



PARK BOARD MEETING MINUTES

July 22, 2025

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Gary Sumner, Caleb Johnson

Members Absent: Supr. Dan Pearson (excused), Adrian Missy (excused)

Others present: Pam Ellingson

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m. Chair noted that Administrator Carlson is not able to attend the meeting.

2. Public Comment

Pam Ellingson, 383 North Glover Road, made remarks concerning Glover Park trail maintenance.

3. Approval of minutes, including review and discussion

The June 24th, 2025 Park Board meeting minutes were reviewed. Admin. Carlson relayed to Chair Berke that he believes agenda item #4, Glover Park logging update by Consultant, Josh Weyrens, Premium Tree Protection, should be struck. Chair Berke suggested using the information in the minutes for a report next month. Chair Berke moved to accept the minutes of the June 24th, 2025 meeting as amended, with striking #4.

Member Swanson suggested retaining the information in Item #4, but adding “informational content, no action taken.” Chair Berke suspended her motion. Member Swanson moved to change agenda item #4 to “Informational content only” and retaining the information, second by member Sumner. Chair Berke made a friendly amendment to correct the next meeting date to July 22; members Swanson and Sumner agree. Motion unanimously carried.

4. Park Ranger Summary and Report, including discussion & review of monthly summary report

The June 2025 Park Ranger report was reviewed. Member Swanson would like more detail as to what’s happening in the parks and what the citations and warnings are for. Chair Berke will remind the clerk’s office to add “items noted for Park Board” to include some detail on what citations/warnings are for and to note any significant items. Member Swanson moved to approve the June 2025 Park Ranger report and for staff to include “items noted for Park Board”; second by member Sumner. Motion unanimously carried.

Ranger Enforcement Action Summary:

June 2025	Pemble's Access	Cove Boat Ramp	Glover Park	Animal	Other	Totals
Citations Issued:	1	4	0	0		5
Warnings Issued:	1	3	0	0		4

6. Administrator Update

a. 2026 Budget/CIP items

i. Roof repairs to storage building and E. Hein Pavillion

To be discussed at future meeting.

b. Status report, Park Ranger hiring

To be discussed at future meeting.

7. Public participation process for the Outdoor Park and Rec Plan

Member Missy is out of town until August, Chair Berke would like another volunteer to start work on this. Chair Berke will see if Supr. Pearson is available to meet with Admin. Carlson on the plans for this process.

8. Initial 2026 Budget/Capital Improvement Planning items

a. Roof repairs to storage building and E. Hein Pavilion

To be on future agenda.

b. Glover Park monument sign

To be on future agenda.

9. Park signage

a. Discussion on a Park Signage Plan

i. Master Plan

To be on a future agenda.

ii. Town design standards

To be on a future agenda.

iii. Sign requirements in Riverway

To be on a future agenda.

10. Park Discussions

Cove Boat Ramp

a. Prohibiting the entrance of vehicles onto the river during winter months

Previously discussed at June meeting, consensus is to use the orange cones to see how that goes. Member Johnson noted that he received a resident comment that earlier this month the dock was moved over making it impossible for one person to put a boat in. He went down there today and looked at it but

he wasn't sure if it was in the correct place. Chair Berke will ask Windmill Marina to make sure it's in the correct place.

Glover Park

a. Invasive plans

Member Sumner provided an update on the Invasives Management Plan. He reviewed the color-coded map partitioning the park into sections for tackling the invasives. Prickly ash eradication was discussed, and this invasive should be removed or treated along with buckthorn. Member Sumner mapped out where in the park invasives are found and was surprised at the amount of prickly ash. Chair Berke is not sure if Admin. Carlson has scheduled the Correctional Center crew yet. Chair Berke will ask if the Town can purchase 2 or 3 more of the weed pullers/wrenches. Member Johnson moved that the Park Board recommend to the Town Board to purchase two more weed pullers; second by member Sumner. Motion unanimously carried.

Resource Management Club at UW-RF is looking for volunteer projects; member Sumner will contact them. Chair Berke moved that member Sumner contact Lexi with the UW-RF Resource Management Club to request volunteers from the organization to assist with the Town's Invasives Management Plan; second by member Swanson. Discussion. Motion unanimously carried.

Member Swanson will help member Sumner with burdock cutting in August/September. Chair Berke will follow up with rangers on large tree down over Oak Trail. Supr. Pearson suggested to Chair Berke that member Sumner do an educational YouTube video on invasives for the Town's website and Facebook page.

Member Sumner will look into the appropriate treatment for Morrow's honeysuckle species on the east side of Eagle Trail. He will share more information regarding how to treat invasive, Amur maple along Eagle Trail.

Member Swanson moved to include the eradication of burdock and Amur maple in the invasives plan; second by member Sumner. Motion unanimously carried.

b. Forest management plan

To be on future agenda. Discussed having Admin. Carlson send out an RFP to a general group of loggers to gauge interest. Discussed types of trees to be replanted. Will have to see what's available from the DNR as the trees from them provided at no cost. Will discuss species to plant later. Chair Berke moved that the Park Board recommend to the Town Board to have the Administrator submit requests for bids to loggers following the DNR Forest Management Plan that would include marking of trees that would be determined at a later date; second by member Sumner. Motion unanimously carried.

c. Enloe memorial bench dedication

Chair Berke reached out to Harriet Enloe and the family is happy with the family gathering they had last summer when they visited the memorial bench. The Town doesn't need to do anything further. Chair Berke will display historical pictures on the parks bulletin board in the town hall, she received from Harriet showing the creation of the park. At a future meeting Chair Berke would like to discuss the development of a legacy memorial program, including planting of trees, additional benches, or other amenities at Glover Park. She referenced a model program that the city of New Richmond has in place.

e. Entrance monument sign

To be on future agenda.

Pemble's Access

a. Update on Magellan Pipeline easement maintenance

Member Swanson briefly explained that Magellan was clear cutting vegetation so they can see their pipeline from the sky without providing notice to the Town or neighbors; he made some calls to Magellan and town Chairperson Rowen, and the project was halted. Neighbor Matt Entenza also was involved with stopping the project. Generally, the debris near the parking lot has been cleaned up. If there are any more updates, it will be on a future agenda.

b. Water level monitoring

Chair Berke checked the water level last week, water is up. She reminded Admin. Carlson that the Town needs to monitor this.

c. Convex mirror options, placement

Chair Berke contacted Rick and Supr. Enerson after the last meeting and she will leave this up to them whether the lack of visibility is a safety matter and if a convex mirror would be useful.

11. Correspondence:

Chair Berke coordinated with Gabe, Glover Park gate opener and Ranger Becker for coverage when he was out of town.

12. Announcements and request for future agenda items:

Next meeting is Aug. 26th.

13. Adjournment

Member Johnson moved to adjourn the meeting; second by member Sumner. Motion unanimously carried. The July 22nd, 2025 meeting of the Town of Troy Park Board adjourned at 8:08 p.m.

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board