



TOWN of TROY
PARK BOARD MEETING
MINUTES

June 25, 2024

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Gary Sumner, Joe Wusterbarth, Alicia Schneider, Ray Knapp

Members Absent: Shanna Rowekamp

Others Present: Pam Ellingson

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

Pam Ellingson expressed disappointment with overgrown trails at Glover Park and stated that trails need to be regularly cleared.

3. Approval of minutes, including review and discussion

The May 28th, 2024 Park Board meeting minutes were reviewed. Correct error on page 3 to read "member Sumner is a master naturalist" and not an oak wilt expert. Member Swanson moved to approve the May 28th, 2024 Park Board minutes as amended; second by member Schneider. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

May report was reviewed, noting citations and warnings. Discussed clogged gutters at Pavilion and Chair Berke will talk to Clerk's office about having someone look at the computer for camera system. Boater identified a lamprey at the boat launch, DNR was notified. Ranger Becker had a speeding motorbike flee from him, he contacted the Sheriff's office. Chair Berke will ask him if he got a response from the County.

Member Schneider explained that ball teams are to be cleaning bathrooms during tournaments so we shouldn't be adding another bathroom cleaning day, she will follow up with ball teams. Member Swanson moved to approve the May 2024 Park Ranger report; second by member Wusterbarth. Motion unanimously carried.

Ranger Enforcement Action Summary:

May 2024	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	6	0	0		6
Warnings Issued:	0	1	6	0		7

5. Status report, Park Ranger position hire

Supr. Knapp reported that they had two excellent candidates for the Park Ranger position; Marsha Mose was hired and she's started training. If Town has another opening, they will contact the other candidate. Chair Berke will invite her to an upcoming meeting.

6. Accommodation recognizing outgoing Park Ranger Mike Minnich

Chair Berke would like to acknowledge Ranger Minnich with a certificate of service. Discussed and consensus is to present a plaque instead. Chair Berke will reach out to Mike about attending July meeting.

7. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2023/24; Approval of Invoices

The 2024 park revenue and expenditures from May 29, 2024 through June 20, 2024 as prepared by the Town Clerk, were reviewed. Chair Berke will ask Clerk's office for year-to-date numbers if possible. Town Board approved additional \$50 for any member filling in to take minutes going forward, Chair Berke will check with Ben to see if this is retroactive as well. Income: \$2,233.77. Expenses: \$6,396.07. Member Swanson moved to approve the profit and loss detail report as submitted; second by member Schneider. Motion unanimously carried.

8. Park & Recreation Reports**Cove Boat Ramp:****a. Discuss and consider, activity including high water impact-Joe Wusterbarth**

Water level is at 685.7, supposed to crest June 28th at 687.5. Very high, especially for this time of year. Ramp has been busy but it's No Wake.

b. Discuss and consider, ash tree removal, JCE Tree Service

Public Works, crew member Rick is going to have JCE remove the ash trees once the water goes down.

Glover Park:**a. Discuss and consider, activity level**

Chair Berke reported park is consistently busy with pickleball court use, hikers including dog walkers, and the playground. Ball fields are being used.

b. Discuss and consider, clearing of overgrowth on trails

Discussion on clearing trail overgrowth, especially on wooded trails. Chair Berke contacted a resident volunteer to clear Omaha Access, and he's done that. All trails except Eagle Trail need to be cleared. Could ask Rangers if they want to earn the higher rate to do that. Public Works member Jensen doesn't think they would have time to do the job. Could also hire a company to do it. Supr. Knapp reported that the Town Board is open to having the St. Croix Correction Ctr. do work but they wouldn't have time until August per member Schneider. Member Swanson suggested seeing if they've had any cancellations.

Chair Berke moved to have the June overgrowth on Oak, Bluff, Woodland Flower, Red Tail, and Summit Loop trails taken care of either by the Correctional Center crew if they can do it by July 2nd, and if they cannot, see if Park Rangers can do it by July 2nd, or have Administrator bid it out if the Rangers cannot; and to reach out to Correctional Center to see if they're available late Aug. for second cutting; second by member Wusterbarth. Discussion on equipment. Motion unanimously carried.

c. Discuss and consider, updated information regarding St. Croix Correctional Center work program-Alicia Schneider

Member Schneider reported there is no fee for the deputy assigned to the crew. No monitoring/oversight needed from Town with exception of guidance on the project. Park would have to be closed when they're working in Glover Park. She will get back to Chair about availability of correctional center crew after talking with Captain Anderson.

d. Discuss and consider, roof replacement for Hein East Pavilion and Storage Building

Rick got bid from Jonas, who did the roof for the bike repair station and recycling center. If tearing off and replacing shingles, the cost would be \$2100 for restroom and \$4500 for the pavilion. If doing a steel roof, they would go over the top of the shingles for \$8650 (bid doesn't breakdown between the two buildings). Metal roof would last longer, less maintenance. Should probably be bid out as well. Discussed repairing the shingles instead. Chair Berke moved that we ask Ben to either have the public works crew or if appropriate different companies to give us a bid on cost to repair the missing shingles on the Hein East Pavilion and the storage building and bring back to a future meeting; second by member Schneider. Motion unanimously carried.

e. Discuss update report, Enloe memorial park bench, bike repair station & playground projects

Chair Berke presented the language on the memorial plaque. Bench is in place. Pella Engraving provided a quote of \$227.54 for a 7" tall, 8" wide zinc sign. Chair Berke will order it. Wood fiber was blown into the playground box this week and it looks great. Rick and Troy replaced some of the rotting box frame. Will have to add more fiber every 2-3 years. Bike repair station signage will go up soon.

f. Discuss, report of recent and future ball tournaments and overflow parking

Chair Berke said that working with the Rangers during the tournaments and the sandwich board signage worked well. Pickleball court parking will be paved when the road gets resurfaced. Chair Berke moved to recommend to the Town Board that the overflow and current grass parking area for pickleball court visitors be prepared for paving by the Town's public works crew and be paved by the St. Croix County Highway Dept. when the park road and parking areas are going to be patched and re-sealed this summer; second by member Swanson. Motion unanimously carried.

g. Discuss and consider, underground pest control management

Member Schneider hasn't heard of any continuing issues.

h. Discuss and consider, review signage for walking path easement to park entrance road – Chair Berke

Chair Berke presented the proposed language for signage for the walking path easement at park entrance. Consensus is to order two signs: one that reads "Walking trail to Glover Park" with an arrow and one that reads "Glover Park" with an arrow. Chair Berke will order and work on getting them installed.

i. Continued discussion and consideration of coordinated plan for forest management, trail marking and trail restoration projects; and status of projects

Discussed removing buckthorn before the normal late fall treatment, member Sumner has volunteered to work on this. Discussed sanding and painting the trail marker posts; may be able to add this project to Correctional Center job in August. Member Swanson also offered to volunteer on preparing the used stakes for trail marking project. Member Sumner will cut marker material in his garage.

j. Discuss and consider, notice regarding bicycles, including electric bikes on trails

Discussed signage options for showing that bikes are prohibited on trails. Member Swanson moved to put signs in 3 places (Woodland Flower, Oak, and Bluff Trails) with a bicycle with a slash through it; second by member Wusterbarth. Motion unanimously carried.

Pemble's Access:

a. Discuss and consider, activity and temporary closing due to high water level-Mark Swanson

Pemble's has been closed for almost 3 weeks. Water level today was 685.7, 12 parking spaces are under water. Public Works and member Swanson keep an eye situation. Trash cans are ok.

b. Discuss and consider, ash tree removal, JCE Tree Service

JCE will remove ash trees, as marked, when the water goes down.

9. Correspondence

Chair referenced TAP grant was received by county for Phase 2 of the offroad trail off Highway 35 near county's newest park, Eckert Bluffland Park and route toward Willow River Park. Reference by Supr. Knapp, noting that town roads needing work are underfunded and that widening road shoulders for bike routes adds additional costs.

10. Announcements and request for future agenda items

Items include plaque for Ranger Minnich, report from bike subcommittee, preliminary budget planning, ball contracts. Supr. Knapp gave update on filling open Town Board seat.

11. Adjournment

Member Swanson moved to adjourn the meeting; second by member Sumner. Motion unanimously carried. The June 25th, 2024 meeting of the Town of Troy Park Board adjourned at 8:49 p.m.

Next Meeting: July 23, 2024

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board