

**TOWN of TROY
PARK BOARD MEETING**

Tues., Jan. 27, 2026

7:00pm

Troy Town Hall, 654 Glover Rd., Hudson, WI 54016

Phone: 715-425-2665 Website: www.townoftroy.org

1. Call to Order
2. Resident Comment
3. Approval of Nov. 25, 2025 meeting minutes
4. Park Ranger Nov. & Dec. Reports, discuss and consider

Park Reports

5. Cove Boat Ramp
 - a. Discuss and consider, activity level
 - b. Report, brush & tree clearing along parking spaces and adjacent to boat ramp
6. Glover Park
 - a. Discuss and consider, activity level
7. General Park
 - a. Discuss and consider, timeline for 2026-31 Comprehensive Outdoor Recreation Plan (CORP)
 - b. Discuss and consider, parks fee schedule & recommendation to Town Board
 - c. Update report related to Chapter 109 ordinance changes including bicycle use in Glover Park
8. Administrator Report
9. Correspondence
10. Announcements and request for future agenda items
11. Adjournment (next meeting Feb. 24, 2026)

This is official notice that a quorum of the Town Board Supervisors may be present at the Park Board Meeting at the date, time and location above. This is not a formal meeting of the Town Board. The purpose of the Town Board Supervisors' attendance is to gather information. No formal discussion or action will be taken by the Supervisors. This agenda and meeting location are subject to change. The agenda posted at the Town Hall is the primary notice.



**TOWN of TROY
PARK BOARD MEETING
MINUTES**

November 25, 2025
7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Michele McElmeel, Gary Sumner,
Dan Pearson, Adrian Missy

Members Absent: Caleb Johnson (excused)

Others present:

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Resident Comment

No resident comment.

3. Approval of minutes, including review and discussion

The October 28th, 2025 Park Board meeting minutes were reviewed. Discussion on abstention to motion under 8a. Chair Berke recommended minutes state "motion carried 4-2, 1 member abstained." Member Swanson moved to accept the minutes of the October 28th, 2025 meeting as amended, to read "motion carried 4-2, 1 member abstained;" second by member Sumner. Motion carried.

4. Park Ranger Report

The Park Ranger report was reviewed. Discussed Ranger Gunderson's report regarding methamphetamine syringe found in the multipurpose building men's bathroom garbage receptacle. Chair Berke will follow up with Clerk's office to get the back page of Ranger Gunderson's report to provide any additional clarification on incident. Stop sign was down on Ahrens Road and has been re-installed. Member McElmeel moved to approve the October 2025 Ranger report; second by member Swanson. Motion unanimously carried.

Park Reports:

5. Cove Boat Ramp

a. Discuss and consider activity at ramp

Chair Berke reported that Windmill Marina plans to remove dock and gangway by the end of November.

b. Discuss and consider, current rule prohibiting vehicle use on the St. Croix River during winter months and possible options

Boat ramp rules sign was reviewed. Driving vehicles onto the ice is prohibited; foot traffic, ATVs, UTVs and snowmobiles are allowed. Rangers and Admin. Carlson have been discussing allowing vehicle access. Chair Berke contacted the City of Hudson regarding their experience, they did not think many people drive out onto the river at their landing. Ferry's Landing in the Village of North Hudson is used for vehicle access. Discussion on if the ice is stable enough to allow vehicle use. Park Board consensus is to keep the current policy and revisit if it becomes an issue; use cones to block access until there's enough snow to create a barrier.

6. Glover Park

a. Discuss and consider, update report on community building winterization and winter maintenance

Chair Berke reported that Countryside Plumbing & Heating came on Nov 18th with assistance from Ranger Gunderson. Rangers will check thermostats daily throughout the winter. Plywood cover has been installed over the serving windows. Chair Berke sent message to Rangers to take down the pickleball nets.

b. Discuss and consider, snow removal on paved walking pathway between South parking lot and north entrance to community building

Chair reported that past practice has been to use contractor Lawn Barbers/Todd Domino to remove snow on paved pathway between S. Parking Lot and North paved entrance off roadway to provide safe access to the portable restroom. Rangers have removed snow to the building to south entrance and into other entrances to monitor thermostat. Chair Berke will remind Admin. Carlson that the path needs to be plowed as the portable satellite is now in place.

c. Discuss and consider, report of invasives removal project by St. Croix Correctional Center work crew and volunteers and future follow-up plan-Gary Sumner

Member Sumner reported that the five-day project the weeks of Nov. 3 and Nov 10 was very successful, with progress of removing about half of what was initially planned. Volunteers included members Sumner, Swanson and Berke. The Park Board reviewed maps of the areas covered. Summit Loop was difficult due to not having enough weed wrenches, and due to the very rocky terrain. Also removed invasives from large section of Bluff Trail, Woodland Flower Trail and west side of Eagle Trail. Creating brush piles near work areas was helpful and saved time. Grass seed was planted in appropriate areas.

Project included clearing a significant area at the entrance to the park. The plan is to continue the project next spring probably in April. Member Sumner was very pleased with the project and the correctional center inmates. He noted the area between Eagle Trail and Woodland Flower has a lot of brush/brambles and would be a good target for spring. For next fall, the project could move up to the week before Halloween. He requested two

more orange weed wrenches. Chair Berke reported that Public Works will pick up the big brush pile at the park entrance. Cost to the Town is based on \$4 per inmate per hour, a very reasonable expense for the magnitude of the project. Chair Berke thanked member Sumner for leading this project.

7. General Park

a. Discuss and consider questionnaire survey and timeline for 2026-31 Comprehensive Outdoor Recreation Plan (CORP)

Admin. Carlson is continuing the work on the survey questionnaire as initially modified from the current plan by members Berke and McElmeel. Plan is to review in January with intentions to get survey to town residents through the future mailed Town newsletter.

b. Discuss and consider schedule for 2026 Park Board meetings

Member Sumner moved to approve the 2026 Park Board meeting schedule with changing date of April meeting to the 28th; second by member Missy to include a meeting time of 7:00 p.m. Motion carried.

8. Administrator's Report

a. Discuss and consider, Town Board's action on Chap. 109, Articles II, III, IV to include bicycle use in Glover Park

Chair Berke reported the Town Board did not take this up at their November meeting; to be discussed at December meeting. Admin. Carlson told Chair Berke he would include the Park Board's motion from Oct. 28 meeting in the recommendation to the Town Board when presented. Chair Berke will attend the meeting to answer any questions.

9. Correspondence

None to report.

10. Announcements and request for future agenda items:

Contact Chair Berke with any items for January.

11. Adjournment

Member Pearson moved to adjourn the meeting; second by member Sumner. Motion unanimously carried. The November 25th, 2025 meeting of the Town of Troy Park Board adjourned at 8:00 p.m.

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board



**TOWN of TROY
PARK BOARD MEETING
MINUTES**

October 28, 2025

7:00 pm, Town Hall, Town of Troy

Members Present: Jill Berke, Mark Swanson, Caleb Johnson, Michele McElmeel, Gary Sumner, Dan Pearson, Adrian Missy (via Zoom)

Members Absent:

Others present: Pam Ellingson, Sue & Steve Fluegel, Harvey Becker

1. Call to Order

Chair Berke called the meeting of the Town of Troy Park Board to order at 7:00 p.m.

2. Resident Comment

No resident comment.

3. Approval of minutes, including review and discussion

The September 23rd, 2025 Park Board meeting minutes were reviewed. Member McElmeel moved to accept the minutes of the September 23rd, 2025 meeting; second by member Johnson. Motion carried with Supr. Pearson abstaining.

4. Park Ranger Report

The Park Ranger report was reviewed. Ranger Gunderson noted the Deer Valley "non-motorized vehicle" sign should be cleaned up. Member Swanson moved to approve the September 2025 Ranger report; second by member McElmeel. Discussion. Chair Berke noted a resident report of dirt/motorized bikes in Glover Park, will discuss later in the meeting. Motion unanimously carried.

5. Acknowledgement of Park Ranger Becker's service

On behalf of the Park Board, Chair Berke presented retired Ranger Harvey Becker with a plaque to commemorate his outstanding service to the Town. His service of 14 years is the longest tenure of any Park Ranger.

Park Reports:

6. Cove Boat Ramp

a. Discuss and consider activity at ramp

Chair Berke reported continued consistent use of the ramp.

b. Discuss and consider, boating season end & preparation for winter use

Admin. Carlson believes Windmill Marina removed the dock and gangway this week. Ranger Mose noted in her report for the Town to consider a potential sandwich board sign at the ramp entrance for winter with language prohibiting cars and trucks on the ice. River access is allowed for snowmobiles and ATVs, trucks & cars are prohibited. Will discuss at the November meeting if cars and trucks need to be prohibited.

7. Glover Park

a. Discuss and consider, preparation for winterizing community building, portable bathroom setup, and storage of pickleball nets

Chair Berke explained the past process of winterizing the community building. Town has used services of Countryside Plumbing & Heating. Admin. Carlson reported a cost of \$225/month for handicap accessible satellite and asked how that compares to heating the building throughout the winter. He will investigate past cost analysis. Chair Berke moved to close the bathrooms and kitchen November 15 or thereafter depending on the weather and when Countryside can be scheduled to winterize the building and to take up the matter of having the building open throughout the year at a future meeting; and to schedule the handicap satellite, second by member Swanson. Discussion. Motion unanimously carried. Member Swanson moved to have either the Park Rangers or Public Works crew take down the pickleball nets when the weather is no longer desirable for playing pickleball; second by member Missy. Motion carried with member Johnson abstaining.

b. Discuss and consider, preparation for invasives removal project, St. Croix Correctional Center work crew

The work crew is coming Nov 4th-6th with up to 10 inmates, supervised by Sgt. Stinson. They will work mainly in the quadrant around Bluff Trail and Summit Loop from the north side of Oak Trail. Admin. Carlson researched the old railroad bed access behind the Duntley's house. The new owner of the Starr property should be contacted before clearing anything. Also plan is to clear on Town property near the park entrance garden shed and possibly up to the fence toward the former railroad bed. Members Sumner, Swanson and Berke will volunteer to help monitor and work with the crew and Sgt. Stinson next week. Member Sumner noted a lot of amur maple by the entrance needs to be removed; buckthorn and honeysuckle are the other two areas of focus. The road crew will pick up the piled brush. Admin. Carlson will work on plan to notify the neighbors and Chair Berke asked that notice be posted on Town website.

c. Discuss and consider, invasives treatment schedule, Habitat Creations, LLC

Chair Berke explained that Habitat Creations (Dan Cain and crew) will come later in the fall or early winter to chemically treat larger invasives; can be done as long as the temperature is above 20 degrees. Chair Berke and member Sumner Gary will coordinate this project.

d. Discuss and consider, survey review of marked trees (Forest Stewardship Management Plan)

Member Sumner reviewed the inventory of trees as marked by Premium Tree Service. Total of 215 trees were marked, separated into 3" groups and 6" groups. Desirable species for logging includes 142 oaks ready for harvesting and a few dead oaks. Admin Carlson will contact the Chippewa County Administrator to get guidance on the best process moving forward. Chair asked Admin. Carlson to consider bidding job out. Town can specify in request for proposals what to do with the slash.

e. Discuss and consider, logging marked trees and project timeline

Member Sumner would like to see the logging happen in 2027 as the main areas for logging will need additional buckthorn removed/treated. Forest Management Plan includes the planting of small trees as provided by the DNR. Next spring/summer we can re-mark the trees if needed. This will allow more time to find a logger. Tasks leading up to logging are: re-mark the trees, remove as much buckthorn as possible, and public notification. Post logging: deal with the slash, trail remediation, and manage re-sprouts. Admin. Carlson thanked Chair Berke and member Sumner for their work on this.

f. Discuss and consider, marking red pine trees for logging, including Eagle Trail

This winter, Admin Carlson will talk to some loggers and see who's interested and get some feedback on whether the red pines are desirable for harvest. Another option is to have Park Board members mark these trees next year.

8. General Park

a. Discuss and consider update subcommittee report of Chapt. 109, Article II, III, IV to include bicycle use in Glover Park

Members Missy and Berke met with Admin. Carlson to work on the ordinance changes. Admin. Carlson reviewed the ordinance updates and the summary page explaining the changes. Safety is the primary concern, and some trails are too narrow and are under the DOT recommended minimum width for safe dual-use. Eagle Trail and Omaha Access meet the recommended minimum width of 8' and also have aggregate surfaces. Discussed types of bikes in state law: types 1, 2, and 3. Member Missy advised not differentiating too specifically because of fast advances in technology and suggested limiting speed to 15 mph instead. Discussed vehicle definition in the ordinance; bikes are considered vehicles.

There was much discussion on Section O under Glover Park and if it's redundant. Member Missy suggested phrasing it as: "including but not limited to bicycles." Admin. Carlson noted that he will send out the draft again and that this will go to the Town Attorney before going to the Town Board. When cutting red pines along Eagle Trail, line-of-sight should be considered for bikes. Admin. Carlson made a few other minor changes in the ordinance, mostly wording/grammar and fixing the service animal section under Pemble's Access so that it aligns with State law. If possible, this will be on the November Town Board meeting agenda.

Member Swanson moved to recommend to the Town Board to approve the changes to Chapter 109 as proposed by the Park Board as discussed at this meeting; second by supr. Pearson. Discussion. Member Johnson made an

amendment to the motion on the table to rewrite Article II, Section O to read: "Traffic rules: no vehicle including but not limited to bicycles shall be driven at a speed of greater than 15 mph or in a reckless manner that endangers life or property anywhere in the park"; second by member McElmeel. Motion carried 4-2; with 1 member abstaining.

The motion as amended reads: Member Swanson moved to recommend to the Town Board to approve the changes to Chapter 109 as proposed by the Park Board as discussed at this meeting with Article II, Section O to read: "Traffic rules: no vehicle including but not limited to bicycles shall be driven at a speed of greater than 15 mph or in a reckless manner that endangers life or property anywhere in the park." Motion carried 6-1.

b. Discuss and consider questionnaire survey for Comprehensive Outdoor Recreation Plan (CORP)

Questionnaire as reviewed by Chair Berke, member McElmeel and Admin. Carlson to be on the November agenda for review.

c. Discuss and consider timeline for CORP

Timeline for CORP to include a card with the link to the survey in the future Town newsletter to be mailed from office. To be on the November agenda.

9. Administrator's Report

a. Discuss and consider, proposed 2026 parks budget, operations & capital

Admin. Carlson reviewed the budget summary and the full budget. Elector's meeting is Nov. 4. He noted the JCE tree removal project may be done yet year. Admin. Carlson will get estimates for the roofing projects in the near future. There is nothing in the budget for security cameras in the parks as the Town will be looking at that for all Town facilities in the future.

10. Correspondence

Resident Pam Ellingson will forward to Admin. Carlson the pictures she took of two dirt bikes she observed in Glover Park today at around 5 p.m.

11. Announcements and request for future agenda items:

The budget public hearing is next week. Future agenda items: discuss allowing vehicles on Cove Boat Ramp in winter, set 2026 calendar dates, Friends of Glover Park update and Glover Park monument sign for November or January agenda.

12. Adjournment

Member Johnson moved to adjourn the meeting; second by member Sumner. Motion unanimously carried. The October 28th, 2025 meeting of the Town of Troy Park Board adjourned at 9:22 p.m.

Respectfully submitted,
Amanda Randall
Secretary, Town of Troy Park Board

Date: Jan. 15, 2026

To: Doug Rowen, Town Chair; and Town Board Supervisors

cc: April Fredrick, Clerk-Treas.; David Carlson, Administrator

From: Jill Berke, Park Board Chair

Dec. – Jan. Park Board Report

Cove Boat Ramp

- Activity – visitors are ice fishing on the river, using a narrow access across the cement ramp; access to the river by foot, ATV and snowmobiles. Public Works crew cleared walking access to the “fee payment box” earlier this week.
- Removal of tree overgrowth – JCE Tree Service completed the removal of trees, limbs and other overgrowth to clear designated boat ramp parking spaces along S. Cove Rd. last week. Trees and overgrowth were also removed adjacent to the boat ramp.

Glover Park

- Activity – visitors are using the trails and open space for hiking and snowshoeing; dog walking is a favorite activity.
- Community building – Rangers continue to monitor the inside thermostats in the kitchen and restrooms during the winter months.

General

- Use of bicycles on designated trails in Glover Park – matter was referred by the Town Board at Dec. meeting to Atty. Siler for review and possible changes to the parks ordinance (Chap. 109). Also to review change to ordinance language to permit “service dogs” at Pemble’s Access during open season.

Thank you to the Town Board, Park Rangers, Public Works staff, and Town office staff for assisting with park and recreation projects and activities.

Park Board:

Jill Berke, Chair
Caleb Johnson
Michele McElmeel

Adrian Missy
Supr. Dan Pearson

Gary Sumner
Mark Swanson

Town of Troy
Monthly Individual Park Ranger Report

Month and Year: Dec 2025
Park Ranger Name: Marsha Klose

Ranger Activity Summary:

	Hours	Mileage
Park Patrol:	11.75	134
Admin:	5	4
Other:		
Other Park Projects		
Zoning Activity		
Totals	12.25	138

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:	/					
Warnings Issued:	/					

Items Noted for Town Board Attention:

Items Noted for Park Board:

Ice fisher people have been paying permit fees
w/o exception - even tho access has been
hampered by snow plow bank - (in)

Other Comments, Etc:

Town of Troy

Monthly Individual Park Ranger Report

Month and Year: December 2025
 Park Ranger Name: Chris Haroldson

Ranger Activity Summary:

Didn't really see anyone - bad weather.

Park Patrol:
 Admin:
 Other:
 Other Park Projects
 Zoning Activity
 Totals

Hours	Mileage
9	166
-	-

Enforcement Action Summary:

	Pemble's	Bt Ramp	Glover	Animal	Other	Totals
Citations Issued:						0
Warnings Issued:						0

Items Noted for Town Board Attention:

Items Noted for Park Board:

Other Comments, Etc:

Staff Recommended Fee Changes for Parks - 2026

27	Parks	
a.	South Cove Road Boat Launch Annual Fee	\$50 ~~\$100~~ - Town Resident / \$80 ~~\$150~~ Non-Resident (sales tax included)
b.	South Cove Road Boat Launch Daily Fee	\$6 ~~\$10~~ - Town Resident / \$8 ~~\$15~~ Non-Resident (sales tax included)
c.	Glover Park Pavillion-Troy Resident	Free plus \$50 Damage Deposit
d.	Glover Park Pavillion-Non-Troy Resident	\$50 plus \$50 Damage Deposit
e.	Community Kitchen (In addition to Pavilion Rental Cost)	\$125 - resident/\$250-non resident; \$200 damage deposit
f.	Ball Diamond Reservation	\$10 per hour - Town Resident, \$20 per hour Non Resident
g.	Pickle Ball Court Reservation	Reservations accepted only when North Pavilion is rented, \$10 per hour. All other times first come, first served.

We understand that developing and maintaining community centers is a significant expense for cities, towns, and townships. Many communities are facing difficult decisions as facilities close or transition to operation by YMCAs and other fitness organizations. At the same time, we know local governments work hard to use every dollar as efficiently and effectively as possible to serve their residents.

After thoughtful discussion with our Board of Directors, the YMCA in Hudson is excited to offer a new benefit to your community (my community as well). Beginning this year, we will provide **two complimentary Community Passes per year to every resident of the Town of Troy**.

Residents simply need to present a valid photo ID at the YMCA in Hudson to receive free access to:

- The pool
- Gymnasium
- Fitness classes
- Wellness and workout areas

Each resident may use this benefit **up to two times per year**. There is no physical pass required—our system will track usage automatically when they check in.

We are proud to offer this opportunity as a way to support the health and well-being of your residents. The only stipulation we ask is that large groups do not arrive all at once, as this could create capacity challenges within our spaces.

I would appreciate it if you could share the message below with your residents. Please feel free to reach out if you have any questions or would like to discuss this further.

*The YMCA in Hudson is pleased to offer **two free Community Passes per year** to all residents. Simply present a valid photo ID at the YMCA to enjoy complimentary access to the pool, gym, fitness classes, and workout areas. No physical pass is required—our system will track your visits automatically. This benefit is available for individual use up to two times per year. We look forward to welcoming you!*

Thank you for your partnership, and we look forward to welcoming your community to the YMCA in Hudson.

Chris Kost

Executive Director | YMCA in Hudson
651-259-2125 | ymcanorth.org