

TOWN OF TROY
654 Glover Rd., Hudson, WI 54016

REGULAR TOWN BOARD MEETING was held in person on **Thursday, June 20th, 2024**. The meeting was called to order at 6:00pm by Chairperson Rowen who led the Pledge of Allegiance.

Attendance: Town Chairperson – Doug Rowen, Town Supervisors - Jan Cuccia, Lowell Enerson, and Ray Knapp. Staff: Kelly Neidermyer (Clerk/Treasurer) and Rob Jones (Cedar Corporation). Residents present: Dan Soltis, Carlton Lawrence, Tony Feuerhelm, Greg Olson, Caleb Johnson, Matthew Bocklund, and others.

Resident Comment: Dan Soltis, 597 Gilbert Rd, would like the town to address allowing ATV/UTV access on some town roads.

Greg Olson, Town of Hammond, President of the St. Croix County Trail Riders, addressed the board regarding ATV/UTV use within the town and surrounding areas.

Discussion and possible action on Consent Agenda Items: Supervisor Knapp asked to pull the Zoning Administrator report. Supervisor Cuccia asked to pull the Park Board report.

Supervisor Knapp moved to approve the May 16th Town Board meeting and closed session minutes and to acknowledge the Park Rangers, Animal Control, Sheriff's Department, Plan Commission, and Building/Driveway Permit reports. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Supervisor Knapp asked the scope and schedule of the Comprehensive Plan noted on the Zoning Administrator's report. Cedar Corporation is looking at updating the data and the Plan Commission is looking at the overall Comprehensive Plan. Supervisor Knapp asked about the Accessory Dwelling Unit, what necessitated it and its suitability within the town.

Supervisor Cuccia asked for clarification on the May Park Board minutes, item 9, that stated Lowell Enerson gave a report. The minutes should state that the report was given at the Park Board Bike/Pedestrian Subcommittee meeting and not at the Park Board meeting.

Supervisor Knapp moved to acknowledge the Zoning Administrator's report and the Park Board report with the added suggestions. Seconded by Supervisor Cuccia. All ayes, motion carried.

Discuss and consider Beer, Liquor, Wine, Tobacco, and Operator License Applications:

Supervisor Knapp moved to approve the operator license applications. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia - yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Supervisor Knapp moved to approve the Class B Wine License and Class "B" Beer License for Cracked Barrel Winery, the Class "B" Beer and Liquor License for Kilkarney Hills Golf Course, and the Class "B" Beer and Liquor License and Tobacco License for Troy Burne Golf Course. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Rob Jones left the meeting.

Discuss and consider Building Inspector Fee Schedule: Brian Wert is retiring, Tony Feuerhelm Inspection Agency (TFIA) is taking over and retaining current staff members, Amanda and Keith. Updated fees were presented and proposed. The current fees have not been updated since 2017.

Supervisor Knapp moved to approve the penalties and fees presented by TFIA with the following exception:

B) strike “or the actual contractor’s estimated cost, whichever is greater”,

13) Delete,

21) add “if project is greater than \$2000”,

Update document numbering.

The fee schedule will take effect on the start date of the contract. Seconded by Supervisor Cuccia. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Tony (TFIA), will return at a future meeting discuss how fees are aligning with actual activity and effort.

Discuss and consider Building Inspector Contract Update: A proposed updated contract was distributed to the board. Supervisor Knapp moved to adopt the agreement for independent contractor services with Tony Feuerhelm Inspection Agency effective July 1, 2024, for 2 years and follow the format presented. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Discuss and consider Short-Term Rental Ordinance: Chairperson Rowen gave a summary of the proposed ordinance recommended for approval by the Plan Commission, the intent, and state statute highlights.

Supervisor Cuccia moved to approve Ordinance 2024-01 creating Chapter 130 Short-Term Rental Licensing Ordinance with 2 additions – Section V, 1 – add “rentals for 6 or fewer days are prohibited” and Section IV, B)3 – add “certificate of code compliance from the Town Building Inspector”. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Discuss and consider Room Tax Ordinance: A proposed draft ordinance recommended by the Plan Commission was reviewed and discussed. Chairperson Rowen moved to table until January 2025. Seconded by Supervisor Enerson. All ayes, motion carried.

Discuss and consider Park Board Temporary Secretary Compensation Recommendation: Supervisor Knapp moved to pay any non-elected park board member serving as the secretary \$50 in addition to the meeting fee. Seconded by Chairperson Rowen. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Discuss and consider Town Supervisor 1 appointment process: Chairperson Rowen offered a proposal for the process to fill the vacancy in the Town Supervisor 1 position. A special town board meeting will be held to interview candidates. Candidates will be asked to submit a biography prior to the meeting. During the meeting candidates will be asked a set of questions with the possibility of follow-up questions. Interview questions will be sent to candidates prior to the meeting. A secret paper ballot process will be used, with a non-voting staff member tabulating votes.

Discuss and consider Park Ranger Hiring Process: The hiring committee of Supervisor Knapp and Administrator Jansen reviewed the submitted applications and scheduled interviews. The recommendation to the board is to fill the vacancy with Marsha Mose.

Supervisor Knapp moved to hire Marsha Mose as Park Ranger at the current Park Ranger pay rate with a start date of June 24, 2024. Seconded by Supervisor Cuccia. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Administrator's Report: The administrator's report was reviewed.

Clerk/Treasurer Report: C/T Neidermyer gave a summary of the reports presented.

Approve Disbursements: Supervisor Enerson moved to approve the disbursements from May 17, 2024, to June 20, 2024, from Citizens State Bank in the amount of \$109,785.33. Seconded by Supervisor Cuccia. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

Correspondence: Correspondence was reviewed.

Committee Reports: Roads – Letters went to residents along road construction routes. Troy is doing a great job mowing the ditches. Recycling Center – Rick is doing a great job with the lot condition with the amount of rain and traffic. Trash Collection – committee meeting soon.

Convene into closed session pursuant to Wis Stats sec 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, i.e. negotiation strategies/recommendations for Fire/EMS contracts;

Chairperson Rowen moved to convene into closed session pursuant to Wis Stats sec 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, i.e. negotiation strategies/recommendations for Fire/EMS contracts. Seconded by Supervisor Enerson. Roll Call – Ray Knapp – yes, Jan Cuccia – yes, Doug Rowen – yes, Lowell Enerson – yes. Motion carried.

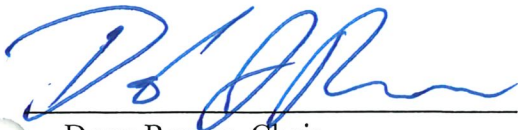
Reconvene into open session to take action on closed session items, as necessary: Chairperson Rowen moved to reconvene into open session and to take action as needed. Seconded by Supervisor Enerson. All ayes, motion carried.

Supervisor Knapp moved to take action as discussed in closed session. Seconded by Chairperson Rowen. All ayes, motion carried.

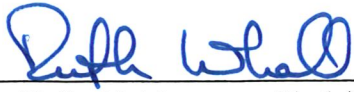
Adjourn: Supervisor Knapp moved to adjourn. Seconded by Supervisor Cuccia. All ayes, motion carried.

Meeting adjourned at 9:29pm.

These minutes were taken
at the June 20th, 2024,
Town Board Meeting.



Doug Rowen, Chair



~~Kelly Neidermyer, Clerk/Treasurer~~

Ruth Whall, Deputy Clerk/Treasurer