



**PARK BOARD MEETING
MINUTES**

April 23, 2024

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Gary Sumner, Shanna Rowekamp,
Joe Wusterbarth, Alicia Schneider

Members Absent: Chris Gruber

Others Present: Pam Ellingson

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:01 p.m.

2. Public Comment

No one spoke.

3. Approval of minutes, including review and discussion

The March 28th, 2024 Park Board meeting minutes were reviewed. Member Swanson moved to approve the March 28th, 2024 Park Board minutes; second by member Sumner. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

Fairly quiet month. Rangers noted the camera time is off in the multipurpose bldg. due to the time change and the computer is also making noise. Chair Berke will touch base with Clerk's office on these issues. Member Schneider moved to approve the March 2024 Park Ranger report; second by member Rowekamp. Motion unanimously carried.

Ranger Enforcement Action Summary:

March 2024	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	0	0	0		0
Warnings Issued:	0	0	1	1		2

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2023/24; Approval of Invoices

The 2024 park revenue and expenditures from Jan. 1, 2024 through April 17, 2024 as prepared by the Town Clerk, were reviewed. Income year-to-date: \$1,346.96. Expenses year-to-date: \$15,537.54. Member Rowekamp moved to

approve the profit and loss detail report as submitted; second by member Wusterbarth. Motion unanimously carried.

6. Discuss and consider, impact fee schedule for parks and recreation-Chair Berke

After Chair Berke brought it up at the annual meeting, Doug Rowen asked Town Administrator Ben Jansen to look into the status of the available impact fees for parks. She and member Wusterbarth will meet with the administrator to review past impact fee accumulative records, and the format of older financial reports. Will report back in May.

7. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, update report, re-stripping project

Ranger Minnich will complete the parking space striping at the ramp and up the hill; it has been 2 years since done. Ranger will also stencil a handicap marker on the pavement (also to mark at Glover Park).

b. Discuss and consider, updating the rules sign to include annual permit changes

Rules sign didn't get updated last year to reflect new annual permit process and other updates recommended by the Rangers. Chair Berke will contact Lebo Sign who has provided updated signage (adhesive backed) in the past for changes.

Glover Park:

a. Discuss and consider, buckthorn removal project-Gary Sumner

Member Sumner will continue this season to pull buckthorn from the Bluff Trail. He also looks for burdock to pull; it needs to be picked up and burned. Chair Berke talked to Public Works crew member Rick today, and crew can pick up and dispose the material. Discussed the possibility of sending notice to neighboring residents to encourage them to eradicate buckthorn on their respective properties. Discussed other invasive plants.

b. Discuss and consider, field(s) preparation and general information related to ball organizations and upcoming season schedule-Alicia Schneider

Member Schneider reported that both teams have sent in their contracts. Hudson is not using the concession stand this season, hosting one tournament June 14-16. River Falls will be using concessions for their two tournaments May 31-June 2 and June 7-9. Jason Fredrickson, River Falls team representative, worked on South Field infield and it looks much better. They may come to the Park Board to ask for funds for new infield material.

Suggestion to use Round Up herbicide on the fence line/dugout areas to eliminate the massive weed growth. River Falls is willing to handle the spraying if the Park Board pays for it. Would still need to post it for the public awareness. Member Swanson moved to purchase Round Up for fields at Glover Park, second by member Rowekamp. Discussion. Motion

amended to read “purchase Round Up or generic equivalent from Town shop, or to purchase locally up to \$50 in cost.” Motion carried.

Supr. Gruber and member Schneider were going to review the current ball organization contract. Meeting hasn’t happened yet; a recommendation needs to be made to the Town Board soon. Member Schneider will reach out to him again. Contract expires at the end of 2024. To be on May agenda.

c. Discuss and consider, playground surface replacement project

The Park Board has budgeted \$8100 for the engineered wood fiber material. Jill will meet with Matt from Sylva Corp. at Glover Park on May 2; other members are invited to attend. Road crew will have to remove the sand since it’s infested with sand burrs. Board will inspect the playground surface situation during site visit to determine if the border also needs to be replaced.

d. Discuss and consider, memorial bench project update

Chair Berke reported that the memorial bench will be placed between the walking path and the South Field as desired by the Enloe family; she will meet with Rick later this week to mark the location for cement pad. Bench was purchased last year with donation (\$2,000) from the Enloe family. She will ask Rick if leftover cement from post project can be used for the project. She will review verbiage with Harriet Enloe for engraved plaque to honor park founder Bob Enloe.

e. Discuss and consider, planning for trail improvement projects

Member Sumner will touch base with Supr. Lowell Enerson who has posts he would like to donate for the trail marking project.

Member Sumner will reach out to his contact at 3M on the reflective material for trail markers. Reviewed the marker locations. Member Wusterbarth will reach out to Jim Freund to see if he has any contacts at 3M. Can discuss further at site visit because we’ll need to coordinate the logging/forest management plan with trail project; will review this at that time with Josh Weyrens, contracted forester and Andy Ciarro, DNR forester.

Discussed the option of using park impact fees to widen the trails back to their original condition in the wooded area of the park. Potential July/August project. Member Sumner’s tree concerns will be addressed at the site visit. He noted that ash trees on north edge of Eagle Trail should be removed as they are infected with ash borer. Will look at them at site visit. There’s also a cherry tree that needs to be removed. Berke noted that red pines along Eagle Trail weren’t marked for removal and this needs to be addressed with the foresters. Chair Berke will reach out again to the Town Board about using the St. Croix Correctional facility boot camp crew for projects, including future tree planting. Member Sumner is concerned about what will be done with the slash after logging has been done. Will discuss at site tour. Site tour is May 13th at tentatively 3:30, member Rowekamp volunteered to take the minutes.

Pemle's Access:**a. Discuss and consider, preparation for opening-Mark Swanson**

Member Swanson says we're on track for May 1st opening. He will call Five Star Rental to get satellite delivered. He will talk to Public Works about getting garbage cans and signs installed. Rangers also to be contacted to assist as needed with site preparation.

General**a. Discuss and consider, recommendations to Chapter 39 ordinance violation fees related to parks – Supr. Gruber**

Supr. Gruber and member Rowekamp were not able connect for reviewing the ordinance. Chair Berke moved that the Park Board recommend to the Town Board that the penalty fee remain as it is in the current ordinance; second by member Schneider. Discussion. Motion unanimously carried.

b. Discuss and consider, bicycle subcommittee report; set meeting date-Jill Berke

Subcommittee to meet May 9th at 5:00 p.m. at the Town hall. Eastern section of Coulee Trail is scheduled for future reconstruction, and it does not include paved and extended shoulders at this time. Secondly, the Town is hoping to receive funds to upgrade the classification of Mann Valley Drive for future reconstruction; if shared funding is approved, it will include the extended and paved shoulders that currently exist. Briefly discussed future plans of the city of River Falls for additional bike trails, and whether it would include connectivity to Troy.

8. Correspondence

None to report.

9. Announcements and request for future agenda items

At May regular meeting will have election of officers for Chair and Vice Chair positions. Hudson Expo is happening first Sunday in May at Hudson High School – Chair Berke was asked by SCC Bicycle and Pedestrian Coalition to share some maps of bike and ped trails, including parks in Troy and bike repair station; will also provide park brochures. More updates on ball organizations' contract and fields at May meeting.

10. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The April 23rd, 2024 meeting of the Town of Troy Park Board adjourned at 8:30 p.m.

Next Meeting: May 13 (park site tour); May 28, 2024 (regular meeting)

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board