



TOWN *of* TROY

PARK BOARD MEETING MINUTES

May 28, 2024

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Joe Wusterbarth, Alicia Schneider,
Supr. Ray Knapp

Members Absent: Gary Sumner, Shanna Rowekamp (both excused)

Others Present: Pam Ellingson

1. **Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. **Election of Chair and Vice Chair positions**

Supr. Knapp presided over the election and opened nominations for Chair. Member Wusterbarth nominated Jill Berke; second by member Swanson. Supr. Knapp called three times for any other nominations and hearing none, closed nominations for Chair. Motion unanimously carried to elect Jill Berke as Chair. Chair Berke moved to nominate member Schneider for Vice Chair; second by member Swanson. Supr. Knapp called three times for any other nominations and hearing none, closed nominations for Vice Chair. Motion unanimously carried to elect member Schneider as Vice Chair.

3. **Public Comment**

No one spoke.

4. **Approval of minutes, including review and discussion**

The April 23rd, 2024 Park Board meeting minutes were reviewed. Member Swanson moved to approve the April 23rd, 2024, Park Board minutes; second by member Wusterbarth. Member Schneider made a friendly amendment to correct typo on page 2, under b. Field preparation and general information related to ball organizations . . . schedule, correct "Hudson" to "River Falls" is willing to handle the spraying if the Park Board pays for it."; member Swanson accepted the amendment. Motion unanimously carried. Member Schneider moved to approve the May 13th Park site tour minutes taken by member Rowekamp; second by member Swanson. Motion unanimously carried.

5. **Park Ranger Summary and Report, including discussion & review of monthly summary report**

April Park Ranger report was reviewed. Rangers met yesterday. Member Schneider moved to approve the April 2024 Park Ranger report: second by member Wusterbarth. Discussion. Motion unanimously carried.

Ranger Enforcement Action Summary:

April 2024	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	0	0	0		0
Warnings Issued:	0	1	3	0		4

6. **Report, status of hiring process to fill Park Ranger position**

Supr. Knapp gave a brief overview of the hiring process. He noted that departing Ranger Minnich did a great job for the Town. If anyone is interested, they should contact the town Administrator. The plan is to confirm new Ranger hire at the June Town Board meeting.

7. **Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2023/24; Approval of Invoices**

The 2024 park revenue and expenditures from Apr. 24, 2024, through May 28, 2024 as prepared by the Town Clerk/Treasurer, were reviewed. Income: \$1,894.39. Expenses: \$3,273.01. Chair Berke noted she was reimbursed for ordering parts to fix the timer on the pump; volunteer Dennis Berke repaired the timer.

After some discussion, Chair Berke moved to recommend to the Town Board to compensate a Park Board member who fills in as secretary in the amount of \$75 when they perform secretary duties in the absence of the Park Board secretary; second by member Swanson. Discussion. Motion unanimously carried. Member Swanson moved to approve the profit and loss detail report as submitted; second by member Wusterbarth. Motion unanimously carried.

8. **Park & Recreation Reports**

Cove Boat Ramp:

a. Discuss and consider, activity level

Activity is picking up.

b. Update report, ash tree clearing and other maintenance matters-Joe Wusterbarth

Member Wusterbarth marked the ash trees to be removed following the Park Site Tour. Two small trees he didn't mark but they are so small they can just be pushed over. Chair Berke contacted Windmill Marina, who will be out on Thursday to reset the boat ramp as it has floated out of place. Can still launch from the current location but would be challenging.

Glover Park:

a. Discuss and consider, activity level

Chair Berke reported she's been at the park a fair amount and it's been busy. Many children and families at playground, hikers, and pickleball court are very popular. West pavilion and kitchen were in use this weekend for a graduation party.

b. Discuss and consider, overflow parking for tournaments, including additional Park Ranger on duty to direct parking-Chair Berke

There is a tournament this weekend, Fri.-Sun., and the following weekend Fri.-Sun. Ranger Becker reached out to Chair Berke about having 2 Rangers on duty to direct the overflow parking; they have permission to direct parking into the overflow field at

the beginning of each game, as needed. "Tournament Parking" sandwich sign to be used.

The goal is to have parking available for other visitors to the park during tournaments. Member Schneider noted it's usually a two-hour turnover for games/spectators. Member Schneider will get the schedule and Chair Berke will forward to Rangers. Rangers will not be there the entire day.

c. Discuss and consider, storage shed replacement, River Falls ball organization-Alicia Schneider

Replacement of River Falls' deteriorating shed was discussed at the site visit. It would be in the same footprint but with the door facing the North field. The shed is at the expense of the River Falls Ball Organization, and they would tear down or haul away the old one. Member Swanson moved to approve the River Falls ball team purchasing a new shed and removing the current shed with the door facing north; second by member Schneider. Supr. Knapp stated this doesn't need to go to the Town Board since they're not changing size or location. Motion unanimously carried.

d. Discuss and consider, additional fencing at North Field and fence caps-Alicia Schneider

River Falls ball team is asking if the Town is willing to support the purchase of a 10' fence extension so that the fence matches up to the foul line. Now that the field is squared up again, the fence is about 10' short of the foul line. Not in our budget but we can consider impact fees to pay for it; cost would be minimal. Teams would handle the installation. Member Swanson moved to purchase an additional 10' of fencing at the North field so the fence matches the foul line, to be installed by the ball organizations; second by member Wusterbarth. Discussion. They can use the leftover concrete the Town has at the park. Motion unanimously carried.

e. Discuss and consider, planning for removal of buckthorn, amur maple and other invasives

At the site tour, the two foresters discussed how the Town should be more aggressive in removing buckthorn and pointed out some amur maples, another invasive, should also be removed. Chair Berke will ask Dan Cain with Habitat Creations to attend a future meeting to discuss plans and cost.

f. Discuss and consider, plan for exterminating underground pests; and oak wilt treatment plan

As member Sumner is a Master Naturalist, this will be discussed at a future meeting. Discussed methods of exterminating underground pests that are living under the ball fields. Activity usually keeps pests away but will continue to monitor with the ball teams. Member Schneider moved to authorize purchase of the appropriate pest control gummies and to work with River Falls ball team to monitor the situation; second by member Swanson. Motion unanimously carried.

g. Discuss and consider, signage to mark walking path easement into park on entrance road

Chair Berke explained there's an easement going into Glover Park behind the Duntley house and other neighbors that the Town mows for access but isn't marked for the public. Chair Berke will work on sign verbiage for next meeting, something like "walking

entrance to Glover Park.” Member Wusterbarth moved to put up two signs to mark the easement to Glover Park: second by member Schneider. Motion unanimously carried.

h. Discuss and consider, coordinated plan for forest management, trail marking and trail restoration projects

Chair Berke noted that the Town Administrator will be meeting with the Park Board in June to discuss use of impact fees. Money hasn’t been budgeted to restore trail widths and are looking at ways to fund this work. Oak Trail is most in need of clearing but Bluff Trail and Woodland Flower also need attention. If impact fees can’t be used for this project money would either need to come out of the budget or wait until next year. Trail marker posts are in, but they need to be sanded & painted. Public Works are too busy to do this right now. Discussed using the St. Croix Correctional Center Boot Camp inmate crew as suggested at an earlier meeting and referred to the Town Board for consideration. Posts then need to be put up. Member Sumner volunteered to cut the reflective marker material, recently received from 3M representative. Member Schneider will bring more information on the SC Correctional Center Boot Camp program to the June meeting. Could also potentially use Boot Camp crew for buckthorn removal, and eventual planting of new trees for re-forestation project.

Pemble’s Access:

a. Discuss and consider, activity level

Member Swanson reported good activity, constant traffic. Water has been high with all the rain.

b. Update report, ash tree clearing and removal of debris-Mark Swanson

Member Swanson marked ash trees to be cleared, all the trees on the beach are ash. Sides of the road going down were brush cut by Public Works crew. They will also clean up debris, as needed.

General:

9. Discuss and consider, appointment of additional member to Bicycle/Pedestrian subcommittee; and May 9th meeting report – Chair Berke and Shanna Rowekamp

Appointment to be discussed at the June meeting when we have a full board present. Subcommittee met May 9. Supr. Enerson gave a report on upcoming Coulee Trail road project and possible Mann Valley Dr. rural road grant from the state, that the Town has applied for. Discussed requirements of these grants. Subcommittee discussed bike routes in Troy, and future signage, in addition to the county’s designated/signed bike route currently connecting Town to Hudson and River Falls. Need to discuss more, and recommendations will come to the Park Board for recommendations to the Town Board. Will meet again in about a month.

10. Correspondence

Chair Berke received an email from a resident who was unhappy about being ticketed as he overlooked getting his boat ramp permit when on site; she sent his message to the Clerk’s office. Noted that the Ranger can decide to rescind the citation or not.

11. Announcements and request for future agenda items

Concrete pad for bench and repair station is being poured on Thurs. by Selleck Concrete with any preparation by Public Works crew. Chair Berke has been in contact with Mrs. Enloe about the memorial plaque for the new bench; the plaque will describe Bob Enloe as founder of the park. This memorial gift will help set a policy/guideline on future bench donations. Chair Berke is working with “Rent A Flash” Sign vendor on signage for bike repair station, which will be installed at park entrance, and at repair shelter.

12. Adjournment

Member Swanson moved to adjourn the meeting; second by member Schneider. Motion unanimously carried. The May 28th, 2024, meeting of the Town of Troy Park Board adjourned at 8:41 p.m.

Next Meeting: June 25, 2024

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board