



**PARK BOARD MEETING  
MINUTES**

April 22, 2025

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Supr. Dan Pearson, Mark Swanson, Gary Sumner,  
Caleb Johnson, Adrian Missy

Members Absent: Position #1 is vacant

Others Present:

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**1. Call to Order**

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:02 p.m.

**2. Public Comment**

No public comment.

**3. Approval of minutes, including review and discussion**

The March 25th, 2025, Park Board meeting minutes were reviewed. Member Swanson moved to accept the minutes as presented; second by member Sumner. Discussion. Motion unanimously carried.

**4. Park Ranger Summary and Report, including discussion & review of monthly summary report**

The March 2025 Park Ranger report was reviewed. Chair Berke to follow up with Public Works on leaking gutter. Member Sumner moved to approve the March 2025 Park Ranger report; second by member Swanson. Discussion. Motion unanimously carried.

**Ranger Enforcement Action Summary:**

| March 2025        | Pemble's Access | Cove Boat Ramp | Glover Park | Animal | Other | Totals |
|-------------------|-----------------|----------------|-------------|--------|-------|--------|
| Citations Issued: | 0               | 0              | 0           | 0      |       | 0      |
| Warnings Issued:  | 0               | 0              | 1           | 0      |       | 1      |

**5. Budget Review of Park Revenue/Expenditures; Expenditures & Funds, year-to-date 2023/24; Approval of Invoices**

Financial reports were not available for review.

## **6. Park & Recreation Reports**

### **Cove Boat Ramp:**

#### **a. Discuss and consider, update report on dock and gangway installation and activity**

Chair Berke reported that a plate was repaired on the dock. She asked Public Works crew member Rick to install Boat Landing sign on corner of E. Cove Rd. and Ahrens Rd. as it was in the ditch.

### **Glover Park:**

#### **a. Discuss and consider, activity**

Member Sumner and Chair Berke reported consistent use by visitors. Water bottle filler at multipurpose building is now operational. Supr. Pearson reported he's heard good feedback on the trails and pickleball courts.

#### **b. Discuss and consider, preparation for trail restoration project by Trail Source**

Chair Berke reported that Trail Source will start May 5<sup>th</sup> or 6<sup>th</sup> on the trail restoration project. Map of improvements was reviewed. Contractor Hunter Rust will contact Chair Berke the day before he starts; she and member Sumner will meet him at the park to review project in advance. Chair Berke will ask Clerk to post a notice regarding the project on the Town website once it commences.

#### **c. Discuss and consider, subcommittee report related to use of bicycles in the park – Chair Berke**

Subcommittee presented report. Member Missy discussed differences between pedal assist electric bikes and throttle controlled electric bikes. Proposed changes to town ordinance/Glover Park section to include adding "scooters, throttle controlled electric bikes" to the definition of "motor vehicle." Add to ordinance #6 to allow pedal assist bikes on only Omaha Access Trail, Eagle Pass, and a defined section on Eagle Trail. Add #7 to permit motorized wheelchairs on Eagle Trail, Omaha Access Trail and Eagle Pass.

Bikes would not be allowed on the southern section of Eagle Trail as the curves are too abrupt, and would be a safety issue for hikers who may share the trail. Visitors coming into the park for activities would be able to bike in on Omaha Access and Eagle Trail, in addition to biking in on the road entrance to the park.

Signage may be needed at the park to define the difference in the two types of electric bikes; and to consider defining more specifically definitions in the ordinance. Discussed putting up some type of obstruction/bollard/gate that you'd have to get off your bike to get past it. Will discuss again next month with more visual aides, including an updated map to also include electric wheelchair access.

Further discussion in May before making a recommendation to the Town Board for amendments to the town ordinance.

d. **Discuss and consider, invasives removal plan-Gary Sumner**

Member Sumner's plan for invasives removal was reviewed. Buckthorn is mostly on west side of Oak Trail, dip between Bluff and Oak Trails. This area has been chemically treated in the past; however, hand pulling can remove the smaller trees. Garlic mustard is easy to pull in May/June. After June the seeds spread too easily. He noted patches along Eagle Trail near park entrance, on Eagle Pass by woods and also on Oak Trail toward the southwest corner. Burdock is found on Oak Trail, heading up the hill. Control is done by cutting the seed stalks in late Aug/Sept/Oct and disposing of seeds. Takes several years to really cut back.

Amur maple was treated by Habitat Creations on Eagle Trail along the fence line near Omaha Access in the past. Main section is on Eagle Trail from Omaha Access almost to Red Tail Cutoff. There's another section on north end of Eagle Trail. Prickly ash is controlled by pulling it but can be more tenacious than buckthorn. Member Sumner is looking for weekend volunteers to help starting May 3<sup>rd</sup>. Chair Berke will send out contact list. Chair Berke will contact the Correctional Center crew to assist with hand pulling, weed trimmer use, and hand tools with tentative plan for work project following the completion of the trail restoration project.

e. **Discuss and consider, forestry management plan next steps and schedule**

Trees have been marked for removal. JCE could remove all ash trees in the park. Chair Berke will contact Andy Ciarro from DNR to attend a future meeting. Chair Berke will reach out to JCE Tree Service and Public Works to have leaning tree removed from Bluff Trail. Member Sumner noted a popple tree in same general area that also needs to be removed. Will discuss the project at future meeting, including at upcoming park site tour on June 3.

f. **Discuss and consider, drinking water testing**

Chair Berke reported that Public Health will be reaching out soon for the required testing in community kitchen, and at the hand pump. The Clerk's office will coordinate with the Park Rangers with necessary paperwork to be completed per DNR and county guidelines.

g. **Discuss and consider, continued planning and appointment of subcommittee for summer neighbor day festival, including dedication of Enloe bench and bike repair station**

This is continued discussion from last month for Town to host a summer neighbor day festival, to include dedication of the Enloe Memorial Bench and Bike Repair Station. Bike safety sign at the Bike Repair Station will be installed soon; Rent-a-Flash is the vendor that Chair is working with. Discussed how to get the word out about this event, including local bike organizations. Member Missy volunteered to take the lead on organizing. Date to be July 26<sup>th</sup> with a backup date of Aug. 2<sup>nd</sup>, depending on community kitchen availability. The Town could provide beverages and cookies from Best Maid cookie factory in River Falls; this would be

manageable budget-wise. Discussed possibility of food truck at event. The subcommittee will be members Missy, Swanson, and Sumner. Park Board to review at the May meeting and plan to make a recommendation to the Town Board,

**h. Discuss and consider, 2025-2030 Comprehensive Outdoor Recreation Plan (CORP), including means to gather public input; appointment of subcommittee**

Chair Berke has talked to Rob Jones at Cedar Corp., and will ask if he can attend an upcoming meeting. Hopefully we can piggyback public input with the Town's Comprehensive Plan update. Subcommittee to be Chair Berke, member Missy, and maybe Supr. Pearson.

**Pemble's Access**

**a. Discuss and consider, any updates for May 1 opening**

Five Star Restroom Rental will be delivering the satellite prior to May 1 opening. Member Swanson reported everything looks great at the access and beach, and he will begin daily opening on May 1. Public Works to install garbage cans, and Ranger on duty to install signs.

**General**

**a. Discuss and consider, status of appointments to Park Board for positions #1, #2, #4 and Town Supervisor liaison**

Vacant position #1 to be appointed by Town Board at future meeting. Caleb Johnson has been appointed to Position #4. Dan Pearson is the Town Board liaison replacing Alicia Schneider. Chair Berke read aloud and placed into the record an acknowledgement of service for Shanna Rowekamp, who was unable to attend the meeting; she will also prepare acknowledgement of service for Joe Wusterbarth and Alicia Schneider.

**7. Correspondence**

None to report.

**8. Announcements and request for future agenda items**

Town Chair Doug Rowen and Administrator David Carlson are planning to come to the May meeting. Chair announced Earth Fest at UW-RF this upcoming Saturday. Election of Chair and Vice Chair will be on May agenda.

**9. Adjournment**

Member Swanson moved to adjourn the meeting; second by member Missy. Motion unanimously carried. The April 22nd, 2025 meeting of the Town of Troy Park Board adjourned 9:00 at p.m.

**Next Meeting:** May 27, 2025

Respectfully submitted,  
Amanda Randall  
Secretary, Town of Troy Park Board