



**PARK BOARD MEETING
MINUTES**

January 28, 2025
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Supr. Alicia Schneider, Shanna Rowekamp, Adrian Missy

Members Absent: Joe Wusterbarth, Gary Sumner (both excused)

Others Present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Public Comment

No public comment.

3. Approval of minutes, including review and discussion

The November 26th, 2024, Park Board meeting minutes were reviewed. Member Sumner moved to accept the minutes as presented; second by member Missy. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The December 2024 Park Ranger report was reviewed. Supr. Schneider met with Rangers this morning and discussed mainly administrative things. Rangers are working winter hours now. Member Rowekamp moved to approve the December 2024 Park Ranger report; second by member Swanson. Discussed notes on the leaking gutters and camera monitor time being inaccurate; Chair Berke will discuss with Rangers and Public Works regarding gutter issue. At boat ramp, matter of whether additional winter signage is needed to remind the public that vehicles are not allowed on the river was brought up. Motion unanimously carried.

Ranger Enforcement Action Summary:

Dec 2024	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	0	2	0	0		2
Warnings Issued:	0	2	0	0		2

5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2023/24; Approval of Invoices

Financial reports were not available, and will be reviewed at February 2025 meeting.

6. Park & Recreation Reports

Cove Boat Ramp:

a. Discuss and consider, winter activity

Supr. Schneider reported normal minimal winter activity.

Glover Park:

a. Discuss and consider, activity

Chair Berke reported normal minimal winter activity, impacted by the extreme cold temperatures lately.

b. Discuss and consider, trail restoration project and Town Board action-Supr. Schneider

Supr. Schneider reported that the Town Board approved the revised proposal from Hunter Rust, Trail Source in the amount of \$20,790. Work will begin as soon as the weather allows work, this spring.

c. Discuss and consider, update report, buckthorn eradication plan-Chair Berke

Chair Berke reported that Dan Cain did not find any big patches of buckthorn to treat in late fall; next summer/early fall he will meet with Chair Berke and member Sumner to check along north fence line (Eagle Trail, Bluff and Summit Loop), and other areas where larger bushes may also need chemical treatment.

Member Sumner sent Chair Berke a message before the meeting regarding small buckthorn on Oak that would be pullable in early spring once frost is out. Board will also consider at future meeting, a plan to have inmates from the St. Croix Correctional Center help with hand pulling smaller bushes.

d. Discuss and consider, update report, East Hein Pavilion roofing project

Roof has been repaired on E. Hein Pavilion, including the entire roof ridge and sections where the shingles were missing. The final cost was \$500.41 as completed by G&K Handman Services on Dec. 7.

e. Discuss and consider, winter snow removal along paved path by Community Building

Chair Berke explained that she's been in touch with Clerk's office and Todd Domino with Lawn Barbers; she is monitoring and snow removal will take place when there is 2 in. or more snow on the paved pathway between the portable restroom and the south parking lot.

f. **Report submitted, 2024 Glover Park Compliance Self-Inspection Certification Report, Land & Water Conservation fund, DNR-Chair Berke**

Chair Berke reported that she submitted the required report that needs to be completed every 5 years for the DNR. It was reviewed with the Park Board.

7. Correspondence

None to report.

8. Announcements and request for future agenda items

The Town is in the process of hiring an Administrator and a Deputy Clerk. Supr. Schneider reported there will be a February primary. Supr. Schneider is running for Supervisor #1 position at April General Election. Clerk from Town of Kinnickinnic is no longer providing extra help in the office. Transition to new Workhorse software is paused until spring.

Future agenda items: trimmer purchase, community building security camera training, opening date for bathrooms & community kitchen, prairie burn opposite of South Field and northwest part of park, ball team deposits for 2025. Member Missy can help with security camera training for park rangers. Member Rowekamp volunteered to create training content for future use. Chair will contact Clerk for the security system manuals/documentation.

9. Adjournment

Member Swanson moved to adjourn the meeting; second by member Missy. Motion unanimously carried. The January 28th, 2025 meeting of the Town of Troy Park Board adjourned at 7:34 p.m.

Next Meeting: Feb. 25, 2025

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board