their November Board of Directors meeting.

c. Discuss and consider, South Field fencing project update and future field upgrades-Alicia Schneider

Member Schneider reported that the fence installation is complete except for a couple sections of yellow capping. She has communicated with both team presidents about the infield weeds, and both indicated they would work on this. Weather is also a factor this fall for the project to be completed. She suggested that they could submit a request to the Park Board for materials that the Town could consider. Public works staff stored unused concrete bags in the storage building, that can be used for either bike repair station or the Enloe memorial bench.

d. Discuss and consider, Enloe family bench donation, including updated cost information-Chair Berke

Chair Berke provided quote from Lee Recreation including freight shipping in amount of \$1,450.00. The 6' bench is made of composite material. Quote good until Dec. 1st. Estimated concrete cost for 4" base depth is \$122.22 and 6" depth is \$183.33. Consensus is to have 4" base depth. Enloe family would like to donate up to \$2,000. The total cost would be \$1573.00 with 4" base. Will need some lag bolts to attach bench to concrete.

Chair Berke moved to recommend to the Town Board to accept the donation from the Enloe family for up to \$2000 for a bench to be placed in Glover Park with a concrete base, including the cost of \$1450 to Lee Recreation LLC for the bench including shipping, and concrete in the amount of \$122.22 for a 4" depth, 4x6 concrete base; second by member Swanson. Discussion. Chair Berke plans to ask the Enloe family to provide the dedication plaque in memory of Bob Enloe. Motion unanimously carried.

e. Discuss and consider, trail marking improvement project, related signage and burdock project-Gary Sumner

Member Sumner would like a subcommittee to help with the trail marking project, with plans to report back in April or May. Member Swanson volunteered. Member Sumner has a contact at 3M who will see if he can get the reflective material product for the markers. He also provided an overview of the burdock eradication project that he and member Swanson are working on. There are patches on Oak, Woodland Flower, and Eagle Trails. They physically removed the invasive plant, but spraying with Roundup or something similar may work. Hard to get rid of it but if we work on it yearly, it will get better.

f. Discuss and consider, water valve repair at community building

Chair Berke reported that Countryside Plumbing repaired the broken water valve in the community building yesterday with assistance from Ranger Mike.

8. Discuss and consider, report of 2024 budget approval by Town Board

Supr. Gruber missed the budget workshop due to illness. The Town Board cut the budget by roughly \$17,000 from regular operating expenses but left the capital budget. Revenues were also cut. Discussed projects/expenses to cut. Chair Rowen told Chair Berke the Park Board could ask for additional funds next year if needed. Could use impact fees or Citizen's Bank fund for projects. Discussion about desired plan to restore trails to original width on wooded trails next year; budgeted \$10,000 for that project. Discussed options to still make that project happen.

9. Discuss and consider, Community Enhancement Program for future park projects-Alicia

Member Schneider discussed the program, which has inmates from the St. Croix County Correctional Center on work crews for municipalities to hire. She shared further details, provided by Captain Chad Anderson. Crews go out with a supervising sergeant; crew is 6-8 men, who work from 8:30-2:30; cost is \$4 per hour per worker based on actual hours worked. Children cannot be present, and

would have to close the park during the time correctional workers are on site. Contract is signed the day of the project. Discussed possible projects and scheduling. Member Swanson moved to recommend to the Town board to accept the Community Enhancement Program with St. Croix Co. Correctional Center for future park related projects; second by member Schneider. Motion unanimously carried.

10. Discuss and consider, report of Routes to Tourism workshop-Jill

Chair Berke attended the Routes to Tourism workshop with other Bike/Ped Subcommittee member Paul McGinnis. Director of Tourism for the State discussed how municipalities can use room taxes for park-related budgets; this includes for short-term rentals. The Town does not regulate short term rentals. Subcommittee to meet again this winter. She reported that the Town is in line to receive funds next spring for Coulee Trail per Town Supr. Enerson. Currently Coulee Trail, east of the Hwy 35 overpass does not have paved extended shoulders and would like to see those added for bikers and pedestrians, in like manner to Coulee Trail, from Co. "F". Mann Valley Drive will also be upgraded, which currently has widened and paved shoulders.

11. Correspondence

None to report.

12. Announcements and request for future agenda items

Chair Berke announced that Jennifer is working as Deputy Clerk/Treas. with financial emphasis, until later this year. Town is planning to hire second part-time Deputy Clerk/Treas. for other office tasks. Kelly Neidermyer has been appointed Clerk/Treasurer. Chair Berke reached out to Andy Ciarro, DNR Forester about forest management project and tree marking at Glover. She would like both Ciarro and Josh Weyrens, contractor with Premium Tree Service to update the Park Board on the project and answer questions about tree marking. Will set 2024 calendar at Nov. meeting.

13. Adjournment

Member Swanson moved to adjourn the meeting; second by member Sumner. Motion unanimously carried. The October 24th, 2023 meeting of the Town of Troy Park Board adjourned at 8:40 p.m.

Next Meeting: Nov. 28, 2023

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board