



TOWN of TROY

654 Glover Road, Hudson, WI 54016  
Phone (715)425-2665 Fax(715)425-2551

RESERVATION OF GLOVER PARK PAVILIONS & COMMUNITY KITCHEN

DATE OF APPLICATION \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

NAME OF CONTACT \_\_\_\_\_

\_\_\_\_ resident  
\_\_\_\_ non-resident

ADDRESS OF REPRESENTATIVE \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE NUMBER (\_\_\_\_) \_\_\_\_\_

DATES OF USE \_\_\_\_\_

BEGINNING AND ENDING TIME \_\_\_\_\_

REQUEST USE OF: \_\_\_\_ EAST PAVILION \_\_\_\_ WEST PAVILION \_\_\_\_ COMMUNITY KITCHEN

\_\_\_\_ PICKLEBALL COURT \_\_\_\_ NORTH BALLFIELD \_\_\_\_ SOUTH BALLFIELD

I hereby agree that our organization will leave the park facilities in a clean condition at the end of the event and that if extra cleanup is necessary, the cost will be billed to us. I also agree to the policies for the use of Glover Park and the fee charged.

SIGNATURE OF REPRESENTATIVE \_\_\_\_\_

\_\_\_\_ Shred deposit check if not needed after the event

\_\_\_\_ Return deposit check if not needed after the event

## POLICY FOR USE OF GLOVER PARK

### A. SOFTBALL FIELD, SOCCER FIELD & PICKLEBALL COURT;

1. Requests for the league use of Glover Park ballfield or pickleball court will be made to the Park Board Chair by March 1<sup>st</sup> of each year.

### B. PRACTICES

1. A member or members of the Park Board will determine when the facility is ready to be used for practices.
2. The fields and court may be reserved for practices by contacting the Park Board Chair. The maximum time per practice will be two hours unless otherwise authorized by the Park Board.
3. There will be no fee for practices.

### C. RESERVED EVENTS

1. Requests for single event use of the park pavilion and/or recreational facilities by groups or organizations shall be scheduled by the Town Clerk
2. Requests will be handled on a first-come-first-serve basis and should be made well in advance of any planned tournament or event.
3. The ball field is specially designed for youth softball and "T-ball," but could be used by adults on occasion.
4. Pavilion Usage/Rental: no charge for town residents; \$50 for non-residents; a \$50 (refundable) deposit will be required for all reservations. Community Kitchen: \$125 for residents and \$250 for non-residents; and \$200 damage deposit which includes a \$50 key card deposit. Please write two checks. Please note on reservation form whether to return the deposit check or shred it.
5. All maintenance of the ball field will be handled by the Town of Troy unless special provisions are granted by the Park Board. At no time is any material such as sand, dirt, gravel etc. to be added or taken off the infield without the consent of the Park Board and the Town Board.
6. The area surrounding the ball field is to be left in a clean condition at the end of the event. If any additional cleanup work is required by the Town, the sponsoring individual or group will be charged.
7. No admission fees may be charged to the general public for admission to the recreational facility. Donations may be solicited.
8. Any violation of these policies or failure to pay a fee when due, will result in the sponsor being prohibited the use of the facility.
9. The sale or use of fermented malt beverages is strictly prohibited.